MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
February 13, 2018
6:00 p.m.

1. CALL TO ORDER:
   THIS IS TO CERTIFY THAT the San Bruno City Council met on February 13, 2018 at San Bruno's Senior Center, located at 1555 Crystal Springs Road, San Bruno, CA. The Special City Council meeting was called to order at 6:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:
   Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers M. Medina, O'Connell and Salazar. Recording by Acting City Clerk Hasha.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None

4. CONDUCT OF BUSINESS:
   Conduct Interviews to Fill Vacancies on San Bruno's Citizen's Community Preparedness Committee, Culture & Arts Commission and Parks & Recreation Commission.
   The interviews were conducted and Mayor R. Medina thanked the applicants for their willingness to serve the community and for taking the time to be here tonight. Appointments will be made at the next Regular City Council meeting on February 27th.
   Mayor R. Medina said they would be going into a Closed Session.

5. CLOSED SESSION:
   A Conference was held with Labor Negotiators Pursuant to Government Code Section 54957.6: Agency Designated Representatives: City Manager, Assistant City Manager, City Negotiator Employee Organizations: San Bruno Police Bargaining Unit

6. ADJOURNMENT:
   Mayor R. Medina closed the meeting at 6:55 p.m. with no reportable action. The next regular City Council meeting will be held on February 13, 2018, at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.
   Respectfully submitted for approval at the regular City Council meeting of February 27, 2018

Vicky S. Hasha, Acting City Clerk

Rico E. Medina, Mayor
MINUTES
SAN BRUNO CITY COUNCIL
February 13, 2018
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on February 13, 2018 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers Salazar, M. Medina, and O’Connell. The Pledge of Allegiance was led by the San Bruno School District Superintendent, Stella Kemp. Recording under the direction of Deputy City Clerk Vicky Hasha.

3. ANNOUNCEMENTS: None.

4. PRESENTATIONS:

Stella Kemp, Superintendent - San Bruno School District gave a presentation on San Bruno School District’s master plan of a new vision for Schools with Tomorrow Inside, designed to restore the district to fiscal recovery and to create twenty-first century teaching and learning centers for San Bruno Park students.

Jim Hartnett, CEO and General Manager – San Mateo County Transit District spoke on the history of transportation in San Mateo County and introduced Casey Fromson, to give a presentation on San Mateo County’s Get Us Moving efforts to find solutions in relieving traffic in the San Mateo County.

Ed Barberini, Police Chief – City of San Bruno Police Department spoke on an event that occurred on January 1, 2018 during a private New Year celebration in the City of San Bruno. On behalf of the men and women of the San Bruno Police Department Barberini thanked, Darryl Sepulveda, Ernesto Martinez Medrano, Manuel Macias Sandoval, and Jennifer Andrea Leon Sanchez for their initiative swift action and courage in addressing and mitigating the situation that day. Mayor R. Medina expressed his appreciation to the four individuals and thanked them for their bravery and actions.

Nancy Kraus, President - San Bruno Community Foundation gave a presentation on community grant awards from the non-profit, San Bruno Community Foundation, which annually awards $200,000 to a variety of agencies and groups whose programs and activities benefit San Bruno. Funding cycle for 2017 included a $100,000 donation from youtube-google.org, enabling the San Bruno Community Foundation to award $300,000 in community grants to twenty-three projects. The City of San Bruno was presented with two grant awards, one in the amount of $5,000 to help
support the Narita Japan Sister City Exchange Program and the second award in the amount of $1,600 to install a bike fix-it station at the San Bruno BART.

5. CONSENT CALENDAR:


e. Approve: Resolution Approving the Installation of a Marked Crosswalk at the Intersection of Huntington Avenue and Euclid Avenue.

f. Adopt: Resolution Accepting the Trenton Sewer Replacement Project as Complete, Authorizing the Filing of Notice of Completion with the San Mateo County Recorder's Office, and Authorizing Release of the Construction Contract Retention in the Amount of $67,056.

g. Adopt: Resolution Approving Agreement between the City of San Bruno and the San Bruno Professional Firefighters Association, and Authorizing its Execution by the City Manager.

h. Adopt: Resolution Authorizing the Purchase of Emergency Medical Equipment including Automated External Defibrillators (AEDs) and Other Medical Equipment in the Total Amount of $17,700 from the Public Safety Equipment Restricted Donation Fund

i. Adopt: Resolution Appointing Deputy City Clerk as Acting City Clerk Retroactive to January 22, 2018 through Permanent Appointment of a Permanent City Clerk.

M/S Salazar/O'Connell to approve the Consent Calendar and passed with all ayes.

6. PUBLIC HEARING: None.

7. REPORT OF COMMISSIONS, BOARDS & COMMITTEES:


Traffic Safety and Parking Committee (TSPC) Chair Tom Hamilton gave a presentation on the TSPC responsibilities, the committee's approach to reach out to the community, gave an overview of the committee's 2017 accomplishments, and the committee's goals for 2018. Hamilton asked for questions following the presentation.

Councilmember Medina expressed his appreciation for TSPC and their work to make the City of San Bruno safer.

Mayor R. Medina expressed his appreciation for the work TSPC has completed and TSPC's efforts to streamline the process and for TSPC making themselves accessible to the public.

8. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Elmer Madrid spoke on his efforts to reach out to a larger population of veterans and announced a free barbecue event for all veterans on the second Tuesday of every month from 11:30 a.m. to 1:00 p.m.

9. CONDUCT OF BUSINESS:


City Manager Jackson gave an overview of the staff report and introduced Dawn Merkes and David Schnee, Group 4 to present the project and answer questions.
Councilmember O'Connell asked for further explanation on how Group 4 will be forming the Advisory Committee and what the committee’s role will be. Merkes said the Advisory Committee will be able to assist Group 4 in obtaining a local knowledge point of view of the project and the process.

City Manager Jackson said the advisory committee would be formed by City of San Bruno Departments with different and technical specialties, Public Works, Community Services and the City Managers Office. Jackson also said appointing an ad hoc committee formed by two members of the San Bruno City Council and two members of the San Bruno Community Foundation.

b. Receive Report and Provide Direction to Staff on Additional Alternatives for Intersection Improvements on Susan Drive.

Director Tan gave an overview of the staff report and asked for questions.

Councilmember Salazar asked for further explanation on the overall initial concerns of the area on Susan Drive pertaining to parking and speed. Tan said there were sight issues with drivers not being able to view oncoming traffic and that each improvement option presented would eliminate fourteen parking spaces in the area. Tan also said the improvement options presented would not alleviate the speeding concern in the area.

Councilmember Medina asked if a final design and selection of colors for the improvements on Susan Drive had already been selected. Tan said the designs presented are not final and there are many variations to consider on the intersection including cost. Tan also said that the options presented in tonight’s meeting were less cost-effective alternatives to the previously presented option during the City Council Meeting of October 10, 2017, of installing concrete bulb-outs. Tan also said that the colors presented in tonight’s meeting, were not final selection of colors, but were examples of what other agencies have done.

Vice Mayor Davis said the speeding concern on the intersection of Susan Drive would not be addressed with the options presented to them and that the previous request to install a stop sign to control the speeding in the intersection had previously been denied because stop signs were used to address the pedestrians crossing the street and there are no pedestrians crossing that street. Davis also said that the options presented were a good cost-effective way to address issue of vehicles entering and exiting off of Susan Drive.

Councilmember O'Connell said she had concerns about cleanliness in the intersection improvements on Susan Drive and suggested the possibility of finding people interested in adopting the storm drain in the area to maintain the area clean.

Councilmember Salazar asked if the options presented to them were also applicable to residential areas since the images on the options presented were all installed in busy intersections. Associate Engineer Michael Kato responded that the options presented were only in busy intersections; however, the options are still applicable and are used in residential neighborhoods as part of traffic calming. Salazar also asked if the previous motorcycle incident that occurred could have been prevented if one of the options presented had been installed during that time. Tan said he is unable to answer question, but the options presented will improve the visibility of oncoming traffic in that intersection.

Councilmember M. Medina said that a previous lawsuit occurred since the City did not have anything in the intersection and now the City is attempting to improve the safety of the area. M. Medina also asked if City Attorney Zafferano could speak on the previous lawsuit and settlement of the case. Zafferano said it is the City’s goal is to make all the intersections into Susan Drive safer for
drivers exiting and entering into Susan Drive, while maximizing the sight distance for drivers and maximizing the amount of parking available.

