

"The City With a Heart"



Tom Hamilton, Chair  
Jessica Barnes-Lopez, Vice Chair  
Marco Durazo, Committee Member  
John Giuseponi, Committee Member  
Scott Thomas, Committee Member

## **AGENDA**

### **TRAFFIC SAFETY AND PARKING MEETING**

**October 3, 2018**  
**7:00 p.m.**

**Meeting location: City Hall, Conference Room 115**

Traffic Safety and Parking Committee (TSPC) meetings are conducted in accordance with Roberts Rules of Order Newly Revised and Traffic Safety and Parking Committee Rules of Procedure. You may address any agenda item by standing at the microphone until recognized by the Chair. All regular TSPC meetings are recorded. You may listen to recordings in the Public Works Office. In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodation for this meeting should notify us 48 hours prior to meeting. Notices, agendas, and records for or otherwise distributed to the public at a meeting of the TSPC will be made available in appropriate alternative formats upon request by any person with a disability. Please make all requests to accommodate your disability to the Public Works Office 650-616-7065.

**1. CALL TO ORDER/ROLL CALL**

**2. REVIEW OF AGENDA**

**3. APPROVAL OF MINUTES –**

A. Minutes of September 5, 2018 meeting

**4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA –**

This is for public comment on matters concerning traffic safety, parking and transportation issues. The Brown Act prohibits the TSPC from discussing or acting upon any matter not on the agenda.

**5. REGULAR BUSINESS –**

A. Receive Report And Provide Direction Regarding the Process for Evaluating Conversion Of Local Residential Streets From Two-Way To One-Way Traffic Flow

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES –**

**7. COMMENTS FROM COMMITTEE MEMBERS -**

**8. COMMENTS FROM STAFF-**

**9. ADJOURNMENT –**

The next regular meeting of the Traffic Safety and Parking Committee will be held on November 7, 2018, 7:00 p.m. at Conference Room 115, San Bruno City Hall.

**Posted and Mailed 9/28/18**



## TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, September 5, 2018 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

## MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Tom Hamilton (Chair)	X	
Jessica Barnes-Lopez (Vice-Chair)	X	
John Giuseponi		X
Marco Durazo	X	
Scott Thomas	X	

#### Staff in Attendance:

Michael Kato, Public Services Department  
Jimmy Tan, Public Services Department  
Gene Wong, Police Department

Public in Attendance Total: 11

### 2. REVIEW OF AGENDA

Approved as submitted.

### 3. APPROVAL OF MINUTES

Motion to approve minutes for the July 11, 2018 meeting made by Tom Hamilton. Second by Jessica Barnes-Lopez. (M/Hamilton, S/Barnes-Lopez: 3-0-1) Approved. Scott Thomas abstained as he was not at the July 11<sup>th</sup> meeting.

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Maria Iskiw, 549 4<sup>th</sup> Avenue, stated there are three locations in San Bruno that she feels are safety concerns. The parking lot on Mastick Avenue behind the Italian restaurant across the street from Bank of America has faded directional arrows that need re-painting; there should also be one-way directional signs installed. On Angus Avenue at Masson there is a church that has a no parking sign from 8 am to 6 pm in front, but after 6 pm people park on the corners and limit visibility and vehicle travel space. The curb needs to either be painted red at the corner of 4<sup>th</sup> and Angus or the no parking time extended to 8 pm to avoid the dangerous traffic flow when trying to make a turn towards San Mateo Avenue. On 4<sup>th</sup> Avenue, the street has no thoroughfare and if you try to make a left turn towards San Mateo Avenue

there is poor visibility; there needs to be a red curb painted at 4<sup>th</sup> Avenue at both corners of Angus at 4<sup>th</sup> Avenue or a stop sign installed on Angus Avenue.

Tom Hamilton stated surveys are currently being done throughout the City regarding this issue.

Michael Kato stated staff will review the location for a course of action.

