



**CULTURE AND ARTS COMMISSION
AGENDA**

Thursday, November 17, 2016 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. **CALL TO ORDER/ROLL CALL:**
2. **PLEDGE OF ALLEGIANCE:**
3. **APPROVAL OF THE AGENDA:**
4. **APPROVAL OF THE MINUTES:** October 20, 2016
5. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
6. **CONSENT CALENDAR:**
7. **NEW BUSINESS:**
 - a. 2017 Workplan Delivery Schedule
8. **UNFINISHED BUSINESS:**
 - a. Discussion Regarding 2017 Movies in the Park Program
9. **EXCLUDED CONSENT:**
10. **ITEMS FROM STAFF:**
11. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**
13. **ADJOURNMENT**

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

**Culture and Arts Commission
October 20, 2016**

1. **CALL TO ORDER/ROLL CALL:** Vice Chair Livengood called the meeting of the Culture and Arts Commission to order at 6:37 p.m. Commissioners present: Vice Chair Livengood, Gonzalez, Rosman Koodrin, Madden and, Tobin. Commissioners Absent: Chair Gamble and Commissioner George. Staff: Burns, Wallace and, Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Gonzalez led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** MSC Rosman Koodrin/Madden for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** MSC Tobin/Rosman Koodrin to approve the minutes of the September 15, 2016 Culture and Arts Commission meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Library Gallery Exhibit Call for Artists – Director Burns told the Commission that the call for artists for the library gallery exhibit should be started within the next few months if they wanted to move forward with it. **MSC Tobin/Madden** to direct staff to reinstitute the call for artists for the library gallery exhibit for 2017.
 - b. Children's Art Project in Coordination with the 2017 Posy Parade and Community Day in the Park – Director Burns informed the Commission that the schools have an interest in doing an art project in coordination with the Posy Parade and Community Day in the Park. It is still in the inception phase and she wanted to know if the Culture and Arts Commission would like to have some part in it. **MSC Tobin/Madden** to create a subcommittee to explore and present a children's art project in coordination with the 2017 Posy Parade and Community Day in the Park. Approved unanimously. The subcommittee will consist of Commissioner Tobin, Gonzalez and, Madden.
 - c. Review of 2016 Movies in the Park and Recommendations for 2017 – Commissioner Tobin said she had spoken with San Bruno Cable regarding the Commission filming a recorded introduction video that can be shown prior to the Movies in Movies in the Park. Director Burns added that after the introduction is

shown, cartoons can be shown until the concerts are over and movies can start. **MSC Tobin/Rosman Koodrin** to set up an introduction video through San Bruno Cable for Movies in the Park and to show cartoons prior to the movies as well.

- d. Review of Culture and Arts Commission 2015-16 Annual Report to the City Council on October 25, 2016 – Director Burns presented a draft of the Culture and Arts Commission 2015-2016 Annual Report and asked for input from the Commission. Commissioner Madden suggested adding the dedication of the Centennial Mural. Commissioner Livengood also suggested adding the art exhibit they hosted with the Society of Western Artists. Director Burns said she would add both suggestions.

8. UNFINISHED BUSINESS:

- a. Sneath Lane Wall Art Project – After some discussion among the Commissioners, no motion was made on the Sneath Lane Wall Art Project and the Commission agreed to remove the project from its future workplan.

9. EXCLUDED CONSENT: None.

10. ITEMS FROM STAFF:

- a. Venue in the Event of Rain for Shakespeare in the Park Scheduled for Sunday, October 23, 2016 – Recreation Center Meeting Room – Director Burns wanted the Commission to know the Meeting Room was reserved for Shakespeare in the Park in case there was rain and would be reserved every year to make sure the event never needs to be cancelled.

11. PUBLIC COMMENT: None.

- 12. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** Commissioner Rosman Koodrin said that the spoken word band, COPUS, whom she has had perform on the Literary Stage at the San Mateo County Fair had been nominated for a Grammy. Commissioner Livengood brought to the Commission's attention an email she received from Jeffrey Tong inviting them to be a member of a San Bruno Multi-Cultural Committee working with the Bike and Pedestrian Committee to start a street fair. Director Burns said she would look into it and see if it was something for the Commission's future consideration. Commissioner Rosman Koodrin asked for an update on the City Art Fund being used for the restoration of an art piece at the Florida Avenue property and Director Burns responded that the City Council has decided not to use the money from the City Art Fund.

- 13. ADJOURNMENT:** With no other business to be conducted, **Vice Chair Livengood** adjourned the meeting at 7:43 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno