MINUTES
SAN BRUNO CITY COUNCIL SPECIAL MEETING
January 23, 2018
6:00 p.m.

1. CALL TO ORDER:

THIS IS TO CERTIFY THAT the San Bruno City Council met on January 9, 2018 at San Bruno's Senior Center, located at 1555 Crystal Springs Road, San Bruno, CA. The Special City Council meeting was called to order at 6:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers Salazar, M. Medina, and O'Connell. Recording by Deputy City Clerk Hasha.

3. PUBLIC COMMENT ON ITEMS NOT ON AGENDA: None

4. CLOSED SESSION:

Mayor R. Medina said they would be going into a Closed Session.

Conference with Legal Counsel—Existing Litigation pursuant to Government Code section 54956.9(d)(1): Martin v. Shelter Creek Home Owners Association and City of San Bruno.

5. STUDY SESSION:


David Alvey, Audit Partner with Maze & Associates, the City's independent audit firm, gave a detailed presentation on the City's Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2017.

6. ADJOURNMENT:

Mayor R. Medina closed the meeting at 7:00 p.m. with no reportable action. The next Regular City Council meeting will be held on January 23, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval at the Regular City Council meeting of February 13, 2018

Vicky S. Hasha, Deputy City Clerk

Rico E. Medina, Mayor
MINUTES
SAN BRUNO CITY COUNCIL
January 23, 2018
7:00 p.m.

1. CALL TO ORDER: THIS IS TO CERTIFY THAT the San Bruno City Council met on January 23, 2018 at San Bruno’s Senior Center, 1555 Crystal Springs Road, San Bruno, CA. The Council meeting was called to order at 7:00 p.m.

2. ROLL CALL/PLEDGE OF ALLEGIANCE:

Presiding was Mayor R. Medina, Vice Mayor Davis, Councilmembers Salazar, M. Medina, and O’Connell. The Pledge of Allegiance was led by the San Bruno Fire Chief, David Cresta. Recording under the direction of Deputy City Clerk Vicky Hasha.

3. ANNOUNCEMENTS:

Mayor R. Medina made the following announcements:

a. Community Development Director Woltering announced the recently installed display of “The Independence of Switzerland,” a wooden sculpture at San Bruno’s City Hall, 567 El Camino Real, San Bruno, CA and gave a brief overview of the sculpture’s background, history and restoration.

b. City Manager Jackson introduced Police Chief Barberini to give an overview of the homeless situation occurring in San Bruno and announced staff’s recommendation to schedule a study session within the next 60 days to discuss and strategize on how to better address the homeless issue.

Police Chief Barberini discussed the partnership with LifeMoves and the San Bruno Police Department which has supported the department to better assist homeless individuals.

Mayor R. Medina invited anyone that has an item they would like to speak on that is not on the agenda to get a speaker card from the Deputy City Clerk who in turn will read it in the order received under Public Comment.

Stephen Seymour, Mastick Ave. expressed appreciation for the discussion by City Council and expressed interest in having members of the public be part of the dialogue on homeless.

Reyna Burgos, Florida Ave. expressed concern regarding a specific homeless individual.

Jamie Monozon, San Mateo Ave. expressed appreciation to City staff for efforts over the last several years to reduce the amount of homeless individuals on San Mateo Ave.

c. Mayor R. Medina acknowledged the flowers from staff honoring the passing of City Clerk Carol Bonner on Monday morning and thanked the Deputy City Clerk for her assistance during this difficult time.
4. PRESENTATIONS:

Brian Weber, Assistant Manager - San Mateo County Mosquito and Vector Control District gave a presentation on the District’s mission, background and work in the San Bruno community. He also thanked the City for the Mills Field work completed by the San Bruno Public Works Department at Mills Field, which was previously creating numerous mosquito problems. He also announced the District’s Open House on April 26, 2018, and invited the City Council, City Manager, and the public to attend at 1351 Rollins Road, Burlingame, CA.

5. REVIEW OF AGENDA:

Mayor R. Medina announced staff’s request to have item 8 moved to the Regular City Council Meeting of February 27, 2018.