Michael Stezo, 419 Cunningham Way, stated he is concerned about speed on Cunningham Way. It is a 25 mph zone but drivers are going so fast it makes it difficult to pull out of their driveway. He would like to have his request added as a future agenda item.

Falelua, Cherry Avenue, stated speed bumps should be installed on Commodore at Cherry Avenue near the playground. Under the 380 overpass on Cherry there are a number of people living in their cars, with needles, human waste and other garbage being left there. This needs to be cleaned up.

Vince Elliott, 121-H Piccadilly Place, stated he is concerned about the button for the pedestrian crossing light at the intersection of Bayhill and Cherry from westbound to eastbound. The button is not being used because the location is about 8 steps behind the crosswalk and it needs to be relocated closer to where pedestrians wait. People are crossing the street without using it.

Michael Kato replied that he will research the location. The placement may have to do with ADA requirements.

Ryan Mrsny, Kains Avenue, stated about a year ago he asked for a review of the 700 block of Cherry Avenue and two items that were agreed upon was that the western block between Hickory and Juniper would be painted red where the bus stop is and that there would be a white loading zone in front of the mail box at Kains and Cherry with the corners at the intersection painted red. None of this work has been done or gone before the City Council. What can be done to complete this process? He also previously asked about designating certain streets as one-way and this has never been placed on the agenda.

Michael Kato stated on the 700 block of Cherry, staff was asked to gather additional information on the location and from SamTrans. These items are being worked on by staff and will be brought back to the Committee for review when complete. The red curbing was being held until the other information was gathered so the proposed work could be reviewed at one time. Regarding one-way streets, the Committee does want to discuss this before the end of the year.

Ryan Mrsny, Kains Avenue, stated there was a request to the City Manager sent over a year ago that there are no painted crosswalks on Angus at Pine and there has not been a response.

Michael Kato responded that some requested crosswalk locations are part of a City-wide study that is still ongoing.

Tim O'Brien, Florida Avenue, stated Huntington Avenue from Sylvan to San Felipe has speeding problems and no one is stopping at the stop signs. There needs to be a radar speed sign installed and more police presence. There are some sections that are 30 mph and some are 25 mph. It should all be 25 mph or lower. There was supposed to be a stop sign installed on Florida Avenue; he would like an update on this. Oversized vehicles are parking in our residential areas and leave garbage everywhere. They are from out of the area. Caltrans should be responsible to clean this up and post signs that say "no dumping". There is a blind eye to all the dumping happening here. Something has to be done.

Michael Kato stated he did verify the speed limit on Huntington and it is 30 mph, so the signs that list 25 mph are incorrect and need to be changed. There are California Vehicle Code requirements that are used to establish speed limits.

Tim O'Brien asked if any speed data was collected from the speed radar signed placed on Huntington previously.

Michael Kato responded he will research this request with the Police Department.

Stephen Seymour, no address given, stated he gathered a number of signatures from residents in the avenues for a petition regarding speeding in their neighborhood. He stated a number of residents have requested the speeding be addressed and there has not been a response. There needs to be more police presence and speed signs. There needs to be more pressure put on the Council to take action. He asked Sergeant Wong to share his concerns with the Police Department about people parking in bus stops and line of sight locations.

Falelua, Cherry Avenue, asked for time controlled parking on Cherry Avenue under the 380 overpass.

Michael Kato responded that time limited parking requests must follow the City's special parking request. He will note the request and follow up directly.

Lynn Molinari, 400 San Antonio, would like to see parking permits in the City. There are large work trucks left in front of her home. People leave their cars for 10 days at a time in one spot. There are too many people living in these homes and they all have cars. There is terrible speeding on San Antonio.

Stephen Seymour, no address given, stated when he spoke to residents for the petition signing, permit parking was a big issue. They said people park their work vehicles in front of their homes or leave their car for days when they are going to the airport.

