MINUTES
SAN BRUNO CITY COUNCIL
SPECIAL MEETING – STUDY SESSION
September 11, 2018
Immediately Following Regular Meeting

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

1. CALL TO ORDER - The meeting began at 8:38 p.m.

2. ROLL CALL – All Council Members were present.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA

   There were no public speakers during public comment.

5. STUDY SESSION:

   Receive City Council Subcommittee Report and Provide Direction Regarding Proposed City
   Council Policies Related to City Councilmember Communication and Other Activities.

   Jovan Grogan, City Manager presented the report.

   Discussion item only. No action taken.

6. ADJOURNMENT – Rico Medina, Mayor, adjourned the meeting at 9:47 p.m.

   The next Regular City Council Meeting will be held on September 25, 2018 at 7:00 p.m. at the
   Senior Center, 1555 Crystal Springs Road, San Bruno.

   Minutes were prepared by Melissa Thurman, City Clerk and are respectfully submitted for
   approval at the City Council Meeting of September 25, 2018.

Melissa Thurman, CMC
City Clerk

Rico E. Medina
Mayor
The City Council held a Closed Session on Tuesday, September 11, 2018 at 6:30 p.m. regarding a Conference with Legal Counsel for Existing Litigation. The meeting adjourned at 6:50 p.m.

MINUTES
SAN BRUNO CITY COUNCIL
September 11, 2018
7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

Mayor Medina thanked the San Bruno Garden Club for providing the floral arrangement.

1. CALL TO ORDER

2. ROLL CALL/PLEDGE OF ALLEGIANCE - All Council Members were present.

3. ANNOUNCEMENTS:
   a. Proclamation honoring National Preparedness Month. 
      Marty Medina, Council Member presented a proclamation to Dave Cresta, Fire Chief, 
      honoring National Preparedness Month.

   b. Receive Presentation from the 2018 San Bruno Sister City Exchange Delegation on their Visit to Narita, Japan in July 2018. 
      Tim Wallace, Community Services Superintendent, presented photos from the 2018 San Bruno Sister City Exchange Delegation on their visit to Narita, Japan in July 2018. Students that visited Narita thanked the City Council and spoke of their positive memories of their trip. 
      Jovan Grogan, City Manager welcomed Joanne Magrini, Community Services Director to San Bruno.

4. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:
   The following members of the public spoke during public comment:
   • Beverly – Spoke about concerns over the homeless community in San Bruno.

5. CONSENT CALENDAR:
   All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.

c. **Accept** Payroll of August 10 and August 24, 2018.
d. **Accept** Draft Meeting Minutes for the Special and Regular Meeting of August 28, 2018.
e. **Adopt** Resolution Accepting the Mills Park Neighborhood Street Light Conversion Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $29,924.
f. **Adopt** Resolution Accepting the Bus Route Pedestrian Improvement Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $3,693.
g. **Adopt** Resolution Authorizing the Bay Area Water Supply and Conservation Agency to Negotiate with the City and County of San Francisco to Amend the Water Supply Agreement.
h. **Adopt** Resolution Authorizing the City Manager to Execute a Contract with Salas O’Brien for Standby Emergency Generator Design Services for Whitman and Princeton Pump Stations in an Amount Not to Exceed $69,935.
i. **Adopt** Resolution Accepting Public Improvements for the Medical/Office Development Project at 841 San Bruno Avenue.
j. **Adopt** Resolution Accepting the Belle Air Parking Lot Improvement Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $7,618.
k. **Adopt** Resolution Accepting the Sidewalk Repair Contract as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $20,969.
l. **Appoint** Councilmember O'Connell as the San Bruno Representative for the 2018 Annual Pipeline Safety Conference Being Held October 18-19, 2018 in New Orleans, LA.

M/S Salazar/O’Connell to approve the Consent Calendar. **Motion carried unanimously by voice vote.**

6. **CONDUCT OF BUSINESS:**

a. **Adopt** Resolution Approving Parcel Map and Final Map and Authorizing the City Manager to Execute Improvement Agreements, Maintenance Agreements, Stormwater Treatment Measures Maintenance Agreements, Agreements for Dedication of Real Property for Park and Recreational Uses and Affordable Housing Agreement for the Skyline Residential Projects at 3300 College Drive.

**Mark Sullivan, Long Range Planning Manager,** presented the report.

M/S Davis/O’Connell to adopt a resolution approving a parcel map and final map and authorizing the City Manager to execute Improvement Agreements, Maintenance Agreements, Stormwater Treatment Measures Maintenance Agreements, Agreements for Dedication of Real Property for Park and Recreational Uses and Affordable Housing Agreement for the Skyline Residential Projects at 3300 College Drive. **Motion carried unanimously by roll call vote.**

Mayor Medina thanked Mark Sullivan for his 17 years of service to the City of San Bruno and congratulated him on his retirement.
b. **Adopt:**
   - Resolution Authorizing the Purchase of 14 Vehicles in an Amount Not to Exceed $755,500;
   - Re-Appropriate Available 2016-17 Budget from the General Equipment Revolving Fund in the Amount of $83,000;
   - Re-Appropriate Available 2017-18 Budget from the General Equipment Revolving Fund in the Amount of $585,000; and
   - Appropriate Available Funds in the General Equipment Revolving Fund in the Amount of $87,500 for the Cost Increase in the Revised Vehicle Purchase Price from the Budget.

**Dennis Bosch, Deputy Director of Maintenance and Operations**, presented the report.

M/S Davis/O'Connell to adopt the resolution and approve the recommendation detailed above. **Motion carried 4-1 with Council Member Salazar opposed by roll call vote.**

7. **COMMENTS FROM COUNCIL MEMBERS**
   - **Irene O'Connell, Council Member** invited residents to participate in Coastal Cleanup Day on September 15, 2018 from 9:00 a.m. to 12:00 p.m.
   - **Marty Medina, Council Member** said he would like to reiterate his comments from the August 28, 2018 City Council meeting and requested a follow up on any item he had discussed.
   - **Rico Medina, Mayor** gave a recognition of the 17th anniversary of the September 11, 2001 terrorist attacks. Mayor Medina also gave recognition to the recent 10 year anniversary of the San Bruno pipeline explosion.

8. **ADJOURNMENT:** **Rico Medina, Mayor**, adjourned the regular meeting in memory of the victims of the September 11, 2018 terror attacks and the September 9, 2010 San Bruno Pipeline Explosion. The meeting adjourned at 8:26 p.m. to the Study Session meeting scheduled immediately following the regular meeting.

The next Regular City Council Meeting will be held on September 25, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Minutes were prepared by Melissa Thurman, City Clerk and are respectfully submitted for approval at the City Council Meeting of September 25, 2018.

\[
\text{Melissa Thurman, CMC}
\]
\[
\text{City Clerk}
\]

\[
\text{Rico E. Medina}
\]
\[
\text{Mayor}
\]