MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
March 27, 2018
6:30 p.m.

1. CALL TO ORDER:

THIS IS TO CERTIFY THAT the San Bruno City council met on March 27, 2018 at the San Bruno Senior Center, located at 1555 Crystal Springs Road, San Bruno, CA. The Special City Council meeting was called to order at 6:30 p.m.

2. ROLL CALL:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers M. Medina, O’Connell and Salazar. Recorded by Acting City Clerk Hasha.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None

4. CLOSED SESSION:

A conference was conducted for the item below.

Conference with Legal Council, Pending Litigation Pursuant to Government Code Section 54956.9(d)(1) Regarding Pending Workers’ Compensation Appeals Board Cases: ADJ10418373, ADJ9341661, ADJ7396115

5. ADJOURNMENT:

Mayor R. Medina closed the meeting at 6:48 p.m. with no reportable action. The next Regular City Council Meeting will be held on March 27, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval at the regular City Council meeting of April 10, 2018

Vicky S. Hasha, Acting City Clerk

Rico E. Medina, Mayor
MINUTES
SAN BRUNO CITY COUNCIL
March 27, 2018
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on March 27, 2018 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

   Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers Salazar, M. Medina, and O’Connell. The Pledge of Allegiance was led by Robert Riechel. Recording under the direction of Acting City Clerk Vicky Hasha.

3. ANNOUNCEMENTS:

   Mayor R. Medina made the following announcements:

   a. The City of San Bruno and the San Bruno Park School District are hosting a Sister City Student Exchange Delegation from Narita, Japan this week. The junior high school students from Narita will be staying with Parkside Intermediate School families, attending school and learning about the area.

   b. Thanked the San Bruno Lions Club and city staff for the work completed in the annual Pancake Easter Egg Hunt on March 24, 2018.

   c. Announced the 101st Airborne adopted by the City of San Bruno in 2017 and the 50th anniversary the City of San Mateo embarked upon.

4. PRESENTATIONS: None.

5. CONSENT CALENDAR:

   a. Approve: Minutes of Special and Regular City Council Meetings of March 13, and Special City Council Meetings of March 21 and 22, 2018.
   d. Adopt: Resolution Approving Amendment #4 to Employment Agreement Between the City of San Bruno and Marc Zafferano, City Attorney.
   e. Adopt: Resolution Authorizing the City Manager to Purchase Commercial Water Meters from Golden State Flow Measurement, Inc. in the Amount of $31,721.

Councilmember M. Medina pulled items 5.a. and 5.d.

M/S Salazar/Davis to approve items 5.b., 5.c., 5.e. of the Consent Calendar and passed with all ayes.
Councilmember M. Medina pulled item 5.a. and requested to add to the minutes of the City Council meeting held on March 13, 2018 under Conduct of Business item 9.c. the city will eventually replace a total of 680 light poles, the current project will fix 5%, 36 of the 680 poles, costing $320,000. The remaining 95%, 644 poles will cost approximately 5.5 million dollars. The City has a shortfall with currently having 1.2 million budgeted replacing of the remaining poles.

M/S M. Medina/Davis to approve item 5.a. of the Consent Calendar and passed with all ayes.

Councilmember M. Medina pulled item 5.d. to review a raise for the City Attorney as discussed while the City is facing a million dollar shortfall in the budget and to discuss what can be done in order to continue offering services and how to proceed with paying for the current shortfall.

Councilmember Mayor Medina spoke on the process for the contract and appointment of the City Attorney, appointed by City Council. R. Medina also clarified the City Manager is not engaged, involved, or a part of the City Attorney appointment.

Ryan Mrsny, Kains Avenue spoke on the City’s budget shortfall and the 3% raise increase for the City Attorney and suggested delaying the process until the City is more financially stable.

Robert Riechel, 7th Avenue asked for the dollar amount of the City Attorney raise and commented on the raises given to other staff.

Marco Durazo, 2nd Avenue spoke on the projected budget deficit and how it will impact other priorities.

Jeffrey Tong, Fleetwood Drive commented he did not agree to the salary increase.

Mayor R. Medina spoke on the City Attorney’s 3% increase for a one-year contract adjusting the salary from $228,797 to $235,661 for an increase of $6,860. R. Medina also cleared that the City and the School District are two separate entities and one does not operate the other as far as how the School District or the City proceeds.

M/S M. O’Connell/Davis to approve item 5.d. of the Consent Calendar and passed with four ayes, Councilmembers O’Connell and Salazar, Vice Mayor Davis, and Mayor R. Medina and one no, Councilmember M. Medina.

6. PUBLIC HEARING: None.

7. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:


Community Preparedness Committee Vice Chair Malcolm Robinson and Member Janet Lutus, gave a presentation on their Committee’s mission, the importance of emergency preparedness, the organization’s 2017 accomplishments, previous coordinated events, CERT Trainings, SMC Alerts, Radio Volunteers, and 2018 objectives. Robinson asked for questions following the presentation.

Vice Mayor Davis thanked the Community Preparedness Committee for their presentation and commented on the importance of preparing for disasters and getting CPR certification.

