



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the June 9, 2016 Meeting

CITIZENS' CRIME PREVENTION COMMITTEE

May 12, 2016 - 7:00 p.m.

San Bruno City Hall - 567 El Camino Real

Capuchino Conference Room #113

1. Call to Order: Meeting called to order at 7:07 p.m. by Committee Chair Mary Mahon.

2. Attendance/Roll Call: (Quorum = 4):

Member Mary Mahon present, Member Robert Riechel present, Member Val Morgan present, Member Rich Wong present. Members Anne Dellinger, Peter Carey, and Roberto Donlucas were excused. A quorum was present.

Also present:

Chief Ed Barberini, Officer Sherry Campbell, and Guest Margaret Haunsen

3. Presentation: None

4. Approval of Minutes:

Member Robert Riechel moved and member Val Morgan seconded the motion to approve the minutes of the April 14, 2016 meeting as approved and circulated by the SBPD. All present members of the committee approved the minutes.

5. Communications & Announcements:

Officer Campbell gave the committee names of individuals that have responded to the Police Department survey and expressed interest in starting a Neighborhood Watch group. These residents will be contacted by a committee member.

6. Staff Reports: No reports on the agenda.

7. Public Comment on items not on the agenda:

Committee member Richard Wong asked about the burglary in the area of Olympic Drive in South San Francisco. Officer Campbell responded to his questions.

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the



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agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

8. Business

a. Neighborhood Watch:

ACTION - Groups Mary Mahon explained that there are 24 existing Neighborhood Watch groups, and the committee is working with approximately 10 additional residents wishing to form a neighborhood watch.

Val Morgan updated the status of the Neighborhood Watch program at Shelter Creek. Currently there are 40 residents interested in the program. This is an increase of 20 more residents since his update last month. Val's goal is to get one captain for each of the buildings. Val continues to work with the management and will keep our committee informed if he needs any of our help.

Officer Campbell informed the committee that four Neighborhood Watch signs will be placed in the areas of new groups.

ACTION: - National Night Out flyer - Mary Mahon presented two drafts of flyers for National Night Out. A third flyer was proposed by Roberto Donlucas, via Mary Mahon. The committee reviewed the flyers and came up with one flyer using a combination of the three flyers. Mary will contact Roberto to have him include photos in the proposed flyers. Mary will try to get a copy of this flyer to the committee at least one week before the next committee meeting.

Once the flyer is approved, copies of the flyers will be made by the Police Department. Mary will then assign block captains to each committee member. The committee member will contact the block captain, offer to provide flyers for National Night Out and find out if the block captain is planning a neighborhood get-together. At the next meeting, the committee will add their comments and discuss additional ways to distribute the brochures to the existing block captains as well as to the general public.

ACTION: -Brochures - Robert Riechel confirmed that the City Hall has sufficient brochures. The Library and Senior Center will be checked.



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b. Crime Tips/bilingual:

Two crime tips were proposed: "Secure sliding glass doors" and "Vacation Watch". Robert Riechel made a motion and Valentine Morgan seconded to approve these tips. Both tips were unanimously approved by the present committee members. Officer Campbell will submit them to San Bruno Cable.

c. Committee Participation Events:

Richard Wong discussed his participation in "**Operation Clean Sweep**", and made some suggestions regarding next year.

The assignment sheets for **Police Recognition Day** were discussed. There is sufficient coverage for the day.

The assignment sheets for the **Posey Parade/Day in the Park** were discussed. Mary will contact Peter about any supplies he may have to distribute at the event.

Mary Mahon has completed the first draft of the **2016 Annual Report** to be submitted to the City Council. A copy will be submitted to the committee at the next meeting.

d. Embracing Technology:

Robert Donlucas was excused from this meeting. He will present his update on the video at the June meeting.

e. Follow-up on items from last meeting: None

9. Adjournment:

Meeting was adjourned at 8:10 p.m.

Minutes were taken and transcribed by Mary Mahon.

Mary Mahon also recorded this meeting on a recording device. It will be stored for at least 30 days after they have been approved by this committee.