

“The City with a Heart”



David Nigel (Chair)
Adam Cozzette (Vice Chair)
Walter Bird
Henry Mar
Cecile Riborozo
Gus Sinks (Excused)
Mathew Gaines
Darcy Smith (Community Development Director)
Rucha Dande (Community Development)
David Wong (Public Works)

AGENDA

Bicycle & Pedestrian Advisory Committee

Meeting

January 9, 2019

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 115, San Bruno

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair when this item will be considered. If you would like to speak on an item that is not on the agenda, you may do so during Item 4, Public Comment on Matters not on the Agenda.

- 1. Call to Order/Roll Call**
- 2. Review of January Agenda**
- 3. Approval of the November 14, 2018 Minutes**
- 4. Public Comment on Matters Not on the Agenda**

Individuals allowed three minutes, groups in attendance, five minutes. It is the Committee's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Committee from discussing or acting upon any matter not agendaized pursuant to State Law.
- 5. Announcements**

None
- 6. New Business**

None
- 7. Unfinished Business**
 - a. **Subcommittee Updates – Approximately 5 minutes**
 - 1. Events** (Cecile and Gus)
 - i. Education: Children's Day in the Park – San Bruno Park School District - TBD
 - ii. Bike To Work Day – Commute.org - Thursday May 9th
 - iii. Posy Parade and Community Day in the Park – City of San Bruno and San Bruno Lions Club – Sunday, June 2nd

2. **Walking and Bicycling Safety** (David, Walt, and Adam)
 - i. Public Safety Announcement Updates
 - b. **Review of Tracking Log** (attached) – *Approximately 2 minutes*
8. **Items from Staff** - *Approximately 10 minutes*
 - a. BPAC Annual report to be presented possibly in April 2019
 - b. TCP Implementation - San Mateo Avenue Streetscape Plan City Council meeting update
 - c. Public Works – Inputs from the committee on the type of improvements to be considered for the TDA Article 3 grant project
9. **Items from Committee Members (and future agenda items)**
 - a. “Good and Welfare” (Comments)
10. **Adjournment**

Next Meeting: Wednesday March 13, 2019

“The City with a Heart”



David Nigel (Chair)
Henry Mar (Vice Chair)
Walter Bird
Adam Cozzette
Cecile Riborozo
Gus Sinks
Mathew Gaines
Darcy Smith (City staff)
David Wong (City staff)
Rucha Dande (City staff)

MINUTES **Bicycle & Pedestrian Advisory Committee** **Meeting** **November 14, 2018** **6:00 p.m.**

Meeting location: 567 El Camino Real, Conference Room 115, San Bruno

1. Call to Order/Roll Call

DN called meeting to order at 6:02pm

Present:

David Nigel – DN
Walter Bird – WB
Adam Cozzette - AC
Henry Mar – HM
Gus Sinks - GS
Mathew Gaines – MG
Cecile Riborozo – CR

Staff present:

Darcy Smith – DS
David Wong – DW
Rucha Dande – RD

City Council representative:

Mayor Rico Medina - RM

2. Review of September Agenda

DN reviewed the agenda with committee members. He complimented RD on her work.

3. Approval of Minutes

GS moved for approval of the September 12, 2018 meeting minutes, second by WB. All voted in favor.

4. Public Comment on Matters Not on the Agenda

None

5. Announcements

DN reviewed the following items with the Committee:

- a. Introduction of the new Community Development Director Darcy Smith

DS introduced herself and stated she is very enthusiastic about biking, pedestrian improvements and public transit.

- b. Re-appointment of three BPAC members

DN stated he was re-appointed to BPAC with CR and GS.

6. New Business

- a. Election of the Chair and Vice-Chair

DN opened nominations for Vice-Chair. HM nominated AC. Second by WB. DN opened nominations for Chair. WB nominated DN. Second by AC. All members approved.

