The City Council held a Closed Session meeting on January 8, 2019 at 6:30 p.m. to discuss Anticipated Litigation. Marty Medina, Council Member, was recused from this meeting due to a potential conflict of interest. The meeting was paused at 7:00 p.m. and would be continued for discussion at the conclusion of the regular meeting.

MINUTES
SAN BRUNO CITY COUNCIL
January 8, 2019
7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE – All Council Members were present.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:
The following members of the public spoke during Public Comment:
   • Ryan Mrsny – Request to pull items 5.d, 5.e, 5.f, 5.g, 5.h, 5.i and 5.j from the Consent Calendar.

4. ANNOUNCEMENTS/PRESENTATIONS
   a. The City of San Bruno State of the City Address will be held on Tuesday, January 22, 2019, beginning at 5:30 p.m. at the San Bruno Senior Center, 1555, Crystal Springs Road. The presentation reflects on the City's accomplishments over the last year and goals for the upcoming year.

      Linda Mason, Planning Commission Chair presented the Annual Report from the Planning Commission.

5. CONSENT CALENDAR:
   d. Adopt Resolution Approving Amendment #1 to Employment Agreement Between the City of San Bruno and Melissa Thurman, City Clerk.
   e. Adopt Resolution Authorizing the City Manager to Execute an Agreement for On-call Consultant Services with Woodard & Curran for Sanitary Sewer Hydraulic Modeling Support.
   f. Adopt a Resolution Authorizing the City Manager to Execute an Agreement for On-call Consultant Services with West Yost Associates for Water Hydraulic Modeling Support.
   g. Adopt Resolution Adopting the Caltrans Consultant Procurement Manual for Professional Services on Federally Funded Transportation Projects.
h. **Adopt** Resolution Amending the City Classification Plan by Adopting Position Description and Salary Range for Headend Technician.

i. **Adopt** Resolution Accepting the Fire Station 52 Reroofing Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder’s Office.

j. **Adopt** Resolution Approving the Declaration of a Homeless Shelter Crisis in connection to the County of San Mateo’s Homeless Emergency Aid Program. M/S Salazar/Davis to approve items 5.a, 5.b and 5.c from the Consent Calendar. **Motion carried unanimously by voice vote.**

M/S Salazar/O’Connell to approve items 5.d, 5.e, 5.f, 5.g, 5.h and 5.i from the Consent Calendar. **Motion carried unanimously by voice vote.**

Mayor Medina and Council Member Davis recused themselves from item 5.j due to a potential conflict of interest. M/S Medina/Salazar to approve item 5.j from the Consent Calendar. **Motion carried 3-0-2 with Mayor Medina and Council Member Davis recused by voice vote.**

6. **CONDUCT OF BUSINESS:**

a. **Receive** Report and Confirm Appointment of City Councilmembers:
   1. To City Council Subcommittees; and
   2. As Liaisons to the City’s Citizen Advisory Commissions, Boards and Committees; and
   3. As Representatives and Alternates to San Mateo County and other Regional Agencies.

   **Rico Medina, Mayor** assigned **Laura Davis, Council Member** as San Bruno representative to Home for All. **Marty Medina, Council Member** was named the alternate.

   **Rico Medina, Mayor** assigned **Marty Medina, Council Member** as the San Bruno representative to the Grand Boulevard Initiative Task Force.

   **Irene O’Connell, Vice Mayor** announced she no longer serves as the San Bruno representative for the Sea Level Rise Vulnerability Assessment Policy Advisory Committee, and she no longer serves as the San Bruno representative for the League of California Cities/Peninsula Division (Regional).

b. **Adopt** Resolution Increasing the Expenditure Authority of the City Manager and City Attorney from $25,000 to $75,000.

   **Keith DeMartini, Finance Director**, presented the report.

   M/S Salazar/O’Connell to adopt the resolution increasing the expenditure authority of the City Manager and City Attorney from $25,000 to $75,000. **Motion carried unanimously by roll call vote.**

c. **Adopt** Resolution Authorizing the City Manager to Execute a Professional Consultant Services Agreement with WRT for the Development of the San Mateo Avenue Streetscape Plan in an Amount not to Exceed $125,000 and Appropriating Funds in the Adopted FY2018-19 Budget in the Amount of $125,000 from the City’s General Fund.

   **Darcy Smith, Community Development Director**, presented the report.
M/S Medina/Salazar to adopt the resolution authorizing the City Manager to execute a Professional Consultant Services Agreement with WRT for the Development of the San Mateo Avenue Streetscape Plan in an amount not to exceed $125,000 and appropriating funds in the adopted FY2018-19 budget in the amount of $125,000 from the City’s General Fund. Motion carried unanimously by roll call vote.

7. COMMENTS FROM COUNCIL MEMBERS
   - Marty Medina, Council Member wished everyone a Happy New Year and distributed flyers for information on forming a Neighborhood Watch Group. Council Member Medina also announced his recent retirement and two Crab-Feeds scheduled for February 2019.
   - Rico Medina, Mayor wished everyone a Happy New Year and said he was looking forward to 2019.

8. ADJOURNMENT – The Mayor and Council adjourned to continue discussion on the 6:30 p.m. Closed Session item. Council Member Medina was recused from the Closed Session due to a potential conflict of interest. The regular meeting adjourned at 8:33 p.m.

The next Regular City Council Meeting will be held on January 22, 2019 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Minutes were prepared by Melissa Thurman, City Clerk, and are respectfully submitted for approval at the City Council meeting on January 22, 2019.

Melissa Thurman, CMC
City Clerk

Rico E. Medina
Mayor