Councilmember Salazar asked if any of the members in the Traffic Safety Committee had anything to add on the report options presented. TSPC Chair Hamilton said that the initial recommendation of installing concrete bulb-out was not recommended to address the speeding concern on Susan Drive, but to make the intersections safer by giving the vehicles from the side streets greater visibility. Hamilton also said that another low-cost option discussed was to red zone as far down as necessary to allow better visibility for drivers, but that option would remove dozens of parking spaces in the area. Hamilton also said that from previous experience installing the bulb-outs would provide a visual narrowing of lanes for the southbound traffic, causing a reduction in speed in some areas.

Councilmember Salazar asked if there were any other options TSPC could recommend to reduce the speed in the intersection. Hamilton said raised intersections.

Councilmember Medina asked about installing speed signs as a way to reduce speed. Hamilton said that option has mixed outcomes because there are individuals who increase their speed to see how high they can get the speed sign number and Hamilton stated he is not sure if that option would be effective.

City Manager Jackson said the City has previously installed signage on the Susan Drive area and has added periodic enhanced enforcement in the area to deal with the speeding issue. Jackson also said Susan Drive was part of the City’s recent speed study so the speeding issue is not something that has been neglected.

City Attorney Zafferano said that the geometry with each intersection is different for vehicles coming out of those roads on Susan Drive and that the proposed designs were set the way they were to have consistent design amongst all the intersections in the Susan Drive area.

Mr. Downs, Susan Drive said the biggest issue is the parking and the parking is what is causing the issues in the intersection. Downs also said that the previous approach in lowering the speed limit from 45 mph to 25 mph was not effective because people are simply lowering their speed from 60 mph to 50 mph.

Councilmember Salazar said the options presented only seem to make it safer for vehicles to speed in the area and the options presented do not address the main issue of vehicles speeding in the area. Salazar asked if the non-populated area on Susan Drive was red-curbed and if there was any possibility of adding parking on that side. Tan said on the east side on Skyline there was no parking and there was not enough width to narrow the streets to add parking.

Councilmember M. Medina said he would be in favor of option 4 of the presented options.

Councilmember O’Connell said she was in favor of option 3 and they can look into other option solutions for the parking issue in the area, such as implementing parking permits for vehicles.

Vice Mayor Davis said she was also concerned with the speeding issue in the area and recommended for staff to go back and look at options for the speeding issue in the area. Davis said she was in favor of option 3. Davis also asked for staff to follow up with the apartment complexes in the area to see if residents are really not utilizing the parking space available to them. Davis also stated that the issue might be that more individuals are living in one apartment unit because they cannot afford another apartment.
Councilmember Salazar asked how permanent the asphalt dike concrete curb option were and if the option was selected and was causing too much trouble with the street sweeping or flooding could the asphalt dike concrete curb be removed. Tan said yes. Salazar then agreed to option 3.

Mayor R. Medina recapped the concerns from fellow City Councilmembers, for staff to reach out to the complexes in the area and communicate the parking concern, for staff to also look into the speeding concern in the area, for the public to understand that red-zoning the area means less parking available, and that the City cannot prohibit an apartment unit from obtaining a parking permit to park on Susan Drive. City Manager Jackson said staff will proceed with option 3, staff will look into the speeding issue and make contact with the apartment complexes.


Interim Finance Director O’Leary gave an overview of the staff report and asked for questions.

Councilmember M. Medina asked for more information on the business taxes being at 82%. O’Leary said since business license renewals are done in July majority of the City’s business license tax comes in early in the year so that is why the number is high.

Councilmember M. Medina asked how high the insurance premium increase was than what was anticipated. O’Leary said about 125,000 and 150,000.

Councilmember M. Medina asked how the City could obtain revenue from existing underfunded stormwater system. City Manager Jackson said staff was unable to immediately answer the question, but staff would look into it.

Councilmember Medina said that the City has tens to low hundreds of millions of dollars of stormwater projects that need to be completed, but the City has very limited revenue source and it is very important look into the matter now than later. O’Leary said it was a great idea to look into.

Councilmember Salazar asked if staff could come back and inform City Council on where sales taxes are growing so the City can focus strategically on what type of businesses to attract. O’Leary said the City’s tax consultant provides the Finance Department with extensive information, some confidential on a specific site, but there is a lot of information that can be provided to the City Council.