7. Unfinished Business

- a. **Subcommittee Updates –**

1. **Events** (Cecile and Gus)

Nothing to report.

2. **Walking and Bicycling Safety** (David, Walt, and Adam)

- a. Public Safety Announcements

WB stated he and DN gave a safety presentation to El Crystal School a few months ago. He heard from a parent that their child shared the safety information with them, so these presentations are effective.

WB stated a guard rail should be considered along San Bruno Avenue across from Lunardi's. There is a big drop there into Crestmoor Canyon. DN recommended going to the City's website to submit the request.

WB wanted to remind Public Works that handicap parking spaces should be wide enough to accommodate larger vehicles. DW

asked him to email any possible locations that do not meet ADA requirements to him for follow up.

WB stated Eva Rangel from the San Bruno Senior Center is working on developing a Seniors Bicycle Club.

WB stated the northernmost crosswalk on Cherry Avenue going to the YouTube building is being manned by an individual hired by YouTube.

DN asked if Walmart is considering having a crossing guard as well. CR stated Walmart is maintaining their current crossing flags and buckets for crossing at their location.

WB asked DW for an update on the crosswalk installation on El Camino Real near City Hall. DW replied it should be installed around mid-March. There will be multiple crossings installed with curb extensions and a median push-button option.

DN asked DS to contact Miriam from Cable TV about developing another public service announcement. She will follow up at the January meeting with feedback.

b. Crosswalk signal installation near a school

WB asked about the crosswalk on Crestmoor Drive near the northeast end of John Muir School's sports field. DW stated the plan was to install flashing beacons but there is a fire access road there, so they cannot be installed.

DN asked if there are other schools currently looking at crosswalk improvements. DW stated he will review this and bring feedback to the next meeting.

b. **Review of Tracking Log** (attached) –

RD developed a tracking log of outstanding BPAC items. She reviewed the tracking log items with the Committee.

DS stated the next big project will be the San Mateo Avenue Streetscape Project. Staff will be hiring a consultant to begin design.

AC asked if city code is voided if it does not comply with state laws. DS replied that state laws do override city code.

8. Items from Staff

a. Installation of Bicycle Fix-it Station

RD stated the fix-it station was installed at the BART station.

b. TCP Implementation - San Mateo Avenue Streetscape Plan Update

RD stated City staff is currently interviewing design consultants with the goal of having a recommendation to present at the December 11, 2018 City Council meeting.

AC asked what kind of changes are proposed. RD stated the RFP requests way finding signage, pavers for the sidewalks, possible outdoor seating, angled parking, and creation of public open spaces. The RFP is on the City's website for review of the scope.

WB asked about the criteria for developing a plan to fit the funding that is available. DS stated she was in discussion with the City of Burlingame regarding their streetscape improvements on Burlingame Avenue; this will assist San Bruno to develop a design that will be beautiful and maintenance friendly. Bay Meadows in San Mateo is another example of positive streetscape improvements.

c. Walk'n Bike Plan Implementation – Sent an update to include bicycle parking requirement for the code update.

RD stated the bicycle parking requirements are being updated in the City's Walk'n Bike Plan for housing. We don't have a number yet as to the number of spaces that will be required.

d. Miscellaneous

None

9. Items from Committee Members (and future agenda items)

a. "Good and Welfare" (Comments)

DN thanked RM for attending the meeting.

DN stated he is impressed with DS and feels she is off to a great start and has a great staff.

WB asked how Council members are assigned as a liaison to the different City committees. RM stated the Council members are rotated each year, along with the nomination of Chair and Vice-Chair at the beginning of each year.

GS stated we are lucky to have DS working with the Committee. AC agreed.

RM stated he wishes all the members and their families a very safe and happy Thanksgiving.

RM stated this is the first time in two and half years that all the City Departments have a senior leader and he is very pleased with the direction the City is moving towards.

Adjournment - DN adjourned the meeting at 7:28 pm