PARKS AND RECREATION COMMISSION
AGENDA

Wednesday, August 15, 2018 • 6:30 p.m. • San Bruno City Hall, Room 115, 567 El Camino Real

WELCOME TO OUR COMMISSION MEETING
If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. CALL TO ORDER/ROLL CALL: Chair Mike Palmer, Vice Chair Kris Gonzales, Lorry Greenberg, Jessica Martinucci, Alexander Melendrez, David Nigel, Lucy Zamatti, Michael Zastrow, Youth Representative Kathy Lin

2. PLEDGE OF ALLEGIANCE:

3. REVIEW OF AGENDA:

4. ACCEPTANCE OF THE MINUTES: June 20, 2018 and Special Meeting June 20, 2018

5. CONSENT CALENDAR:

6. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)

7. UNFINISHED BUSINESS:
   a. Update on Status of Earl/Glenview Park – Oral
   b. Update on Florida Avenue Park - Oral
   c. Update on Status of Commodore and Grundy Park Path Pavement Project - Oral

8. NEW BUSINESS:
   a. Approve Recommendation for Expanded Use of Inflatable Jumpers in More San Bruno Parks

9. ITEMS FROM COMMISSIONERS:

10. ITEMS FROM STAFF:

11. ADJOURNMENT

** POSTED PURSUANT TO LAW **
MINUTES

Parks and Recreation Commission
June 20, 2018

1. Call to Order/Roll Call: Chair Palmer called the meeting of the Parks and Recreation Commission to order at 7:00 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Martinucci, Melendrez, Nigel, and Zastrow. Commissioners Excused: Commissioner Zamattia and Youth Representative Kathy Lin. City Council Present: Salazar. Staff: Stallings.

2. PLEDGE OF ALLEGIANCE:

3. REVIEW OF AGENDA: No changes.

4. APPROVAL OF MINUTES: MSC Gonzales/Martinucci to approve the minute from May 16, 2018 with corrections. Approved unanimously.

5. CONSENT CALENDAR: None.

6. PUBLIC COMMENT: None.

7. CONDUCT OF BUSINESS:
   b. Membership for California Association of Park and Recreation Commissioners and Board Members (CAPRCBM) – MSC Gonzales/Melendrez. Approved unanimously.
   c. Review of Florida Avenue Park Special Meeting – Consensus of support for approval of modifications of Florida Park plan.
   d. Update on Status of Earl/Glenview Park. Construction is continuing. Pending Fall 2018 opening. – Given by staff.
   e. Update on Status of Commodore and Grundy Park Path Pavement Project. Pathway construction proceeding. Pending September 1 completion. – Given by staff.

8. NEW BUSINESS:
   a. Review Master Fee Schedule Increases – Interim Community Services Director Stallings reviewed City Council approved changes of Master Fee Schedule with Commission.
9. **ITEMS FROM COMMISSIONERS:**
   Commissioner Nigel said he appreciated the staff support for programs, operations, and Community Day in the Park.
   Commissioner Greenberg thanked the park staff for their support of the Junior Giants program.
   Commissioner Gonzales asked about dog bag container replacement with manufacturer. She asked if Adopt A Park could be set up for Earl Glenview to plant flowers and help in the future.

10. **ITEMS FROM STAFF:**
    a. Review of 2018 Community Day

11. **ADJOURNMENT:** With no other business to be conducted, Chair Palmer adjourned the meeting at 8:30 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno
SPECIAL MEETING MINUTES

Parks and Recreation Commission
June 20, 2018

1. **Call to Order/Roll Call:** Chair Palmer called the Special Meeting of the Parks and Recreation Commission to order at 6:00 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Melendrez, Nigel, Zamattia, and Zastrow. Commissioners Excused: Commissioner Martinucci and Youth Representative Lin. Staff: Stallings.

2. **CONDUCT OF BUSINESS:**
   a. Discussion of Florida Avenue Park – Removal of Two Existing Trees -

3. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at  p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno
DATE: August 15, 2018

TO: Parks and Recreation Commission

FROM: Danielle Brewer, Community Services Superintendent

SUBJECT: Approve Recommendation for Expanded Use of Inflatable Jumpers in More San Bruno Parks

RECOMMENDATION:

Staff is requesting approval to begin a trial period to allow jumpers in the recommended areas.

City Park – Areas 1, 3, 5, 6, 7, 8, 12
Grundy Park – Area 1
Commodore Park – Area 3

The renter will be allowed to have a jumper at the designated area and will be given specific guidelines for delivery, use, and pick up of the inflatable. If these guidelines are followed, the renter will have their security deposit returned at the conclusion of their rental. Staff will evaluate the trial in November and report to the Commission at the December meeting to determine if the program should continue.

BACKGROUND:

In 2003, the Parks and Recreation Commission discussed rules and regulations of the rental picnic areas in San Bruno City Park, Commodore Park, and Grundy Park. Among the rules discussed was the exclusion of inflatable jumpers in all parks in San Bruno.

Due to the consistent request from residents for inflatables at picnic areas, the Commission and staff researched the viability of allowing jumpers at Beckner Shelter in San Bruno City Park. After a full evaluation, the decision was made to allow inflatables at Beckner Shelter only because of the availability of electricity at that area.

Following the approval by the Commission, the process for having an inflatable at a picnic was developed and implemented by staff. In order to place an inflatable at Becker Shelter, the inflatable company must have a copy of their liability insurance on file with the department. At the time of reservation, renters are provided with a list of companies with insurance on file. Should the renter want to use a company not currently on the list, staff will contact the company and request their insurance. That company then becomes part of the list from which the renters can choose.
DISCUSSION:

Beckner Shelter is the most popular picnic area in the park system and is rented one year in advance for most dates. Staff receives requests daily asking if other picnic areas allow inflatables. At this time, no other areas allow them.

In an attempt to satisfy the residents requesting inflatables, staff has evaluated other picnic areas in the park system and has determined that some of the current areas could accommodate an inflatable with a quiet generator. Staff has provided maps of the parks with the areas that are large enough to accommodate an inflatable for the Commission’s review.

Staff is requesting approval to begin a trial period to allow jumpers in the recommended areas.

City Park – Areas 1, 3, 5, 6, 7, 8, 12
Grundy Park – Area 1
Commodore Park – Area 3

The renter will be allowed to have a jumper at the designated area and will be given specific guidelines for delivery, use, and pick up of the inflatable. If these guidelines are followed, the renter will have their security deposit returned at the conclusion of their rental. Staff will evaluate the trial in November and report to the Commission at the December meeting to determine if the program should continue.

ATTACHMENTS:

San Bruno City Park Map
Grundy Park Map
Commodore Park Map
GRUNDY PARK

<table>
<thead>
<tr>
<th>Area</th>
<th># of tables</th>
<th>Grills</th>
<th>Trash Receptacles</th>
<th>Capacity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>3</td>
<td>1</td>
<td>4</td>
<td>32</td>
</tr>
</tbody>
</table>

I-280 Northbound
- Exit San Bruno Avenue
- Turn right at the signal onto San Bruno Avenue
- Turn right onto Cherry Avenue
- The park is on the left

I-280 Southbound
- Exit San Bruno Avenue
- Take the ramp toward San Bruno Avenue
- Turn left onto San Bruno Avenue
- Turn right onto Cherry Avenue
- The park is on the left

Northbound and Southbound on El Camino Real
- Turn west on Jenevein Avenue
- Turn right onto Cherry Avenue
- The park is on the right