MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
May 8, 2018
5:30 p.m.

1. CALL TO ORDER:

THIS IS TO CERTIFY THAT the San Bruno City Council met on May 8, 2018 at the Senior Center, located at 1555 Crystal Springs Road, San Bruno CA. The Special City Council meeting was called to order at 5:30 p.m.

2. ROLL CALL:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers M. Medina, O’Connell and Salazar. Recorded by Actin City Clerk Hasha.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None

4. STUDY SESSION:

A Study Session was conducted to discuss Zoning Ordinance Update Related to Public Benefits Zoning and Parking Regulations within the Transit Corridors Plan Area.

5. ADJOURNMENT:

Mayor R. Medina closed the meeting at 7:02 with no reportable action. The next Regular City Council Meeting will be held on May 8, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval at the City Council Meeting of May 22, 2018

Vicky Hasha, Acting City Clerk

Rico E. Medina, Mayor
MINUTES
SAN BRUNO CITY COUNCIL
May 8, 2018
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on May 8, 2018 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers Salazar, M. Medina, and O’Connell. The Pledge of Allegiance was led by District Director for Congresswoman Jackie Speier, Brian Perkins. Recording under the direction of Acting City Clerk Vicky Hasha.

3. ANNOUNCEMENTS:

Mayor R. Medina made the following announcements:

a. The 5th Annual Community Day in the Park event will be held on Sunday, June 3, 2018 at City Park immediately following the 78th Annual Posy Parade which Begins at 11:00 a.m. on San Mateo Ave at Kains Avenue and goes along El Camino Real and Crystal Springs Road to City Park.

b. The City of San Bruno will hold its second public engagement open house and community meeting on the conceptual design for the new Recreation and Aquatics Center Thursday, May 17, 2018 from 3:00 p.m. to 5:00 p.m. A formal presentation and community meeting will follow at 6:30 p.m. Both the open house and community meeting will be held at the Veterans Memorial Recreation Center in City Park, 251 City Park Way.

4. PRESENTATIONS:

Mayor R. Medina declared May 13 - 19, 2018, as National Police Week in San Bruno and announced Police Recognition Day at Tanforan Mall to be held on Saturday, May 19, 2018 and awarded the certificate to Officer Sherry Campbell. Campbell spoke on the 36th annual event and welcomed everyone to attend.

Mayor R. Medina declared May 20 - 26, 2018 as Public Works Week in San Bruno and awarded the certificate to Public Works Director Tan. Tan thanked the City Council for the declaration of Public Works Week and spoke on upcoming community events.

Mayor R. Medina introduced San Mateo Deputy Elections Officer, Jim Irizarry, to present on California Senate Bill 450 Elections: Vote by Mail Voting and Mail Ballot Elections. Irizarry spoke on the SB 450, the 14 selected counties participating, voting options, and Community Outreach.

5. CONSENT CALENDAR:

a. Approve: Minutes of Special and Regular City Council Meetings of April 24, 2018 and Special City Council Meetings of April 28, 30 and May 2, 2018.

e. Accept: Resignation from a Member of the Traffic Safety & Parking Committee Declare the Vacancy and Direct the Acting City Clerk to Post the Vacancy in Accordance with State Law.
f. Adopt: Resolution Accepting the Pedestrian Crosswalk Enhancement Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $6,928.

M/S O’Connell/Salazar to approve the Consent Calendar and passed with all ayes.

6. PUBLIC HEARING:

Hold Public Hearing, Waive First Reading, and Introduce Ordinance Enacting 2.45% Rate Increase for Recology San Bruno Garbage and Recycling Services to be Effective July 1, 2018 as Outlined in the Notice of Proposed Garbage and Recycling Rate Increase to Property Owners and Customers.

Interim Finance Director O’Leary gave an overview of Ordinance and asked for questions.

Councilmember M. Medina asked if the automatic increases in garbage contracts require cities to approve the allowed increase. Interim Finance Director O’Leary stated from previous work with other franchise agreements in San Mateo County, each has a provision for rate adjustments on an annual basis.

Councilmember M. Medina asked for more information regarding the listing rates presented in the staff report. Interim Finance Director O’Leary stated rates presented were the rates put in place in March and stated other cities may be in the same process of adjusting their rates and even with the adjusted rate in the City, San Bruno will continue to fall in the middle of the listed cities.