Mr. Robert Riechel, 7th Ave. spoke on unfunded liabilities and asked if the unfunded liabilities should show in the City’s overall updates. O’Leary said there are two unfunded liabilities generally discussed among cities, the pension obligation through CalPERS and OPEB for other benefits. O’Leary said that auditors found that the retiree health program was not a city benefit and was removed in last year’s audit from the City’s financial statements, but CalPERS unfunded liability still exist in the City’s financial statements and that the City Council does not budget for any unfunded liability.

Councilmember Medina asked how the cable business was doing after their rate increases and AT&T’s new service in the City. Medina further asked how many cable customers were lost and what was being done about the loss in customers.

Mayor R. Medina stated that the question was going off topic.

City Manager Jackson said that staff can provide the information, but not at this moment and staff will provide the information at a later time. Jackson also said that staff plans on providing more comprehensive updates within 30 days as part of the regular agenda. O’Leary said the budgeted revenue has increased $500,000 from last year based on the rate increase approved and there is a trend of improvement in comparison to last year.
Councilmember O'Connell introduced the resolution for adoption. It passed unanimously.

d. Receive Oral Report and Review Status of Local Emergency Related to the Truck Collision at the Senior Center and Continuing Declaration of Local Emergency.

City Manager Jackson reported that the repairs to the damaged Senior Center are progressing, including the near completion of painting in the multi-purpose room, replacement of the entire floor area in the room will commence shortly after and is expected to be completed in two weeks. Upon completion of the repairs, staff is anticipating the relocation of the nutrition program back to the Senior Center and to fully resume regular operation of the building. Emergency declaration will be brought forward to the City Council upon completion with a full report on the close out of the project and reiterated that the work performed is funded by insurance.

Councilmember Salazar asked about the configuration of the stage if there were any changes made due to the reconstruction. Jackson said there were no planned changes to configuration and stated that the handicap lift location did change in order to make it compliant with ADA requirements.

Councilmember Salazar asked about the location of the lift being on the opposite side of the stage. Jackson confirmed the lift was changed to the opposite side of the stage. Salazar asked if changing the location of the lift would cause any problems during an emergency exit. Jackson said the change in the lift location was completed in a compliant manner. Director Tan said building officials have been involved with the project and looking at EDA codes and if there was an emergency the person utilizing the lift would exit through the side of the deck during an emergency.

Councilmember Salazar asked if the deck was fully wheelchair compliant. Tan said yes.

City Manager Jackson encouraged and invited City Council to visit the Senior Center during the daytime to see the changes and improvements made to the deck.

e. Approve Design and Adopt Resolution Authorizing the City Manager to Execute a Construction Contract with Sposeto Engineering, Inc. for the Bus Route Pedestrian Improvement Project in the Amount of $74,820, Approving a Construction Contingency of $12,000 and a Total Budget in the Amount of $98,320.

Director Tan gave an overview of the staff report and asked for questions.

Councilmember Medina asked on clarification on items being benches and not enclosures. Tan confirmed.

Councilmember Medina requested for staff to take a look at the crosswalk on Cherry and Smith that leads to a bus stop, the crosswalk goes through a median causing people on wheelchairs and pedestrians to go around the median to get to the other side of the street. Medina requested if there are remaining funds for staff to remove the additional space on the median causing pedestrians to go around the median.

Councilmember O'Connell introduced the resolution for adoption. It passed unanimously.

10. COMMENTS FROM COUNCIL MEMBERS:

Receive Oral Report from Mayor Rico E. Medina on Councilmember Attendance at the Recent League of California Cities New Mayor/City Councilmember Academy held in Sacramento, CA

Mayor R. Medina said Councilmember Medina, Councilmember O'Connell, Vice Mayor Davis, and he, attended New Mayors and Councilmembers Academy in Sacramento which gave them the opportunity to meet with colleagues throughout the state to better understand what other City Councilmembers are going through and challenges they are facing. He also said that during the
conference the topic on homelessness came up and they were able to discuss different approaches other cities are doing to better handle the homeless situation.

Councilmember Medina said there conference was great and that other cities are faced with larger numbers of homelessness. He also acknowledged the San Bruno Parkside girls basketball team for winning the championship three years in a roll. He also announced his acceptance last Tuesday to the Lions Club and looks forward to working with the organization in providing community service.

