1. **Call to Order/Roll Call**: Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:31 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Martinucci, Melendrez, Nigel, and Zamattia. Commissioners Excused: Commissioner Zastrow. Staff Present: Magrini, Brewer, and Venezia.

2. **PLEDGE OF ALLEGIANCE**: Commissioner Nigel led the Pledge of Allegiance.

3. **REVIEW OF AGENDA**: No changes.

4. **APPROVAL OF MINUTES**: MSC Nigel/Gonzales to approve the minutes from October 17, 2018. Approved unanimously.

5. **CONSENT CALENDAR**: None.

6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA**: None.

7. **UNFINISHED BUSINESS**:
   a. **Dog Park Redesign Status Update** – Director Magrini stated we are in the process of vetting references for landscape designers for redesign. Commissioner Greenberg asked when town hall meetings would take place. Director Magrini explained that community engagement had already happened and eventually we would have a webpage to show all of the information. Commissioner Gonzales asked for an estimated timeline when it would be brought to Council. Director Magrini stated hopefully before March to move forward with architects.
   b. **Florida Park Status Update** – Director Magrini stated that we might be faced with possible litigation over the removal of the two trees. Commissioner Greenberg thought litigation was final at last City Council meeting and settled. Director Magrini said that there is potential litigation over CEQA.
   c. **Earl Glenview Park Update** – Director Magrini stated that the Little Library was recently installed and the gopher wiring is completed. The bench at the lower park still needs to be installed. Superintendent Brewer stated the Adopt A Park has not been finalized, but is being worked on. Commissioner Gonzales was very pleased about the Little Library and would like one at the Florida Avenue Park. She said the ribbon cutting was so amazing to see all the kids rush into the park. A job well done and the park looks beautiful.
d. Park Visit Form Tasks Completed – Supervisor Venezia stated that as tasks are completed, he would keep the commission updated and keep this process going. Commissioner Greenberg asked how it is determined which are valid suggestions. Director Magrini said an existing software program that prioritizes and gives a timeline is being utilized. The goal is to come back with a list of items that have been done each month. Supervisor Venezia stated that items are prioritized by time and funding. It is a matter of budgeting for the biggest items. He appreciated everyone’s input. Commissioner Greenberg asked about huge lip at 7th and Walnut Park. Supervisor Venezia stated he would look into it. Director Magrini said that the commissioners can input their concerns through the City’s website at SB Responds.

8. NEW BUSINESS
   a. Select Sub Committee for Art Design and Memorial Features for New Recreation and Aquatics Facility – Superintendent Brewer stated the joint subcommittee with the Culture and Arts Commission would work on what we are going to do for recognition or public art. Also the Reflections sculpture will need to be relocated due to the construction of the new Recreation and Aquatics Center. The subcommittee will meet regularly and come up with some ideas for the new facility as construction is planned. Chair Palmer appointed Commissioners Martinucci and Zamattia to the subcommittee.
   b. Nomination and Election of Chairperson & Vice Chairperson – Commissioner Greenberg nominated Chair Palmer for chairperson. MSC Greenberg/Nigel. Approved unanimously. Commissioner Greenberg nominated Vice Chair Gonzales for vice chairperson. MSC Greenberg/Palmer. Approved unanimously.

9. ITEMS FROM COMMISSIONERS:
   Chair Palmer stated he and Vice Chair Gonzales are on the new RAC Advisory Committee. The first meeting is on January 24th.
   Commissioner Nigel stated the Bicycle & Pedestrian Advisory Board has three events that commissioners can participate in. They are Education in the Park, Bike to Work Day, and Posy Parade/Community Day in the Park.
   Commissioner Greenberg would like advance notice for when the Activity Guide comes out. Director Magrini stated March 1st is the deadline for the summer guide and it will be delivered to households the first week of April.
   Commissioner Melendez asked for status of a youth representative. Director Magrini stated notification was sent out and she would need to check with the City Clerk.
   Commissioner Gonzales stated that the gym looked amazing in the Steph Curry ad.

10. ITEMS FROM STAFF:
    Superintendent Brewer reminded commissioners about State of the City on January 22nd.

11. ADJOURNMENT: With no other business to be conducted, Chair Palmer adjourned the meeting at 7:18 p.m.