

“The City with a Heart”



David Nigel (Chair)
Adam Cozzette (Vice Chair)
Walter Bird
Henry Mar
Cecile Riborozo
Gus Sinks
Mathew Gaines

MINUTES
Bicycle & Pedestrian Advisory Committee
Meeting
November 13, 2019
6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 115, San Bruno

1. Call to Order/Roll Call

DN called meeting to order at 6:02pm

Present:

David Nigel – DN
Walter Bird – WB
Cecile Riborozo – CR
Matt Gaines – MG
Gus Sinks – GS

Absent:

Adam Cozzette – AC
Henry Mar – HM

Staff present:

Rucha Dande - RD
David Wong – DW
Pamela Wu - PW

City Council representative:

Marty Medina - Absent

2. Approval of Minutes

WB moved for approval of the July 10, 2019 meeting minutes, second by MG. All voted in favor.

3. Public Comment on Matters Not on the Agenda

A member of public expressed concern regarding the intersection at Jenevein Avenue and El

Camino Real. She added the walkway does not work and is a safety concern for pedestrians.

DW mentioned El Camino Real is under Caltrans jurisdiction. Caltrans has an online ticketing system where complaints can be registered.

4. Announcements

- a. Introduction of Auros Harman – New Planning Commissioner

PW announced the appointment of a new Planning Commissioner and mentioned his first Planning Commission meeting will be November 19, 2019.

- b. San Bruno City Council Election

RD mentioned the results are available to view online on City's website.

5. New Business

- a. Election of BPAC Chair and Vice Chair for 2020

DN opened nominations for Vice-Chair. DN nominated WB. Second by CR.

DN opened nominations for Chair. WB nominated DN. Second by GS.
All members approved.

6. Unfinished Business

None

7. Items from Staff

- a. San Mateo Avenue Streetscape Plan

RD stated the Streetscape Plan was adopted by the City Council on October 23, 2019. RD thanked BPAC members for their continued participation and encouraged everyone to read the report which is available on the City's website.

DN thanked staff for their effort and work on the Streetscape Plan.

- b. BPAC procedures

PW reviewed the procedures as mentioned in the BPAC by-laws. Copies of by-laws were provided to each member.

- c. Review of tracking log

RD reviewed the tracking log. RD mentioned, starting in 2020, each item on the tracking log will have a designated month when updates will be provided.

- d. Public Works project updates

DW provided updates on the crosswalk improvements at El Camino Real and Angus Avenue, crosswalk improvements at intersection along the railroad on San Bruno Avenue and El Camino Real, the crosswalk adjacent to San Bruno City Hall, the pump station project improvements on Crestmoor Drive and the Scott Street Grade Separation Project.

GS asked for an update regarding the project on SFPUC project on Crystal Springs Road.

DW mentioned it is a SFPUC project and not a City project. DW will provide a project update at the next BPAC meeting.

DN and WB thanked staff for the project updates.

8. Public Comment on Matters Not on the Agenda

None

9. Sub-committee updates

a. Events

i) Belle Air School safety presentation

WB stated he and DN are preparing to provide safety presentation at Belle Air School.

ii) Belle Air International Walk to School Day

WB mentioned on October 6, 2019 he participated in the International Walk to School Day at Belle Air school.

b. Walking and Bicycling Safety Outreach Ad Hoc Committee

Public Safety Announcements (PSA): WB stated he is working with his subcommittee to prepare an announcement with the theme "be kind".

GS suggested utilizing already available online resources to help prepare the PSA.

10. Items from Committee Members (and requests for future agenda items)

a. Establish sub-committee for:

i) Possibility of having bike lockers at strategic points

GS expressed interest in working on this topic with WB.

ii) Review use of power assisted bicycles in San Bruno

WB stated he does not see opportunity within the city for power assisted bikes. WB stated he is also not aware of the budget required for them and feels that it is outside the domain of the City.

PW clarified the committee could set up a sub-committee to explore power assisted bikes in the City. All agreed to not have a sub-committee for this topic.

WB requested to add agenda topic to vote for the frequency of the January BPAC meeting.

PW and RD noted.

DN mentioned his unavailability for the next BPAC meeting and indicated the Vice Chair, WB, will hold the January BPAC meeting.

Adjournment - DN adjourned the meeting at 7:00 pm