Community Development Director Woltering spoke on staff’s request to have item 8 continued to the February 27, 2018 City Council Meeting to provide time to evaluate correspondence just received by city staff on whether past environmental mitigation measures at Skyline College Residential Project had been fully implemented. City staff has reached out to environmental consultants to review the concerns brought to staff’s attention and want to complete research before proceeding with the project Public Hearing. He requested to have item 8 continued to the Regular City Council Meeting on February 27, 2018.

6. APPROVAL OF MINUTES: Special City Council Meeting of January 8th and Special and Regular City Council Meetings of January 9th, 2018, approved as submitted.

7. CONSENT CALENDAR:

   d. Adopt: Resolution Upholding the Planning Commission’s Decision Denying a Whale Mouth Façade at an Existing Cash Wash Located at 1199 El Camino Real.
   e. Adopt: Resolution Approving Agreement between the City of San Bruno and the Mid Management Bargaining Unit, and Authorizing its Execution by the City Manager.
   f. Adopt: Resolution Accepting the Masson and Easton Culvert Repaid Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $37,230.
   g. Adopt: Resolution Accepting the Crestmoor Canyon Sewer Replacement Project as Complete, Authorizing the Filing of a Notice of Completion with the San Mateo County Recorder’s Office, and Authorizing Release of the Construction Contract Retention in the Amount of $12,234.
   h. Adopt: Resolution Authorizing City Officials to Invest Funds in the State of California Local Agency Investment Fund.
   i. Adopt: Resolution Approving the Recognized Obligation Payment Schedule (ROPS 18-19) and Successor Agency Administrative Budget for the Period July 1, 2018 through June 30, 2019.

Councilmember O’Connell pulled items 7.f. and 7.g.

M/S O’Connell/Marty Medina to approve items 7.a., 7.b., 7.c., 7.d., 7.e., 7.h., and 7.i. of the Consent Calendar and passed with all ayes.

Councilmember O’Connell pulled item 7.f. to congratulate staff for completing the project under budget.
M/S O’Connell/Davis to approve item 7.f. of the Consent Calendar and passed with all ayes.

Councilmember O’Connell pulled item 7.g. to congratulate staff and the City’s contractor on completing the project under budget and for completing the project within 31 days rather than the proposed 60 days.

M/S O’Connell/Davis to approve item 7.g. of the Consent Calendar and passed with all ayes.

8. PUBLIC HEARING: (Moved to the Regular City Council Meeting on February 27, 2018.)

Hold Public Hearing and Take the Following Actions to Approve the Skyline College Residential Project at 3300 College Drive:

1. Adopt Resolution Adopting an Environment Impact Report Addendum and Mitigation Monitoring and Reporting Program for the Proposed Skyline College Residential Project at 3300 College Drive
2. Adopt Resolution Amending the General Plan to Change the Land Use of a Two-Acre Site at 3300 College Drive to Medium Density Residential for the Proposed Skyline College Residential Project
3. Waive First Reading and Introduce an Ordinance Amending Chapter 12.96 of the San Bruno Municipal Code to Establish a Planned Development District, Update the Zoning Map and Adopt a Development Plan for the Skyline College Residential Project
4. Adopt Resolution Approving a Vesting Tentative Map for the Skyline College Residential Project at 3300 College Drive
5. Adopt Resolution Approving a Planned Development Permit for the Single-Family Portion of the Skyline College Residential Project
6. Adopt Resolution Approving a Planned Development Permit for the Multi-Family Portion of the Skyline College Residential Project
7. Adopt Resolution Authorizing Installation of Stop Signs on the Eastbound and Westbound Approaches of College Drive at the Intersection with Marisol Drive

9. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

Sandra Perez-Vargas, Mastick Ave. discussed concerns on a fire at a household on Garden Ave. and also mentioned safety concerns from residents not properly maintaining their households.

Reyna Burgos, Florida Ave. spoke of unsafe homes and offered to partake in a committee if available to assist families in removing trash from households. Also spoke about the illegal dumping occurring in the city.

Ken Ibarra gave his condolences regarding the recent passing of San Bruno City Clerk, Carol Bonner and thanked her for all that she gave to the community.

10. CONDUCT OF BUSINESS:


Interim Finance Director Jim O’Leary gave an overview of the staff report and summarized discussion held at the Study Session held prior to the regular meeting.

O’Leary expressed appreciation for Finance staff assistance in completed the annual financial statements and audit, and acknowledged Accounting Manager Darlene Wong for her extensive work over the last year.

