MINUTES
SAN BRUNO CITY COUNCIL
SPECIAL MEETING
February 19, 2019
5:30 p.m.

Meeting Location: San Bruno City Hall, 567 El Camino Real, Conference Room 115
San Bruno, CA

1. CALL TO ORDER

2. ROLL CALL – All Council Members were present.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

No member of the public spoke during public comment.

4. a. Appeal From Denial of Application of Cardroom Work Permit

Marc Zafferano, City Attorney, introduced Lance Bayer, Outside Counsel, who presented the report.

Gene Espinosa, spoke on behalf of the appellant Anh Nguyen.

There were no public speakers for this item.

M/S O’Connell/Salazar to deny the appeal and uphold the denial of application of card-room work permit. Motion carried unanimously by roll call vote.

b. Receive Presentation on Various Revenue Enhancements, Current Revenue Initiatives and a Community Priority Survey

Jovan Grogan, City Manager, provided an overview of the topic, and Keith DeMartini, Finance Director, provided an overview of the FY2018-19 adopted budget, including a summary of the use of fund balance to address the deficit and budget challenges the City will face in the coming budget cycles, including various infrastructure and operational challenges. He discussed revenue initiatives currently underway, including the development impact fee program, cost allocation plan and user fee study, and various process improvements and audits to increase operational efficiency and maximize revenue currently being collected.

City Manager Grogan provided an overview of planned revenue enhancements, including a short-term rental ordinance, an analysis of possible parking meters, the sale of the city-owned property at the hotel site, and a voter-approved revenue measure.
Charles Hester, Godbe Research provided an overview of a community priorities survey to identify community interest in a revenue measure and discussed the upcoming election cycles.

Finance Director DeMartini then provided an overview of general and special taxes and property owner assessments that the City Council could consider for an upcoming ballot measure.

The Council members asked additional questions of staff regarding the presentation, and directed staff to proceed with developing and administering a community priorities survey and presenting the results to City Council in April 2019 so that the City Council could determine whether to move forward with a sales tax revenue measure on the November 2019 ballot. Council also provided support for entering into an agreement with a consulting firm for work related to the survey.

Discussion item only. No motion taken.

5. ADJOURNMENT – The meeting adjourned at 7:33 p.m.

The next Regular City Council Meeting will be held on February 26, 2019 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Minutes were prepared by Melissa Thurman, City Clerk, and are respectfully submitted for approval at the City Council meeting on February 26, 2019.

Melissa Thurman, CMC
City Clerk

Rico E. Medina
Mayor