Tom Hamilton responded that the TSPC has already reviewed possible permit parking programs and passed their findings on to the City Council. The Council is now reviewing it. The program will be very costly.

## 5. REGULAR BUSINESS

### A. Request to Restrict Overnight Parking on Commodore Drive Near Commodore Park

Michael Kato stated staff was recently contacted by a volunteer from the San Bruno Junior Giants program who is concerned about the difficulty that volunteers and participants in the Junior Giants program are having finding parking near the park on Saturdays. The concerned volunteer believes this is a matter of safety as drivers are circulating up and down Commodore Drive looking for a place to park or to drop off their children while people, especially children, are also walking around the area on their way to the park. As a result the City is being asked to consider an overnight parking restriction, such as no parking between the hours of midnight and 2 am, to help reduce the amount of overnight resident parking occurring on Commodore Drive near the park.

Michael Kato reviewed the existing street conditions, existing school and park facilities adjacent to Commodore Drive including existing parking availability and usage, collision history, and the San Bruno Special Parking Restriction (SPR) Policy criteria findings for this request, including consideration for the Transit Corridor Plan and San Bruno's General Plan. Staff completed an evaluation and determined that the requirements described in the SPR Policy are not met for this request. The applicant has appealed the determination made by staff and so in accordance with the procedure set forth by the SPR Policy this matter is being brought before the TSPC for discussion.

Staff recommends the TSPC consider the applicant's appeal of the SPR Policy evaluation and discuss whether a time limited parking restriction aimed at increasing the availability of on-street parking for users of Commodore Park is appropriate for Commodore Drive along the park frontage.

Tom Hamilton asked if the left of the parking lot is a continuous sidewalk.

Michael Kato concurred.

Tom Hamilton stated overnight parking could be considered on the south side of Commodore only and the timed parking in the lot could be increased from 2 hours to 3 hours.

Marco Durazo stated there could be parking until 7 am when people start showing up to use the park. The parking lot is also not being utilized.

Tom Hamilton would like to know if the parking lot is full during game time.

Scott Thomas stated there should be a compromise so that the people that live there do not have to rush out to move their car at 5 am.

#### **PUBLIC COMMENT PERIOD OPENED**

Vince Elliott, 121-H Piccadilly Place, stated he wants to clarify that the volunteers arrive early Saturday morning and have equipment to unload.

Michael Kato confirmed this is part of the concern. The other concern is the safety of children being dropped off at the park.

Vince Elliott, 121-H Piccadilly Place, stated the condos at Peninsula Place now have permit parking on their lots, so people now have to move their cars onto the street. There are now street sweeping issues because of the number cars now parked on the street. There could be special parking places installed for Saturday mornings for the games.

Desmond Chan, 1031 Cherry Avenue, stated he uses the dog park and the lot is very rarely full except during games. The parking is going to change in the future with the growth of the local businesses. On the weekends perhaps the schools across the street and the National Archive Building could allow access to their lots. Another recommendation would be to change the existing timed parking could be increased from 2 hours to 4 hours.

Michael Kato stated a renovation of the dog park is also proposed.

Sam, no address given, stated the parking lots of the National Archives and the schools should be left open for people to use.

Tom Hamilton commented that if people are not willing to walk from the dog park parking lot, they probably will not walk from a farther location.

Michael Kato stated there are local businesses that have unutilized parking that may be available on the weekends.

Vince Elliott, 121-H Piccadilly Place, stated there are 12 spots available to Peninsula Place residents on the adjacent business lot on Cherry Ave. There are a few less junk cars now in the Peninsula Place lots because they have increased the registration fee.

#### **PUBLIC COMMENT PERIOD CLOSED**

Jessica Barnes-Lopez stated the parking lot next to the field is never full. Most parents have more than one child in a baseball game and they can go on for hours, so making a four hour limit will probably not help. Parents are not dropping their kids off in a dangerous manner at this location. It does not seem right to take parking away from residents for one resident that needs to unload equipment. A 10 minute loading zone could be installed by the park to solve this problem.