Councilmember Salazar spoke on the submitted protest letters from the 36 individuals taken into consideration; however, the City is contractually obligated to the rate increases. Salazar asked if the City was able to assist families on a fixed income with the Recology rate increases. Interim Finance Director O’Leary stated options include reducing toter size from a 32-gallon to 20-gallon can which is $6.50 cents lower a month and for families to contact and apply for the low-income discount of 25% reduction, additional information found at the Finance Department.

Reyna Burgos, Florida Ave., asked if homeowners also got charged for compost and recycling and if the rate increases were annually.

Karin Cromisini, Elm Avenue asked if there was a charge associated to switching from a large blue container to a smaller one.

Recology San Bruno General Manager, Kirsten Pinochi confirmed rates are based on the garbage toter size.

M/S Salazar/O’Connell waived the first hearing and passed with all ayes.

Councilmember O’Connell introduced the resolution for adoption. It passed unanimously.

7. REPORT OF COMMISSIONS, BOARDS & COMMITTEES: None.

8. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None.

9. CONDUCT OF BUSINESS:

a. Receive Report from Joint City Council and Traffic Safety and Parking Committee Sub Committee Regarding Recommendations for a Residential Parking Permit Program.
Joint Parking Subcommittee, Tom Hamilton gave an overview of the staff report and asked for questions.

Auros Harman, 2nd Avenue gave thanks to the recommendations discussed and stated parking was an issue in their neighborhood.

Plymouth Ansbergs, 2nd Avenue spoke on visitor parking permits.

Reyna Burgos, Florida Avenue, spoke on not having a driveway in her household and not having a guarantee to obtaining parking in front of her home.

Karin Cromisini, Elm Avenue spoke on limited parking and the parking issues in her neighborhood.

Ryan Mrnsy, Kains Avenue spoke on converting streets in the City as one-way streets.

Stephen Seymour, Mastick thanked the committee for their work and recommendations and spoke on issues with large vehicles and vehicles taking up parking long-term in the neighborhood.

Joint Parking Subcommittee, Tom Hamilton recommended studying some of the streets in the City and the possibility of converting some streets into one-way streets.

Councilmember Salazar spoke on not being sure if the parking permit program would completely solve the parking problem in the City and asked if any streets in the City have ever been studied to be converted into one-way streets as solutions to the parking issue. Hamilton said no, but agreed it is something the committee can look into if directed by staff to do so.

Councilmember O'Connell said there might not be enough staff available to enforce a parking permit program, there may need to be staff contracted to better enforce parking. O'Connell also said there was a possible solution to the parking issue by increasing parking ticket costs. City Manager Jackson said staff could look into the fee structure, the legal aspect to increasing fees, and the staffing and cost components necessary to implementing the parking permit program.

b. Receive Third Quarter Financial Update Report as of March 31, 2018 and Adopt Resolution Approving Third-Quarter Budget Amendment for the 2017-18 Operating and Capital Budget.

Interim Finance Director O'Leary gave an overview of the staff report and asked for questions.

Vice Mayor Davis spoke on sales tax with online sales and asked for options and recommendations on what can be done to not be in a deficit. Director O'Leary stated the projections for the year-end revenue would be close to the anticipated budgeted revenues and data pertaining to some large revenue sources are not collected until later in the fiscal year. O'Leary also clarified that the budget has and will continue to be balanced.

Councilmember Salazar introduced the resolution for adoption. It passed unanimously.

c. Receive Oral Update on the City’s Appeal of the Federal Emergency Management Agency San Francisco Bay Coastal Study for the City of San Bruno.

Public Works Director Tan gave an overview of the staff report, asked for questions, and introduced District Director for Congresswoman Jackie Speier, Brian Perkins to present an oral update on the City’s appeal of the Federal Emergency Management Agency San Francisco Bay Coastal Study for the City of San Bruno.

Mayor R. Medina asked if FEMA would provide a community meeting to discuss information with residents. District Director Brian Perkins confirmed yes FEMA was available to speak with the public. City Manager Jackson clarified FEMA was unable before to conduct public meetings regarding the matter until the flood maps were finalized.
Vice Mayor Davis asked if the flood map and additional information regarding the item would be made available to the public through the City's website. City Manager Jackson stated FEMA had numerous publications and informational resources for the public. District Director Brian Perkins stated there was a website, Flood Smart available for the public with answers to commonly asked questions.

Councilmember M. Medina asked if FEMA provided translators during the public meetings. District Director Brian Perkins stated he would notify FEMA to inquire if it would be possible to provide assistance for translations.