Mayor Medina thanked the Community Preparedness Committee for their presentation and on keeping the community engaged.

8. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Johnny X of Azteca America TV, Buena Vista Avenue spoke on street light fixtures, school closures, raises, homelessness and crime in the City.
9. CONDUCT OF BUSINESS:

a. Adopt Resolution Terminating the City Manager’s Proclamation of the Existence of a Local Emergency Relating to the Senior Center Accident.

City Manager Jackson gave an overview of the staff report and asked for questions.

Mayor R. Medina reiterated that there was a $5,000 deductible as a cost to the City for the construction at the Senior Center due to the accident, all other costs were reimbursed by insurance.

Councilmember Salazar introduced the resolution for adoption. It passed unanimously.

b. Receive the 2017 Housing Element Annual Progress Report and Authorize Transmittal to the California Department of Housing and Community Development and Governor’s Office of Planning and Research.

Community Development Director Woltering gave an overview of the staff report and asked for questions.

Councilmember Salazar requested clarification on the requirement to hold a hearing. Woltering clarified it was not a public hearing that is required, but a requirement to take comments on the document if there is a desire to make comments.

Councilmember Salazar asked if the City was regulating affordable units. Woltering said the City does not have direct regulation, but the City is presenting to HCD the units in the low-income category.

Councilmember Salazar asked if the City has looked into a similar or same program as the County of San Mateo where the County is allowing people with unwarranted accessory units to bring the units up to code. Woltering said individuals with informal dwelling units are getting them approved officially with the City to legalize the units.

Vice Mayor Davis asked how many accessory dwelling applications were received. Woltering indicated 14.

Councilmember M. Medina requested clarification on the balance of the affordable housing fund. Woltering answered 3.5 million and more to come. Councilmember M. Medina requested what staff’s recommendation was to proceed. Woltering answered there were multiple options to use the funds, having a private development project come in requiring to provide 15% of units within the project to be affordable at moderate and low and using those funds to further subsidize units within the project to achieve some very low income units. Another option would be, to increase the number of affordable units.

There were no public comments on this item.

c. Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with United Storm Water, Inc. for the Trash Capture Device Installation Project in the Amount of $208,800, Approving a Construction Contingency of $36,155, and Approving a Total Construction Budget in the Amount of $242,955.

Acting City Clerk Hasha read a corrected version of item 9.c. showing the Construction Contingency of $24,103 instead of $36,155.

Public Works Director Tan gave an overview of the staff report and asked for questions.
Vice Mayor Davis asked for the challenges staff has faced with the equipment and what type of additional maintenance will be required for the equipment. Tan said he would need to come back with answers to the question, but believes it takes 15 to 30 minutes for a two-person crew to go out and move all debris inside the devices.

Vice Mayor Davis asked if the City has considered a storm drain program. City Manager Jackson confirmed yes however it may be difficult since the program would be voluntary, to have volunteers adequately maintain the drains. The City would then still be required to check and produce cleaning efforts if the voluntary program was not adequately robust.

Vice Mayor Davis asked if staff had a different product to suggest for brand-new development that may be easier and cheaper to maintain. Director Tan said there are challenges and advantages in all products.

Councilmember M. Medina said there were not enough staff members to clean and maintain drains during a storm event. M. Medina requested staff to take another look at the implementation and process for storm drains in the occurrence of a storm.

Councilmember O'Connell thanked staff for their work and time and announced she was having the Beautification Task Force members consider being the front runners of adopt a storm drain program.

Councilmember O'Connell introduced the resolution for adoption. It passed unanimously.

d. Schedule Study Session Meetings to Review the Proposed Fiscal Year 2018-19 Annual Operating and Capital Improvement Program Budgets.

City Manager Jackson gave an overview of the staff report to identify dates for three Study Session Meetings to review the proposed fiscal year 2018-2019 annual operating and capital improvement program budget.

City Council agreed on scheduling a study session in April, with the date to be determined, and study session meetings on June 11, 2018, June 12, 2018, and June 18, 2018.

10. COMMENTS FROM COUNCIL MEMBERS:

Councilmember O'Connell reminded everyone of Operation Clean Sweep event on Saturday, May 5, 2018 and everyone will be meeting at 9:00 a.m. at the City Park.

Vice Mayor Davis expressed interest in adding the zoning code update on an upcoming agenda and also spoke on the recent discussions surfaced between the City’s involvement with the School District and the School’s District’s involvement with the City, and acknowledged the two separate entities.

Councilmember M. Medina invited everyone to the American Legion from 8:30 a.m. to 11:00 a.m. where they will be serving pancakes and omelets to support the American Legion.

Mayor R. Medina asked Vice Mayor Davis and Councilmember O'Connell to serve on an ad hoc committee for fundamentals on council protocols and norms.

11. CLOSED SESSION:

Public Employee Appointment/Employment pursuant to Government Code section 54957 City Manager.
12. ADJOURNMENT:

Mayor R. Medina closed the meeting at 8:48 p.m. and adjourned to a closed session. The next Regular City Council Meeting will be held on April 10, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval at the City Council Meeting of April 10, 2018

Vicky Hasha, Acting City Clerk

Rico E. Medina, Mayor