Tom Hamilton asked if the 2 hour parking time limit should be increased at the parking lot.

Scott Thomas stated there is always a spot available at this lot, so it is not really necessary.

Michael Kato stated there are people parking at the school as well. If the Committee wants more data collected on this location, it can be done.

Tom Hamilton made a motion to deny the resident appeal of staff's decision to not implement timed parking at this location. Second by Barnes-Lopez. (M/Hamilton, S/Barnes-Lopez 4-0-0) Approved.

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

**7. COMMENTS FROM COMMITTEE MEMBERS**

The Committee and staff welcomed new member Scott Thomas to the Committee.

**8. COMMENTS FROM STAFF**

Michael Kato reviewed the development information for the upcoming Scott Street Grade Separation Project with the Committee.

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on October 3, 2018 at 7 p.m. (M/Hamilton, S/Barnes-Lopez): 4-0-0 - Approved. Meeting adjourned, 8:50 pm.



## Staff Report to Traffic Safety and Parking Committee

**DATE:** October 3, 2018

**TO:** Traffic Safety and Parking Committee

**FROM:** Michael Kato, Associate Civil Engineer

**SUBJECT:** Item 5A – Receive Report And Provide Direction Regarding the Process for Evaluating Conversion Of Local Residential Streets From Two-Way To One-Way Traffic Flow

### **BACKGROUND**

There are several neighborhoods in San Bruno where cars travelling in opposite directions and approaching each other must pull over into the parking lane to allow the other car to pass. The TSPC set a goal for the 2018 year to discuss converting streets from two-way to one-way traffic flow. The purpose of this staff report is to provide the TSPC with some basic information about one-way streets and to open the topic for discussion by the committee.

### **DISCUSSION**

This discussion is directed toward converting certain local residential streets from two-way to one-way traffic flow.

Some of the potential benefits of one-way streets are:

- Elimination of conflicts between vehicles travelling in opposite directions. The potential benefit of this will be greatest for narrow streets on which cars travelling in opposite direction are unable to pass each other unless one of the drives pulls over into the parking lane.
- Reduction of conflicts at intersections. Fewer possible turning movements at intersections lead to fewer conflicts which could lead to a reduction in collisions.
- Reduction of conflicts at driveways. Fewer possible movements at driveways also lead to fewer conflicts and possibly a reduction in collisions.
- Reduction of parking removal for clearance of sight lines at intersections. Sight lines may only need to be cleared in one direction instead of two which could result in more on-street parking.
- Localized improvement of traffic flow. Simplified traffic patterns can lead to improved flow of traffic on some parts of the roadway network.

Some of the potential drawbacks of one-way streets are:

- Increased vehicle speeds. The lack of opposing traffic can lead to more speeding which could lead to an increase in the number and severity of collisions.
- Increased trip lengths. One-way streets lead to more circuitous paths between points which leads to an overall increase in trip lengths for the roadway network.
- One-way networks can be less efficient. The increase in trip lengths can lead to an overall decrease in network efficiency.
- One-way streets can be confusing to people who are not familiar with the area.

Staff recommends two types of engineering studies to evaluate proposals for one-way street conversions. It is likely the City would hire one or more consultants to perform these studies.

- Circulation Study that evaluates changes in intersection level of service and vehicle miles travelled.
- Safety Study that evaluates possible safety impacts and suggests mitigations for negative impacts.

Other things to consider when converting from two-way to one-way streets are:

- Emergency response. Although emergency vehicles sometimes drive in the opposite direction on one-way streets, converting to a one-way street network could have a negative effect on emergency response times due to more circuitous routes.
- Transit. Transit routes and stop locations may be affected by conversion to one-way streets.
- Refuse pickup. Changes to the refuse pick up routes and times may be required.
- Street sweeping. Changes to street sweeping routes and times may be required.
- Traffic generators in and near the neighborhood (businesses, schools, churches). Changes to access to and from large traffic generators should be considered.
- Traffic controls (stop signs, traffic signals). Changes to traffic controls such as stop signs and traffic signals may be required.