Councilmember M. Medina requested information to be posted on the City's website as well.

Councilmember O'Connell gave thanks to everyone involved in the FEMA process.

Robert Riechel, 7th Avenue asked if the FEMA public meetings would only explain and inform residents of what needs to be completed or if there were still possible changes still pending.

Michael Barber, San Mateo County Board of Supervisors' Office spoke on projects that could benefit the City. Councilmember O'Connell asked what the effects of other projects mentioned would impact the FEMA map. Barber confirmed it could potentially impact the FEMA flood map in the future.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with Triad Consulting & System Design Group, LLC to Complete a Security Assessment of Water and Wastewater Facilities in an Amount Not to Exceed $65,065.

Public Works Director Tan gave an overview of the staff report and asked for questions.

Councilmember Salazar asked if budgeted amount of $90,000 would be enough to cover the design and installation. Director Tan confirmed the budgeted amount of $90,000 would not be enough to cover the project.

Councilmember Salazar asked if there were any known areas of improvement that could be completed and defer the assessment to a later time. Director Tan confirmed installation of fences and gates could be completed.

Vice Mayor Davis recommended looking at other installation options before proceeding with the design and later determining funds are not available to implement the suggested design.

Councilmember M. Medina recommended for the budgeted funds to be utilized on security equipment instead of a study.

Vice Mayor Davis motioned to reject the resolution. The motion to reject the resolution passed with four ayes, Vice Mayor Davis, Councilmembers M. Medina and Salazar, and Mayor Medina and one no, Councilmember O'Connell.

e. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Alaniz Construction, Inc. for the Commodore and Grundy Park Pathway Rehabilitation Project in the Amount of $81,119, Approving a Construction Contingency of $12,168, and Appropriating $25,300 from the General Fund Capital Reserve Fund.

Interim Community Services Director Stallings gave an overview of the staff report and asked for questions.

Councilmember M. Medina requested clarification on whether crack field and sealing would be completed in the project. Interim Director Stallings confirmed yes with a deductive change order, it is recommended by staff that slurry seal or crack seal of the indicated areas not be
completed. **Stallings** also confirmed with the funds available, staff would not be able to service the pathways of an entire park in either location.

**Councilmember M. Medina** asked if staff already had the cost bid item for crack sealing and slurry. **Director Stallings** confirmed yes, unit pricing for both locations has been determined.

**Councilmember Salazar** asked if it was possible to include a dog run in the project. **Director Stallings** confirmed the project for the pathways was too far along to include a dog run and an architect was not yet selected to consider including the dog run.

**Mayor R. Medina** asked if the removing roots would be responsibility of the contractor or City staff. **Director Stallings** confirmed roots would be City staff responsibility.

**Councilmember Salazar** introduced the resolution for adoption. It passed unanimously.

10. **COMMENTS FROM COUNCIL MEMBERS:**

**Councilmember O'Connell** thanked everyone who joined the Operation Clean Sweep event. Over 170 volunteers participated and assisted with planting trees, pulling weeds, planting flowers, and picking up trash.

**Councilmember Salazar** spoke on work being completed in the downtown area and clean outs not being added into the new laterals being added. **City Manager Jackson** confirmed it was not City policy to routinely replace laterals when completing sewer main line projects and had previously been done due to relocation of sewer lines requiring laterals to be changed in multiple locations. **Jackson** also confirmed it was too late to install cleanouts part of the project and bidding price for installation of laterals was $8,000 per location and addition of clean outs would have been $500 to $1,000 dollars per location with approximately 45 locations.

**Councilmember M. Medina** spoke on the Capuchino performance and Parkside band performance held at the Performance Center.

**Mayor R. Medina** gave thanks for the Operation Clean Sweep event and gave thanks to Director Tan and his team for the FEMA presentation item.

11. **CLOSED SESSION:**

Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
- Properties: 500 Acacia Ave., 201 Balboa Way; San Bruno, CA
- Agency Negotiator: City Manager
- Negotiating Parties: City of San Bruno, San Bruno Park School District
- Under Negotiation: Price and Terms of Payment

12. **ADJOURNMENT:**

**Mayor R. Medina** closed the meeting at 10:12 p.m. The next Regular City Council Meeting will be held on May 22, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
May 8, 2018

\[Signature\]
Vicky Hasha, Acting City Clerk

\[Signature\]
Rico E. Medina, Mayor