



## TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, April 4, 2018 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

# MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Tom Hamilton (Chair)	X	
Jessica Barnes-Lopez (Vice-Chair)	X	
Mark Howard		X
John Giuseponi	X	
Marco Durazo	X	

#### Staff in Attendance:

Michael Kato, Public Services Department  
Jimmy Tan, Public Services Department  
Michael Blundell, Police Department

Public in Attendance Total: 2

### 2. REVIEW OF AGENDA

Approved as submitted.

### 3. APPROVAL OF MINUTES

Motion to approve minutes for the March 7, 2018 meeting made by Tom Hamilton. Second by Jessica Barnes-Lopez. (M/Hamilton, S/Barnes-Lopez: 4-0-0) Approved.

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Tim O'Brien, Florida Avenue, asked when the parking permit program will be presented to the City Council for review.

Jimmy Tan replied it will be presented on April 24<sup>th</sup>.

Tim O'Brien, Florida Avenue, stated he is concerned about speeding on Huntington Avenue. There is not much police enforcement and he has asked police to install a radar tracker on Huntington near Florida.

### 5. REGULAR BUSINESS

A. Receive Draft Report for San Bruno Citywide Intersection Safety Study

Michael Kato stated the City hired TJKM, an engineering consultant, to conduct a citywide intersection safety study with a goal to identify twenty intersections that could most benefit from a comprehensive engineering safety analysis and develop recommendations for improving safety. TJKM completed their evaluations and staff is currently reviewing the draft report. Staff will bring the evaluations of the individual intersections to the committee for discussion in the future.

Michael Kato stated TJKM ranked every intersection under the City's jurisdiction based on a scoring system that considered collision statistics and nearby land uses. The list of twenty locations to study was generated from the intersections that scored the highest along with adjustments based on staff input. For their intersection evaluations, TJKM considered many different factors including roadway classifications, speed limits, type of control (i.e. stop signs, yield signs, traffic signals), intersection geometry and as well as different types of improvements at the various locations. Recommendations included improvements to signs, markings, and streetscape elements, and traffic calming measures, and possible all-way stops or traffic signals. TJKM noted some streets might benefit from an expanded study of how to treat several blocks as a whole instead of focusing on a single intersection.

Staff recommends the TSPC receive the draft report and provide general comments or direction to staff that may be incorporated into the final report.

Tom Hamilton would like to recommend high visibility ladder marked crosswalks in all situations to TJKM.

Jimmy Tan stated in many locations the ladder style crosswalk is standard.

Tom Hamilton stated some of the noted intersections have had recommendations made by the TSPC that have not been installed yet, so was TJKM notified of this?

Michael Kato responded that TJKM was made aware of the previous recommendations. Staff will bring TJKM's final recommendations back to the TSPC for review.

John Giuseponi asked if one intersection at a time will be reviewed.

Michael Kato stated staff will try to schedule multiple locations for review.

Jessica Barnes-Lopez stated the two areas with multiple legged crosswalks near schools on Crystal Springs at Oak and San Bruno Avenue at Third Avenue have different crosswalk recommendations. These have existing crosswalks, so this should be done without a review required.

Michael Kato confirmed that upgrading an existing crosswalk to high visibility can be approved by staff, so it does not need to be presented to the Committee. We can clarify these items before the report is finalized.

Marco Durazo stated the intersection on Angus at 2<sup>nd</sup> should be considered for review.

B. Election of Officers

Tom Hamilton stated Mark Howard shared that he will be moving to Tennessee, so he will not be serving with the Committee in the future. Next month will be his last meeting.

John Giuseponi nominated Tom Hamilton for Chair. Second by Marco Durazo. (M/Giuseponi, S/Durazo: 4-0-0).

Tom Hamilton nominated Jessica Barnes-Lopez for Vice-Chair. Second by John Giuseponi. (M/Hamilton, S/Giuseponi: 4-0-0).

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

**7. COMMENTS FROM COMMITTEE MEMBERS**

Tom Hamilton stated there is an upcoming Council meeting addressing the intersection improvements at Cherry Avenue proposed by the TSPC. He is unable to attend the meeting but would like to have a Committee member present.

Marco Durazo stated he will attend the meeting. He is concerned about cars that roll through the new stop sign on San Mateo Avenue by Citibank. It should be reviewed in the future.

Jimmy Tan stated an a-frame sign with a blinking light was placed near the stop sign to inform drivers of its presence and a "stop sign" legend was painted on the street. With the current construction, that was removed. With the completion of construction, new legends will be painted on the street on top of new pavement.

Marco Durazo asked when construction will be completed on San Mateo Avenue.

Jimmy Tan stated construction will be completed in late May or early June.

Jessica Barnes-Lopez thanked the police department for their ongoing excellent service.

**8. COMMENTS FROM STAFF**

Michael Kato stated there was striping completed on Valleywood, Oakmont, Skyline and San Bruno Avenue. The next installation will include Crystal Springs Road and the installation of bot dots as part of the work.

Jimmy Tan stated staff will be going to Council for additional funding to include additional safety installations.

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on May 2, 2018 at 7 p.m. (M/Hamilton, S/Barnes-Lopez): 4-0-0 - Approved.  
Meeting adjourned, 8:00 pm.