Community outreach and public involvement in the decision making process should also be part of the process.

- Petition. Before committing significant resources towards engineering studies, it may be advisable to start with a petition to gauge the overall interest in the neighborhood where one-way streets have been requested.
- Community meetings. At least one public meeting should be held to solicit public input on possible circulation patterns.
- Feedback period. After implementing a one-way travel conversion, allow for a set period of time to receive feedback from the public.

Staff is aware of previous interest in one-way street conversion at the following locations:

- Cypress Avenue between Santa Lucia and Crystal Springs Road. This location was previously examined by the TSPC in February 2006 and the committee recommended converting Cypress Avenue to one-way in the northbound direction



and to install speed humps. On May 23, 2006 the City Council directed staff to install speed humps but did not approve the one-way conversion. One of the residents of Cypress Avenue contacted the City again in 2010 to indicate he is still interested in a one-way conversion. In 2014 a second resident contacted the City to also request that this portion of Cypress Avenue be converted to one-way.

- At the July 2017 meeting of the TSPC a resident requested that Susan Drive be converted to one-way in the southbound direction. Resident is interested in reducing the number of travel lanes on Susan Drive in order to create more parking on the east side.
- At the July 2017 meeting of the TSPC a resident requested that Linden Avenue be converted to one-way, and another resident requested that Linden Avenue, Elm Avenue, Poplar Avenue, and Acacia Avenue all be converted to one-way.
- At the August 2017 meeting of the TSPC a resident commented that there had been discussion amongst residents about converting many of the streets near the intersection of Santa Lucia and El Camino Real to one-way.

### **STAFF RECOMMENDATION:**

Staff recommends the TSPC receive this staff report and provide direction regarding selection of the first neighborhood to be evaluated for possible conversion to a one-way street traffic pattern. Staff also recommends the TSPC provide direction to staff regarding the community outreach portion of the evaluation process.

### **DATE PREPARED:**

September 20, 2018

### **ATTACHMENTS:**

None.

# "The City With a Heart"



David Nigel (Chair)  
Henry Mar (Vice Chair)  
Walter Bird  
Adam Cozette  
Cecile Riborozo  
Gus Sinks  
David Woltering (City staff)  
David Wong (City staff)  
Rucha Dande (City staff)

## **MINUTES** **Bicycle & Pedestrian Advisory Committee** **Meeting** **July 11, 2018** **6:00 p.m.**

**Meeting location: 567 El Camino Real, Conference Room 115, San Bruno**

### **1. Call to Order/Roll Call**

DN called meeting to order at 6:02pm

Present:

David Nigel – DN  
Adam Cozette – AC  
Walter Bird – WB  
Henry Mar – HM  
Gus Sinks - GS

Staff present:

David Woltering – DW  
David Wong – Dwong  
Rucha Dande – RD

Cecile Riborozo – CR - absent

### **2. Review of July Agenda**

DN reviewed the agenda with committee members.

### **3. Approval of Minutes**

HM moved for approval of the May 9, 2018 meeting minutes, second by WB. All voted in favor. GS abstained.

### **4. Public Comment on Matters Not on the Agenda**

None

**5. Announcements**

- a. DW introduced Rucha Dande, Associate Planner, as new Community Development Department Staff Liaison to BPAC.

**6. New Business**

None

**7. Unfinished Business**

**a. Subcommittee Updates –**

**1. Events (Cecile and Gus)**

- a. Bike to Work Day, May 10, 2018

GS stated he was out of town for the event.

WB stated he was at the event and it was successful.

AC stated he stopped by the event as well.

- b. Community Day/Posy Parade, June 3, 2018

DN thanked everyone for their work at the BPAC booth. AC and HM were there. It was a very successful event.

