MINUTES
SAN BRUNO CITY COUNCIL
July 10, 2018
7:00 p.m.

Meeting Location: San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno, CA

Thanks to the San Bruno Garden Club for providing the floral arrangement.

1. CALL TO ORDER:

2. ROLL CALL/PLEDGE OF ALLEGIANCE: All Councilmembers present. Vice Mayor Davis participated via telephone from her location at 39396 Beaver, Bass Lake, CA

3. ANNOUNCEMENTS:
   a. The Beautification Task Force is accepting nominations for the Annual Beautification Awards Program. Applications can be found on the website as well as in the City Clerk’s office. The deadline is Friday, August 17, 2018 at 5:00 p.m.
   b. The Regular City Council Meeting of August 14, 2018 is cancelled. The next regularly scheduled City Council Meeting will be held on August 28, 2018.

4. PRESENTATIONS:

5. CONSENT CALENDAR: All items are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion, unless requested.
   e. Appoint Councilmember O’Connell as the Voting Delegate for the Annual League of California Cities Conference Being Held September 12-14, 2018 in Long Beach and Appoint an Alternate Delegate.

M/S Salazar/O’Connell to approve the Consent Calendar. Motion carried unanimously by voice vote.

6. PUBLIC HEARING: None

7. REPORT OF COMMISSIONS, BOARDS & COMMITTEES: None
8. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

The following members of the public spoke during Public Comment:

- Tom Hamilton – Suggested the addition of an agenda item to future City Council agendas which would allow the City Council to review future agenda items with members of the public.

9. **CONDUCT OF BUSINESS:**


   Ed Barbarini, Police Chief and Dave Cresta, Fire Chief presented a report regarding the July 4, 2018 Fireworks Related Activities.

   **Discussion item only. No motion was taken.**


   Melissa Thurman, City Clerk opened nominations for one appointment to the Bicycle & Pedestrian Advisory Committee.

   Motion by O’Connell to appoint Marsha Glassner. No second was given. **Motion failed due to lack of second.**

   Motion by M. Medina to appoint William Kaktis. No second was given. **Motion failed due to lack of second.**

   Motion by R. Medina to appoint Matt Gaines. Second by Salazar. **Motion carried unanimously by roll call vote.**

   Matt Gaines was appointed to the Bicycle & Pedestrian Advisory Committee.

   Melissa Thurman, City Clerk opened nominations for one appointment to the Community Preparedness Committee.

   Motion by Salazar to appoint Trisha Howard. Second by O’Connell. **Motion carried unanimously by roll call vote.**

   Trisha Howard was appointed to the Community Preparedness Committee.

   Melissa Thurman, City Clerk opened nominations for one appointment to the Traffic Safety & Parking Committee.

   Motion by M. Medina to appoint Adam Cozzette. Second by Salazar. **Motion failed 2-3 with Councilmember O’Connell, Vice Mayor Davis and Mayor Medina opposed by roll call vote.**
Motion by O'Connell to appoint Scott Thomas. Second by Davis. **Motion carried unanimously by roll call vote.**

**Scott Thomas was appointed to the Bicycle & Pedestrian Advisory Committee.**

c. Waive First Reading and Introduce Ordinance Regulating Cultivation and Prohibiting the Manufacture, Processing, Laboratory Testing, Labeling, Storing, Wholesale, and Retail Distribution of Non-Medical Cannabis.

**Marc Zafferano, City Attorney** presented the report.

M/S Salazar/O'Connell to introduce an ordinance regulating the cultivation and prohibiting the manufacture, processing, laboratory testing, labeling, storing, wholesale and retail distribution of non-medical cannabis. **Motion carried unanimously by roll call vote.**

d. Receive Report and Provide Direction to Staff Regarding Short Term Residential Rentals.

**Marc Zafferano, City Attorney** presented the report.

The following members of the public spoke regarding this item:
- Alex Melendrez spoke in opposition of the allowance of short term residential rentals.

The City Council directed staff to:
- Gather data from other cities in regards to their handling of short term residential rentals.
- Research the use of permits to ensure safety.
- Research potential parking issues.
- Research the cost of staff time regarding short term residential rentals.

**Discussion item only. No motion taken.**


**Connie Jackson, City Manager and Ed Barbarini, Police Chief,** presented the report.

The following members of the public spoke regarding this item:
- Adrian Lopez spoke in opposition of increases in parking fines.

**Marty Medina, Councilmember** recommended the creation of a two-member Council Sub-Committee to review the proposed fee increases and to continue the item to the July 24, 2018 City Council meeting. **Michael Salazar, Councilmember** volunteered to serve on the Sub-Committee. **Rico Medina, Mayor** announced that **Marty Medina and Michael Salazar** will serve on the Sub-Committee and that the item would be continued to the July 24, 2018 City Council meeting.

**Item continued to July 24, 2018.**
f. Adopt Resolution Approving Service Level Enhancements for Fiscal Year 2018-19 Operating Budget.

Connie Jackson, City Manager and Jim O’Leary, Interim Finance Director presented the report.

The resolution was adopted by the following votes:

Vote to approve to continue existing service levels, excluding the addition of 1 FTE limited-term Associate Planner position.
AYES: Davis, M. Medina, O’Connell and Mayor Medina
NOES: Salazar
Motion carried 4-1 with Councilmember Salazar opposed by roll call vote.

Vote to approve the addition of 1 FTE limited-term Associate Planner position.
AYES: Davis, M. Medina, O’Connell, Salazar and Mayor Medina
NOES: None
Motion carried unanimously by roll call vote.

Vote to approve the addition of 2 FTE Maintenance Workers I/II, to approve the replacement of Out-of-Compliance Traffic Signs, to approve the Fencing Sections Surrounding Pine Box Culvert between 1st and 7th Avenue.
AYES: Davis, O’Connell, and Mayor Medina
NOES: M. Medina, Salazar
Motion carried 3-2 with Councilmembers M. Medina and Salazar opposed by roll call vote.

Vote to not approve the addition of 1 FTE Parks & Facilities Services Manager.
AYES: Davis, M. Medina, Salazar and Mayor Medina
NOES: O’Connell
Motion carried 4-1 with Councilmember O’Connell opposed by roll call vote.

Vote to approve the addition of 1 FTE Fire Fighter/Prevention Management and the elimination of PT Inspector.
AYES: Davis, M. Medina, O’Connell, Salazar and Mayor Medina
NOES: None
Motion carried unanimously by roll call vote.

Vote to approve the position of Contract Counter Technician.
AYES: Davis, O’Connell, Salazar
NOES: M. Medina and Mayor Medina
Motion carried 3-2 with Councilmembers M. Medina and Mayor Medina opposed by roll call vote.

Vote to approve the addition of 1 FTE Public Safety Dispatcher.
AYES: Davis, M. Medina, O’Connell, Salazar and Mayor Medina
NOES: None
Motion carried unanimously by roll call vote.
10. COMMENTS FROM COUNCIL MEMBERS: None.

11. CLOSED SESSION: None.

12. ADJOURNMENT: The meeting adjourned at 10:58 p.m.

The next Regular City Council Meeting will be held on July 24, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Minutes were prepared by Melissa Thurman, City Clerk and are respectfully submitted for approval at the City Council Meeting of July 24, 2018.

Melissa Thurman, CMC
City Clerk

Rico E. Medina
Mayor