Councilmember Salazar requested information from staff on whether three to four years is enough time to service the trees in the city and if the city's program is currently adequate or not. Also said he received a report from Peninsula Clean Energy showing a list of cities participating at 100% clean energy level and would like the City of San Bruno to make it to the list and become leaders in that area. Also requested data on new water meter systems and reports available to provide residents to inform them and identify issues with potential water leaks.

Mayor R. Medina asked if there were other City Councilmembers that would like to see staff work on tree-trimming, best practices, and if the program is adequate.

Councilmember O'Connell asked for further clarification on what information Councilmember Salazar was looking for since the city had already completed an extensive analysis on the tree trimming in the city.

Councilmember Salazar said he is asking for an analysis on whether the tree-trimming program is adequate and if it is not adequate whether the City should consider increasing funding or removing trees that are too problematic.

Councilmember O'Connell said a lot of time has already been spent on the previous analysis and is not sure if the rest of the council would want to hear the information again. City Manager Jackson commented that staff is currently working on a couple items and would be completed later in the spring and may be good basis for further discussion.

Councilmember Salazar said he would wait until the completion of the other items staff is working on and they can move forward from there.

Mayor R. Medina asked if Councilmember Medina would like to report on Peninsula Clean Energy since he serves on that organization.

Councilmember Medina said they had previously received an informal report when he previously asked about going to 100% clean energy and cost was associated with that and said revision of the cost may be beneficial. City Manager Jackson said staff does not currently have the information, but thinks it may be a quick process to obtain and can provide the report to the City Council.

Mayor R. Medina said discussion of the cost would be appropriate during budget time. He said he recalls being informed of there being some type of difference when the meters were installed and asked staff if they were aware of anything. City Manager Jackson said she was unaware and requested for time to obtain the information from staff. She also mentioned staff could provide an informational report regarding tools available to residents and how they can access the tools to monitor and manage resident's own water usage. Jackson requested time to review and discuss the information with staff and report back to council at a later time.

Councilmember O'Connell spoke on a personal experience where she left the water hose running overnight and the next day she had a notice from Public Works informing her of the water spike usage.
Vice Mayor Davis asked for clarification on what information Councilmember Salazar was seeking.

Councilmember Salazar said the City made a huge investment in a system that allows residents to track their water usage and provide the public with the data and he is unsure if the average resident is able to make full use of the data available to them until someone interprets the data in a way residents can make sense of the information.

Vice Mayor Davis said the biggest asset they are going to get from the smart meters is knowing right away about a leak and not finding out 2 months later when the resident get billed and that feature can save residents thousands of dollars. She also said it would be best to know how many customers are enrolled online and how many customers access their online accounts.

Councilmember Medina recommended an additional feature to consider instead of just receiving a door hanger would be for customers to receive a text message notice incase customers are away for the weekend.

Mayor R. Medina asked staff to have a comprehensive proposal for City Council consideration and review the purchasing policy to have actions taken faster to avoid delaying projects until the next City Council meeting for approval. He also said there were three ad hoc committees needed. Garbage ad hoc committee, to review the ecology strategy and the public customer outreach to address the growing number need to prevent contamination of recycling and to conduct the annual review of Recology rate proposal and asked Councilmember Salazar and Councilmember Medina to serve on the ad hoc committee. Councilmember Salazar and Councilmember Medina both agreed.

Mayor R. Medina asked Vice Mayor Davis to serve with him on the recreation center and pool project ad hoc committee. Vice Mayor Davis agreed.

Mayor R. Medina asked Councilmember O'Connell to serve with him on the homeless ad hoc committee. Councilmember O'Connell agreed. Mayor R. Medina also said that the ad hoc committee assignments are for specific tasks and will meet as needed and for a limited time on those particular topics and once they have been completed the work will report back to the City Council and then that role will be discontinued since the ad hoc committee will no longer be necessary.

13. CLOSED SESSION:

Mayor R. Medina said they would be going into closed session on public employee appointment employment pursuant to government code section 54957.

14. ADJOURNMENT:

Mayor R. Medina closed the meeting at 9:57 p.m. The next Regular City Council Meeting will be held on February 27, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 27, 2018

Vicky Hasha, Acting City Clerk

Rico E. Medina, Mayor