



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, April 5, 2017 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Tom Hamilton (Chair)	X	
Jessica Barnes-Lopez (Vice-Chair)	X	
Tom Hamilton	X	

Staff in Attendance:

David Wong, Public Services Department
Jimmy Tan, Public Services Department
Ryan Johansen, Police Department
Marc Zafferano, City Attorney

Public in Attendance Total: 16

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Approval of the March 1, 2017 meeting minutes made by Mark Howard. Second by Tom Hamilton. (M/Howard, S/Hamilton: 3-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Carolyn Livengood, 140 Sheryl Drive, stated she wanted to thank the Committee for the traffic calming that has been installed to date on College Drive, but there needs to be stop lights installed. It is not just the students from Skyline, but local drivers too. There will be more cars coming with the expansion of the college. Perhaps the college can get involved in the cost of the signals.

Tim O'Brien, 253 Florida, has a concern regarding speeding on Kains between Sylvan and San Felipe. It is an ongoing problem. A stop sign at Florida and Huntington Avenue would stop the speeding. The crosswalks throughout the City need to be painted. Lowering the speed limit on the narrow roads like Florida would also help.

Stephen Seymour, 240 Mastick Avenue, wanted to thank the City for the installation of the “no right turn” sign at Cherry and San Bruno Avenue. Also there is a parking survey that he distributed to 200 people in his neighborhood. Seventy percent of the residents stated a parking permit program would benefit them. Fifty-eight percent believed all vehicles registered to a home should be allowed to have a permit; fifty-two percent believed the permits per household should be capped at three; nine percent believed there should be more than four permits per household; seventy-one percent feel the parking permit should be free; eighty-one percent believe the parking spot in front of their home is their own; seventy-two percent are in favor of 2 hour time limited parking for people who do not live in the neighborhood; most residents believe the 1st permit should be free; some residents stated they should be able to park in their driveway despite its small size if there is still pedestrian access; there is a major problem with auto body shops parking their vehicles all over Herman; there are limo businesses using street parking to store their vehicles long term. Enforcement is key per one resident. The transit corridor program being proposed will need a parking permit program to save the character of our neighborhood.

Bridget Malatesta, 105 Florida Avenue, stated the parking on Florida Avenue is terrible. One house down the street has 17 cars. Commercial vehicles are regularly parked on Florida, one without a VIN number. They just continue to just move the vehicles a small distance and leave them double parked and blocking crosswalks. Something has to be done.

Rich Dondo, 831 Mills Avenue, stated he lives close to the Caltrain station and people are parking on the street to take the train. Parking permits would resolve this issue. Other cities have parking permit programs that can be reviewed. There are drivers speeding through the neighborhood as well.

Sandra Perez-Vargas, 240 Mastick Avenue, stated her concern is the vehicles that park in their driveway and block the sidewalk because their car is too big. This is a safety concern for the elderly, children, and people that use a wheelchair.

Russ Steins, 851 Reid Avenue, stated he is in favor of parking permits. If a resident has a vehicle registered to their home, then they should get a parking permit.

Arlene Gonzalez, Mastick Avenue, stated from Angus down to Taylor in front of our home there is a red curb. There are many apartments that take the parking in the neighborhood, as well as the employees and customers of local businesses and the local churches. Permit parking should be approved. Drivers on Mastick speed as well.

Carlos Gonzalez, 1289 Herman Street, stated there is no parking on the street. There is speeding on Herman and it is unsafe. The police give a warning only and the offenders move their car.

Mark Howard stated resident requests can be reviewed for placement on the TSPC agenda through City traffic engineer David Wong.

5. REGULAR BUSINESS

A. Presentation Regarding Brown Act and Conflicts of Interest

City Attorney Marc Zafferano reviewed the purpose and requirements of the Brown Act.

Tom Hamilton asked if the Brown Act addresses a required distance a notice has to be sent to residents on an issue being addressed on the agenda. Marc Zafferano replied there is not. There are land use noticing requirements that do not apply to the TSPC.

Jessica Barnes-Lopez asked if it is permissible per the Brown Act to discuss issues with residents outside of the meeting. Marc Zafferano replied it is allowed as long as the issue discussed is shared with all the other committee members. It is important to have discussions in public with the entire committee.

Mark Howard asked if an issue can be discussed with a member of the public after a decision has been made. Marc Zafferano replied that the Brown Act does not limit discussion once the decision is made.

Marc Zafferano stated the role of the committee is to provide feedback to the City Council and staff. It is acceptable to let residents know who they can contact regarding their concerns when they speak on an item that is not on the agenda. There should not be any further banter with the resident.

Tom Hamilton asked if the committee can mention previous decisions regarding resident questions. Marc Zafferano replied this can encourage further discussion. It is best to refer this to staff so they can follow up with the resident. You can announce the staff contact information at the end of the public comment portion of the meeting.

Marc Zafferano reviewed the conflict of interest laws stated in the Brown Act with the TSPC.

B. Request to Install Crosswalk at the Jenevein Avenue / Redwood Avenue Intersection

David Wong stated the the City has been contacted by a resident requesting the installation of a marked crosswalk across the eastern and western leg of the Jenevein Avenue / Redwood Avenue intersection. This is a 4-way intersection with crosswalks on the northern and southern legs but with no marked crossings for pedestrians traveling across Jenevein Avenue at Redwood Avenue. According to the resident, the unmarked crossing on Redwood Avenue is utilized by students attending the nearby Parkside Intermediate School located one block to the south of this intersection.

David Wong reviewed the existing street conditions for Jenevein and Redwood Avenues. This request was reviewed under the TSPC Pedestrian Safety Toolkit and pedestrian volume counts. Collision history at the location was also reviewed.

Since the request does not satisfy the established feasibility assessment for crosswalk installation, staff is recommending to deny the request for crosswalk installation at the intersection of Jenevein Avenue / Redwood Avenue.

Tom Hamilton asked how many pedestrian volume counts were performed. David Wong replied three total counts were performed.

Jessica Barnes-Lopez asked if school was let out early on the day of the pedestrian study. David Wong replied it was not.

Mark Howard made a motion to accept the staff recommendation to deny the installation of the crosswalk. Second by Jessica Barnes-Lopez. (M/Howard, S/Barnes-Lopez: 3-0-0) Approved.

C. Installation of No U-Turn Sign for Southbound Huntington Avenue near Target

David Wong stated the San Bruno Police Department has requested the installation of a No U-Turn sign for southbound Huntington Avenue near the driveway to the Target parking garage entrance (See Attachment 1). Police officers have observed multiple near collisions at this location as vehicles heading southbound in the number one lane stop to make a U-turn onto northbound Huntington Avenue. These vehicles are often stopped and waiting for northbound vehicles to pass and as there is no turn pocket for this movement, flowing traffic in the number one lane is suddenly stopped which may cause vehicles following from behind to make an unanticipated sudden stop or unsafe rapid lane change to avoid the stopped vehicle.

The Police Department is requesting that the Traffic Safety and Parking Committee review their request for a No U-Turn sign on southbound Huntington Avenue near Target. The proposed no U-turn would prevent collisions due to vehicles unexpectedly stopping in the southbound number one lane. Notifications were mailed to residents and businesses within the affected area in order to provide the public with an opportunity to share their observations and experiences.

David Wong reviewed the existing street conditions and movement prohibition assessment with the TSPC. Staff suggests the TSPC recommend the installation of a No U-Turn sign for southbound Huntington Avenue near Target.

Ryan Johansen stated this is an obvious hazard when police are responding to a code 3 call.

PUBLIC COMMENT PERIOD OPENED

Carolyn Livengood, 140 Sheryl Drive, asked about the existing signage at Target. Ryan Johansen confirmed the proposed no U-turn sign just south of the existing sign.

Carolyn Livengood stated this is a good idea.

PUBLIC COMMENT PERIOD CLOSED

Tom Hamilton made a motion to accept the staff recommendation as published. Second by Jessica Barnes-Lopez. (M/Howard, S/Barnes-Lopez: 3-0-0) Approved.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

None

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

Ryan Johansen stated the new traffic sergeant attending the meetings will be Mike Blundell.

There is a series of frequently asked questions that are being reviewed by David Wong and Ryan Johansen to add to the City's website. This will help with answering resident questions.

Ryan Johansen stated there is a San Bruno Police Department social media following of about 15,000 that could be utilized for contacting residents about important upcoming agenda items.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on May 3, 2017 at 7 p.m. (M/Howard, S/Hamilton): 3-0-0 - Approved. Meeting adjourned, 8:15 pm.