



# TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, January 4, 2017 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

## MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Tom Hamilton	X	
Melody Blanchard		X
Richard Seguine	X	

#### Staff in Attendance:

David Wong, Public Services Department  
Jimmy Tan, Public Services Department  
Colin Page, Police Department

Public in Attendance Total: 3

### 2. REVIEW OF AGENDA

Tom Hamilton made a motion to move Item 5B and 5C to next month's agenda due to the presence of only three committee members at tonight's meeting. Second by Jessica Barnes-Lopez. (M/Hamilton, S/Barnes-Lopez: 3-0-0) Approved. (Mark Howard was not present for voting.)

### 3. APPROVAL OF MINUTES

Approval of the December 7, 2016 meeting minutes made by Richard Seguine. Second by Tom Hamilton. (M/Seguine, S/Hamilton: 3-0-0) Approved. (Mark Howard was not present for voting.)

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Stephen Seymour, 240 Mastick Avenue, stated his concern is the City's relaxing of the accessory dwelling permitting process requirements for residents within a half mile of a bus stop of train station with the belief that these additional residents will be using mass transit. This is not the case, as many of the new residents on Mastick have two or three cars when they move in. He would like to have this reviewed by the City. Adequate parking is lacking in San Bruno, so adding accessory permits without requiring parking for these residents will add to this problem. He is in favor of affordable housing, but further complications with parking does not work.

Jessica Barnes-Lopez stated this issue is being reviewed by the TSPC Committee and also recommended sharing these concerns at a City Council meeting.

Christine Barbieri, 100 Crystal Court, stated her concern is that there is no street parking on their cul-de-sac and she would like to discuss options for this problem, as she received a ticket for double parking over the sidewalk, as did her neighbors. There is no foot traffic at this location and each of the five homes have 3-4 cars.

Tom Hamilton recommended she discuss the issue with Ryan Johansen from the Police Department.

Marty Medina, 456 Garden Avenue, stated more communication is needed to address the parking limitations in San Bruno. There are just too many cars. It is the law that sidewalks cannot be blocked for pedestrian accessibility. There cannot be additional housing without adequate parking for residents. There is permit parking adjacent to BART and it is time for San Bruno to seriously look at parking permits. Speed bumps need to be reviewed in San Bruno and the online process for residents to contact the Committee should also be reviewed. Allowing the Planning Commission to make a decision about parking in regards to accessory structures without bringing it before the TSPC should not happen. A comprehensive parking study needs to be performed and residents, committees and staff need to work together.

Tom Hamilton stated we will get this on the agenda so it can be discussed.

Stephen Seymour, 240 Mastick Avenue, stated he asked at the December 13, 2016 City Council meeting for a parking study to be performed.

Mark Howard stated the parking issues near BART and the train station were placed on the agenda and a large number of residents attended, but there was not a solution that worked for them. A discussion needs to take place before the parking study is performed, so this will be placed on the agenda. David Wong replied that it will be reviewed for placement on an upcoming agenda.

## **5. REGULAR BUSINESS**

### **A. Receive Report Regarding Pedestrian Safety Enhancements for San Mateo Avenue**

David Wong stated that the City was requested by the San Bruno Community Foundation to identify potential locations along the downtown San Mateo Avenue corridor that could benefit from the installation of pedestrian safety enhancements. San Mateo Avenue is a pedestrian-oriented street that serves as the City's historic downtown district and is designated by the General Plan as the central business district. Within the study area, San Mateo Avenue is fronted by small retail buildings serving the needs of local residents. These include grocery, baked goods, clothing, video stores, and many restaurants.

David Wong reviewed the existing street conditions, including ADA compliance, existing pedestrian safety enhancements of signage, signals and crosswalks at their existing street locations. Collision history analysis for the location was also reviewed for the five-year period from January 2011 to December 2015 for bicycles, pedestrians, and total collisions using the Statewide Integrated Traffic Records System (SWITRS). Rectangular Rapid Flashing Beacon installation evaluations were also reviewed at six locations consistent with CAMUTCD (California Manual on Uniform Traffic Control Devices) guidance, but recommended only at three of the locations. Additional possible pedestrian enhancements of updated crosswalk painting, installation of a bicycle lane, enhanced lighting, and potential pedestrian crossing barriers were reviewed for this location.

