



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the May 12, 2016 Meeting

CITIZENS' CRIME PREVENTION COMMITTEE

April 14, 2016 - 7:00 p.m.

San Bruno City Hall - 567 El Camino Real

Capuchino Conference Room #113

1. Call to Order: Meeting called to order at 7:00 p.m. by Committee Chair Mary Mahon.

2. Attendance/Roll Call: (quorum = 4):

Member Mary Mahon present, Member Peter Carey present, Member Robert Riechel present, Member Val Morgan present, Member Rich Wong present. Members Anne Dellinger and Roberto Donlucas were excused. A quorum was present.

Also present:

Officer Sherry Campbell, Guests Robert Barnett, & Marc Zafferano.

3. Presentation:

San Bruno City Attorney Marc Zafferano discussed The Brown Act and how it applies to the City Council, commissions and committees. He graciously made himself available to answer any questions in the future.

4. Approval of Minutes:

Member Rich Wong moved and member Peter Carey seconded the motion to approve the minutes of the March 10, 2016 meeting as approved and circulated by the SBPD. All present members of the committee approved the minutes.

5. Communications & Announcements:

Officer Campbell gave the committee names of individuals that have responded to the Police Department survey and expressed interest in a Neighborhood Watch group. These residents will be contacted by a committee member.

Officer Campbell reminded the committee that we need to be ready to present this committee's annual report to the City Council between now and the end of June.



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Officer Campbell informed the committee that the Police Department may ask for our help with surveying San Bruno Residents to inquire about video security systems they have around their homes.

Committee member Richard Wong asked about the attempted burglary in his neighborhood. Officer Campbell answered his question.

Richard Wong informed the committee that Nextdoor.com was unable to provide our committee with a speaker for our May meeting.

6. Staff Reports: No reports on the agenda.

7. Public Comment on items not on the agenda: None

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

8. Business

a. Neighborhood Watch:

ACTION: Richard Wong described the block meeting for Mr. Robinson's neighborhood. There was a good turnout so it looks like his group is off to a good start.

Val Morgan along with Officer Campbell met with about 20 residents at the Shelter Creek Complex to start a Neighborhood Watch group for these condominiums. Since this is a large group of residents, Val envisions a block captain for each of the buildings. He will continue to work with the management on this project.

Roberto Donlucas contacted a resident interested in Neighborhood watch. This individual is very busy at work and will contact Roberto when he is ready to proceed.

Peter Carey and Mary Mahon contacted the individuals referred by the SBPD from their surveys. Neither person responded.



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Mary Mahon is also working with two new forming blocks. They are not ready to have a meeting with Officer Campbell, Mary will contact Officer Campbell when they are.

Mary Mahon discussed a Neighborhood Watch Meeting that was to be held this Sunday, April 17th. It was for existing block captains and individuals who expressed interest in such a group at events that the committee attended. Due to the low number of RSVP's, the meeting will be cancelled.

Officer Campbell prepared a checklist for this committee to use when assisting residents with starting a Neighborhood Watch Group. The 2 page checklist was passed out for review.

ACTION: Robert Riechel confirmed that the Library, Senior Center, and City Hall have sufficient brochures on Neighborhood Watch.

b. Crime Tips/bilingual:

“Solicitors” and “Social Media Sites” were presented to the committee for approval. Robert Riechel made a motion and Peter Carey seconded to approve these tips. Both tips were unanimously approved by the present committee members. Officer Campbell will submit them to San Bruno Cable.

c. Committee Participation Events:

1. Safety Fairs. Mary Mahon contacted Assemblyman Mullin’s office about future health and safety fairs. Our committee will be notified about the next one, so that our committee can participate.
2. Roberto Donlucas contacted Operation Clean Sweep (May 7th, 2016). This committee will attend and provide an information table. A sign-up sheet was passed around.
3. Robert Riechel contacted the Posey Parade/Community Day in the Park June 5th, 2016. This committee will attend and provide an information table. A sign-up sheet was passed around.
4. A sign-up sheet for Police Recognition Day May 14th, 2016 was also passed around.

d. New Brochures:

ACTION: Mary Mahon will draft a brochure to be distributed for Nation Night Out. At the next meeting, the committee will add their comments and discuss ways to distribute the brochures to the existing block captains as well as to the general public.

e. Technology/Social Media:



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Robert Donlucas was excused from this meeting. He will present his update at the May meeting.

f. Follow-up on items from last meeting:

The committee and Officer Campbell discussed the information that Mr. Barnett presented at the last meeting. It was determined that his ideas do not fit the current smaller sized program, but that the committee might consider some of the information useful as the program grows.

9. Adjournment:

Meeting was adjourned at 9:00 p.m.

Minutes were taken and transcribed by Mary Mahon.

Mary Mahon also recorded this meeting on a recording device. It will be stored for at least 30 days after they have been approved by this committee.