Councilmember O’Connell introduced the resolution for adoption. It passed unanimously.
b. Adopt Resolution Authorizing the City Manager to Execute a Memorandum of Agreement with the City and County of San Francisco Public Utilities Commission for the San Andreas Pipeline Replacement Project.

Director Tan gave an overview of the staff report and introduced Jan Ng, San Francisco Public Utilities Commission to present the project and answer questions.

Councilmember Medina asked if the contractor for the project had already been selected. Ng said Mitchell Engineering was selected and was the lowest bid.

Councilmember O'Connell asked if it was possible to add the San Francisco Public Utilities website and contact number to the San Bruno city website.

Vice Mayor Davis asked how San Francisco Public Utilities will handle the project in San Bruno differently than other previous projects. Ng said they are aware of previous affected properties in other projects and they will work with the City of San Bruno and geotechnical engineering to identify problems and design solutions for their work.

Councilmember O'Connell introduced the resolution for adoption. It passed unanimously.


City Attorney Zafferano gave an overview of the staff report and asked for questions.

Pam Riechel, 7th Avenue asked for clarification on the policy pertaining to the number of dogs allowed at the park. Zafferano clarified that its three dogs per owner handler allowed at the park.

M/S Davis/Salazar to waive the first reading and passed with all ayes.

Vice Mayor Davis introduced the ordinance and passed with four ayes Vice Mayor Davis, Councilmembers Medina and Salazar, and Mayor R. Medina, and one nay, Councilmember O'Connell.

d. Adopt Resolution Authorizing the City Manager to Execute a Contract with West Yost Associates for Design of the Avenues 1-3 Sewer and Water Main Replacement Project in an amount not to exceed $383,352.

Councilmember Medina asked City Attorney Zafferano whether he should be excused while the item is discussed since his property lies within Avenues 1-3. Zafferano clarified that he is allowed to participate in the voting process for the project due to the action benefitting all residents equally.

Director Tan gave an overview of the staff report and asked for questions.

Councilmember Salazar asked for further information regarding conditions of the storm drains in the area and whether they should be taken into consideration for this project and requested further information regarding the extent of repaving the roads. Tan said improvements to the storm drains in the area are not included in the master plan and have not been recommended for improvement. Tan also said the entire roadway will be repaved.

Councilmember Medina asked about the material evaluation used for the project. Tan said they look at the corrosiveness of the soil in the area.

Councilmember Salazar asked about opportunities with lower laterals while replacing the main with changes in materials and the financial impacts they may have. Tan said lower laterals are homeowner's responsibilities and any homeowners interested in replacing lower laterals can contact the City, but replacements will be at the homeowner's own expense.

Councilmember Salazar introduced the resolution for adoption. It passed unanimously.
11. REPORT OF COMMISSIONS, BOARDS & COMMITTEES: None

12. COMMENTS FROM COUNCIL MEMBERS:

Councilmember Medina expressed his appreciation to the first responders who handled the fire at his neighbor’s house and said he was grateful that no one was hurt. He also announced the Pancake Breakfast at the American Legion this Saturday from 8:30 a.m. to 11:30 a.m.

Mayor R. Medina asked for consideration of placing agenda item 5, Review of Agenda and item 6, Approval of Minutes under Consent Calendar and moving agenda item 11, Report of Commissions, Boards & Committees further up in the agenda to streamline the process.

Councilmember Salazar said he was in favor to make the process more efficient.

Councilmember O’Connell said they try to make the public aware of what City Council is doing especially with Public Works projects and wouldn’t want to such big projects moved to Consent Calendar.

Mayor R. Medina agreed and elaborated on sample topics that could move to consent in order to streamline the agenda process.

13. CLOSED SESSION: None

14. ADJOURNMENT:

Mayor R. Medina spoke on the recent passing of San Bruno’s City Clerk, Carol Bonner and her service to the City and the public. He closed the meeting at 8:28 p.m. in her memory. The next Regular City Council Meeting will be held on February 13, 2018 at 7:00 p.m. at the Senior Center, 1555 Crystal Springs Road, San Bruno.

Respectfully submitted for approval
at the City Council Meeting of
February 13, 2018

Vicky Hasha, Deputy City Clerk

Rico E. Medina, Mayor