



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, May 4, 2016 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)		X
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Tim Ross	X	

Staff in Attendance:

David Wong, Public Services Department
Jimmy Tan, Public Services Department
Paula Bradley, Community Development Department
Ryan Johansen, Police Department

City Council representative:

Marty Medina, Vice-Mayor

Public in Attendance Total: 4

2. REVIEW OF AGENDA

Mark Howard made a motion to postpone approval of minutes after regular business. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

3. APPROVAL OF MINUTES

Tim Ross noted Ryan Johansen was listed as the Police Department representative at the last meeting, but it was Lieutenant Tim Mahon. Correction noted. Approval of the April 6, 2016 meeting minutes made by Mark Howard, second by Tom Hamilton. (M/Howard, S/Wood: 4-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Marty Medina, Vice-Mayor, asked for suggestions for the community to be more active in response to concerns of speeding. The website "Parents Working Group" has numerous postings about speeding

concerns in San Bruno. Perhaps increasing the fines for speeding would help. The other concern is that many cars are parked that block the sidewalk.

Mark Howard asked for the website information to be given to David Wong and it will be forwarded to the Committee. Comments can be evaluated by the appropriate City departments to address these issues. He also encouraged more public attendance at the TSPC meetings to share concerns.

Tom Hamilton stated there are complaint forms available for public use on the City web, but they are divided by departments. There is not an application that goes to one central contact site.

Ryan Johansen stated the San Bruno Police Department, being a public agency, does not have access to public comment on social media sites such as "Next Door"; access must be given by them. Staff is able to post comments. The Police Department is also on Facebook. The Police Department staff has encouraged complaints be entered via the online complaint form. The City is developing a complaint form site that will be a "one stop" spot for residents and will be routed for them to the proper staff. It is unknown if there will be an app for the site in addition to the website.

Steve Goldarrama, 200 Linden Avenue, stated there is no handicap accessible curb cut at the corner of San Felipe and Linden and there are bus stops, restaurants and a school close by.

Mark Howard responded that curb cut upgrades are installed during City paving or construction projects, as individual installation is very expensive.

David Wong confirmed that when new paving projects are approved, curb cuts are usually required.

Ryan Johansen stated if there are any ongoing access issues for wheelchair, stroller or pedestrian safety, the police department will issue citations.

5. REGULAR BUSINESS

A. Request for White Zone on 850 Cherry Avenue

David Wong stated Walmart has submitted a special parking restriction application requesting an extension of the existing 33' white loading zone by 50' in front of their business at 850 Cherry Avenue. Walmart utilizes a shuttle bus to transport employees between their offices in Pleasanton and San Bruno and they are planning to expand their bus size due to employee demand. The existing street conditions and white loading zone analysis were reviewed with the Committee. Staff believes the installation of the additional white loading zone should be recommended to the City Council for installation.

Mark Howard asked if there is enough space for safe vehicle passing when the bus is parked at the curb.

David Wong responded that the bus is approximately 8.5' feet wide, so there should be adequate room for vehicles to pass.

Mark Howard asked if this location is going to have a special bus loading only zone for enforcement, as cars can park in a white zone. The curb could be painted red with a bus exemption.

David Wong responded that any changes in parking zones would have to be approved by the City Council and added to the existing City ordinance. There would be signs noting that it is a bus loading zone.

Ryan Johansen stated a red zone would be easier for enforcement purposes.

Mark Howard stated Walmart could also construct a cut-out for their buses. There is a concern with large trucks trying to use the white zone. Do they have a truck loading zone at this location? David Wong replied that they do have a truck loading zone.

PUBLIC COMMENT PERIOD OPENED

Enza Okimoto, Walmart representative, stated Walmart has considered a bus cut out in the past. It could be considered as a future option.

PUBLIC COMMENT PERIOD CLOSED

Tom Hamilton stated this will allow trucks to utilize the white zone. That is a concern.

Ryan Johansen concurred there are frequently trucks parked at this location. There should be a designated commercial vehicle loading zone.

Eric Wood asked about adding a yellow loading zone instead of the white zone.

David Wong responded that the use will be for loading passengers onto the bus, so it should be a white zone. The parking restriction ends at 6 pm each night.

Mark Howard stated a red zone would be better than a white zone for enforcement.