**2. Walking and Bicycling Safety (David, Walt, and Adam)**

WB stated the 400 block of Sylvan has crumbling sidewalk that is a tripping hazard.

WB stated there were City employees working and blocking part of San Mateo Avenue without a flagger or signage. It creates a hazard.

**b. Review of Tracking Log (attached) –**

HM asked about applying for a grant for the Crestmoor Canyon Trail proposed improvements from the San Bruno Community Foundation and his concern about fire hazards in the Crestmoor Canyon.

DW stated the San Bruno Community Foundation is receiving grants through early September. City staff can work to develop a grant request for trail and fire hazard improvements to make Crestmoor Canyon safer and more accessible. The BPAC Committee will not be meeting again until September but RD could pursue this and email the Committee members with updates before the September meeting. The City's fire chief also discussed a grant application to reduce fire hazards in Crestmoor Canyon that he believes was successful, so staff can also

share the outcome of this.

DW would like to proceed with the Bike Fix It Station at BART. RD will be moving forward with this.

DW stated the approved bike rack grant application from Commute.org produced 19 bike racks but 14 were damaged and had to be returned. Five were installed.

DWong replied that the grant covered the cost of the bike racks but not installation.

DW replied that perhaps the Community Development Department can work with Public Works to submit a grant application to the Community Foundation to cover the installation of the racks and the concrete pads.

GS asked why the 14 damaged racks were not replaced.

DW replied the deadline for submitting the final invoice for reimbursement had passed, so only 5 were reimbursed. We will re-apply for a grant for the 14 damaged racks.

WB asked if Caltrans has been contacted about the installation of a bicycle/pedestrian bridge over 101 to connect to the Bay Trail.

DW stated staff and Committee members took a bike ride with a Bay Trail representative and this subject was discussed.

DN confirmed this item will be placed as a future recommendation.

DW stated QIC, a developer that has been working with the City on a re-development of the 45 acres at Tanforan Shopping Center to broaden the appeal of this location, may be open to a pedestrian bridge as part of the improvements.

DWong stated the adjacent Huntington Bicycle Corridor Improvements Project is currently in the approval phase with Caltrans. There was a grant of \$900,000 approved for this project, plus \$300,000 contributed by the City. Another bike lane project along San Antonio Avenue has been approved and is in the design phase.

DN asked if we need to keep the E-shuttle item and the electric unicycles on the tracking log.

DW stated they can probably be removed from the action list if the Committee concurs. Bicycle sharing is a growing trend that could be added to review.

DN confirmed that the Committee members are in agreement to remove the E-shuttle and electric unicycles from the tracking log and add bike sharing.

**8. Items from Staff**

a. Updates from May 9, 2018 meeting:

1. Repainting "Stop, Look, and Wave" signs at crosswalks adjacent to school sites.

DW stated there is some concern about code requirements for re-painting the signs that are being addressed with Public Works, as well locating funding for the painting. This could be another grant application to the San Bruno Community Foundation.

DN stated they are now very faded. There are six schools that need crosswalk signs re-painted.

DWong stated the Federal Traffic Manual stated the signage must meet their requirements.

DW stated DWong and RD can meet with Public Works Director Jimmy Tan to address the requirements.

DN stated the San Bruno PTA might fund the work. DN and WB will gather the location information.

2. Missing "Stop" sign near Starbucks exit from the Bayhill Shopping Center.

City Planner Matt Neuebaumer worked with the property management company and was told the stop sign has been re-installed.

**9. Items from Committee Members (and future agenda items)**

a. "Good and Welfare" (Comments)

AC congratulated the Committee on their work at Bike to Work Day and the Posy Parade.

DW stated the City Council appointed a new BPAC member that will be sworn in before the next meeting. RD will be going over an orientation binder and the bylaws with them and then DN will be able to meet with them.

GS recommends doing a formal swearing in at the Council meeting to welcome the new member.

**Adjournment - DN adjourned the meeting at 7:31 pm**