Staff suggests the TSPC review the pedestrian safety enhancement study to recommend potential improvements to be implemented on the San Mateo Avenue corridor. The TSPC could consider the following improvements for implementation:

- Upgrade all curb ramps to meet ADA standards
- Install sharrow pavement markings and bike route signage
- Verify that adequate street lighting has been installed at pedestrian crossing locations
- Restripe all crosswalks south of Huntington Avenue as hi-visibility crosswalks
- Install Rectangular Rapid Flashing Beacons at the following locations:
  - Location 6, Midblock crossing between Angus Ave and Sylvan Ave
    - Remove Yield to Pedestrian Paddle
  - Location 8, North crosswalk at Jenevein Ave / San Mateo Ave
    - Remove south crosswalk between Jenevein Ave / San Mateo Ave
  - Location 11, South midblock crossing between Cypress Ct and El Camino RI
    - Remove north midblock crossing between Cypress Ct / El Camino RI
    - Remove Yield to Pedestrian Paddle
- Install supplemental downward diagonal arrow signs at locations with Pedestrian Crossing Signs
- Enhance crossing at El Camino RI / San Mateo Ave
  - Install yield teeth pavement markings in both directions
  - Install hi-visibility crosswalk markings at both crossings
  - Install physical barriers near the crosswalks

Jessica Barnes-Lopez stated there will be a large amount of additional traffic with the new condo development.

Tom Hamilton stated all the recommendations are good. Historically the flashing beacons have been too costly to install, so is there a grant from the Community Foundation being proposed? Jimmy Tan replied they have proposed a \$170,000 grant to improve pedestrian safety throughout the city.

Mark Howard asked for a cost estimate for flashing beacons. David Wong replied they cost about \$15,000 to \$20,000.

Mark Howard asked how much the ADA ramps cost. David Wong replied about \$5,000 per ramp.

David Wong stated he would like the Committee's feedback on what they consider the top priorities among the recommendations.

Mark Howard stated ADA compliance should be the top of the list. What class is the proposed bike route? David Wong responded it would be class 3.

Mark Howard stated it is good that the whole block will be evaluated. The expense of the flashing beacons is prohibitive and the lighting is distracting. Improved crosswalk markings and improved lighting for safety might be better.

Tom Hamilton stated he agrees with improved lighting. The flashing beacons are bright at night but during the day they are very effective.

Jessica Barnes-Lopez is all for any pedestrian enhancements available.

Mark Howard asked if this will be presented to the Bicycle and Pedestrian Committee. David Wong stated it will go to this level after this report.

Tom Hamilton stated any enhancements at El Camino Real at San Mateo should be delayed due to the construction of the condo development.

Mark Howard stated there needs to be a public meeting before the removal of any crosswalk.

Mark Howard made a motion to approve the staff recommendation for a pedestrian safety enhancement study to recommend potential improvements to be implemented on the San Mateo Avenue corridor and be forwarded to the Bicycle and Pedestrian Committee for review as follows:

- Upgrade all curb ramps to meet ADA standards
- Install sharrow pavement markings and bike route signage
- Verify that adequate street lighting has been installed at pedestrian crossing locations
- Restripe all crosswalks south of Huntington Avenue as hi-visibility crosswalks
- Install Rectangular Rapid Flashing Beacons at the following locations:
  - Location 6, Midblock crossing between Angus Ave and Sylvan Ave
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Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

B. Meeting Calendar for 2017

Postponed until the February 2017 meeting.

C. Election of Officers for 2017

Postponed until the February 2017 meeting.

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

**7. COMMENTS FROM COMMITTEE MEMBERS**

Tom Hamilton stated he feels there is extra time at the meetings to address the important issues like the parking issues discussed earlier in the meeting.

Mark Howard agreed and stated open discussions with the public regarding these issues would be beneficial.

Richard Seguire asked how residents are noticed. Mark Howard stated notices are mailed to residents.

Mark Howard stated the City is obligated to enforce parking laws despite a resident's personal choice to use their garage for storage.

Tom Hamilton asked if the Brown Act would be violated if there was an open discussion period on the agenda for residents to share ideas. David Wong responded it would have to be discussed with the City Attorney.

David Wong stated there would not be the supporting documentation available for discussion with this method.

Jessica Barnes-Lopez also stated there would have to be a time limit for this kind of discussion. The idea of an online form for contacting the TSPC is a good idea.

Tom Hamilton stated if this idea is brought forward then the topic should be reviewed in advance and residents can be notified.

Richard Seguire stated the police department should be contacted as to which areas are there most in demand in reference to speeding.

Jessica Barnes-Lopez stated she likes the idea of a poll for residents.

Tom Hamilton stated Marty Medina's request for a parking permit program should be on the agenda next month and this could be the starting point.

Jimmy Tan stated the parking permit program has a lot of details that need to be decided upon. Residents need to be in agreement. Right now the study shows there are 2.2 spaces available per household in this neighborhood.

Jessica Barnes-Lopez asked if the Community Foundation has discussed the implementation of a parking garage in the downtown area. Jimmy Tan responded that this is one idea that has been discussed.

**8. COMMENTS FROM STAFF**

None

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on February 1, 2017 at 7 p.m. (M/Howard, S/Hamilton): 4-0-0 - Approved. Meeting adjourned, 8:04 pm.