Mark Howard made a motion that the existing white zone should be painted red with installation of a bus exemption sign and paint 33' of the requested new parking restriction white for passenger and commercial drop off. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

B. Request for White Zone on 950 Elm Avenue

David Wong stated in February 2016, a representative of Walmart submitted a special parking restrictions application requesting the installation of a white loading zone in front of 950 Elm Avenue. A chartered shuttle service provides transportation for Walmart employees traveling between the Walmart offices located in San Bruno and the Walmart office located in Pleasanton. The existing shuttle stop for 950 Elm Avenue is located in the parking lot behind the building. Due to increased ridership, Walmart will be chartering a 45' bus and is requesting the installation of 50' of white curb to facilitate bus loading. The 45' bus is unable to utilize the existing shuttle stop due to a larger turning radius. The existing street conditions and white loading zone analysis were reviewed with the Committee.

Tom Hamilton stated the curb could be painted red with a bus exempt sign.

Tom Hamilton made a motion to approve the staff recommendation with the exception that the curb be painted red instead of white and include the installation of a bus exempt sign. Second by Tim Ross. (M/Hamilton, S/Ross: 4-0-0) Approved.

C. Request for Red Zone on 381 Courtland Drive

David Wong stated in February 2016, a resident submitted a request for the installation of a no parking red zone in front of her property on 381 Courtland Drive. The property is located on a corner lot at the intersection of Courtland Drive / Rosewood Drive and is within 300 feet of the Shelter Creek Condominiums. This intersection has a red zone from curb return to curb return and there is a fire hydrant located at the front yard. According to the resident, vehicles from the Shelter Creek

Condominiums park at the unpainted curb are ignoring the California Vehicle Code (CVC) regulation that prohibits vehicles from parking 15 feet in front of a fire hydrant, blocking her driveway as the unpainted curb is not long enough for a typical vehicle and making it more difficult to see vehicles that are coming down Courtland Drive. The resident is requesting that the remainder of the curb, approximately 15 feet from driveway to curb return, be designated as a no parking red zone. The existing street conditions and red curb analysis and red curb alternatives were reviewed with the Committee. The staff recommends the approval of the City Council review of installation of 15' feet of red curb.

PUBLIC COMMENT PERIOD OPENED

Julius Domotor, 381 Courtland Drive, stated this location is an ongoing problem because people keep parking in front of the hydrant. It also causes poor visibility.

PUBLIC COMMENT PERIOD CLOSED

Ryan Johansen stated the Police Department supports painting the curb in front of the fire hydrant red. Visibility is not a major issue at this location.

Mark Howard made a motion to recommend Alternative 1 to install 15 feet of red curb in front of the fire hydrant to improve intersection sight distance and prevent vehicles from parking in front of a fire hydrant. Second by Eric Wood. (M/Howard, S/Wood: 4-0-0) Approved.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

A. Presentation on San Bruno Walk n' Bike Plan – Paula Bradley and Nico Letunic, Consultant

Nico Letunic, traffic consultant for the City's Walk n' Bike Plan, reviewed the plan goals, recommendations and activities to date with the Committee.

Mark Howard asked for motorized scooter restrictions and requirements to be included in the plan.

Nico Letunic stated he will discuss this with City staff, as this was not included in the original proposal.

Mark Howard stated there could be outreach to local scooter stores and to the residents. Some residents with disabilities utilize them.

Tim Ross asked what the difference is between a proposed enhanced bike route and a separated bike route.

Nico Letunic responded that an enhanced bike route has proposed traffic calming measures included so it becomes more of a bike boulevard as opposed to just signage. A separated bike route would have a buffer that would separate it from cars, such as posts or a concrete curb.

Mark Howard asked about Class 4 bike lanes; he did not see them listed on the plan.

Nico Letunic stated Class 4 lanes were just recently added to California code. They are usually a very large separation from vehicles.

Tom Hamilton asked about the long term improvement plans in reference to pedestrians.

Nico Letunic responded that there has been some discussion about making San Bruno accessible from one side of the City to the other. There has to be some sort of trail or path developed for safe pedestrian access so the busier streets can be avoided. This is still being decided.

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

None

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on June 1, 2016 at 7 p.m. (M/Howard, S/Hamilton): 4-0-0 - Approved. Meeting adjourned, 8:17 pm.