



City of San Bruno
 Finance Dept. – Business License
 567 El Camino Real
 San Bruno, CA 94066
 Tel: (650) 616-7083 Fax: (650) 876-0256
www.sanbruno.ca.gov

Account Number: _____

Date Submitted: _____

BUSINESS REGISTRATION APPLICATION FOR COMMERCIAL PROPERTY RENTAL
 Fiscal Year: July 1 through June 30

Property Owner's Information

_____			(____)
Name			Home Phone
_____		_____	_____
Home Address	City/State	Zip	Fax or Email Address
_____			_____
Social Security Number			Drivers License Number – State

Property Information

_____			_____
Assessor's Parcel Number (APN)			Zoning
_____		_____	_____
Property Address	City/State	Zip	Purchase Date of Property in San Bruno

Federal Tax ID Number			

Square Footage available for rent			

Emergency Local Contact

_____		(____)
Name	Title	Telephone
Does your property have an alarm? Yes <input type="checkbox"/> No <input type="checkbox"/>		
If yes: _____		
Alarm Company Name		(____)
(This information will be provided to the Police Department in the event of an emergency)		Telephone

Business Tax Calculation

Owners of property available for commercial rental in San Bruno are required to obtain an annual business tax certificate. There is a \$36 application fee, and an annual tax consisting of a \$50.00 base fee and \$10.00 per 1,000 square feet, or fraction thereof, in accordance with San Bruno Municipal Code, Section 3.16.040.

Application Fee	\$ 36.00
Base Fee	\$ 50.00
Square footage available for commercial rent	\$
Divide sq. footage by 1,000 and multiply by \$10.00 (round up to an increment of \$10.00)	\$
State Mandated Disability Access and Education Revolving Fund ^s	\$ 4.00
Total Amount Due (application fee + base fee +addition tax)	\$

Certification

I, _____, hereby certify, under penalty of perjury, that the information provided herein is true and correct to the best of my knowledge.

Signature

Date

§ On September 19, 2012 Governor Brown signed into law SB-1186 which adds a state fee of \$1 to each application for a local business license or similar instrument or permit, or renewal thereof. Assembly Bill No. 1379 amends this fee to \$4, effective January 1, 2018 through December 31, 2023. The purpose is to increase disability access and compliance with construction-related accessibility requirements, and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified. Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:
 The Division of the State Architect: www.dgs.ca.gov/dsa
 The Department of Rehabilitation: www.rehab.cahwnet.gov
 The California Commission on Disability Access: www.cdda.ca.gov