



## “The City With a Heart”

David Nigel (Chair)  
Jeffrey Tong (Vice Chair)  
Walter Bird  
Henry Mar  
Cecile Riborozo  
Gus Sinks  
Paula Bradley (City Staff)  
William Li (City Staff)

### MINUTES Bicycle & Pedestrian Advisory Committee

**March 9, 2016**

**6:00 p.m.**

**Meeting location: 567 El Camino Real, Conference Room 101, San Bruno**

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair. If you would like to speak on an item that is not on the agenda, you may do so during item 3, Public Comment on Items not on the Agenda. As required by State Law, the Committee cannot take action on issues raised under item 3. Any such issues will be referred to staff or scheduled for a future meeting. Thank you for your interest.

**1. CALL to ORDER / ROLL CALL at 6:10**

Present:

Jeffrey Tong (Vice Chair)  
Henry Mar  
Gus Sinks  
Walter Bird  
Paula Bradley (City Staff)  
Matt Jones (City Staff)  
David Woltering (City Staff)  
William Li (City Staff)  
Officer Colin Page (City Staff)

Excused: David Nigel, Cecile Riborozo

Guests: Nico Letunic, Eisen | Letunic

**2. APPROVAL OF JANUARY 13, 2016 MEETING MINUTES**

Motion to approve the minutes made by GS, second by HM. Motion passed (3-0-0). Walter Bird abstained.

**3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

**4. ANNOUNCEMENTS**

None

## **5. CONDUCT OF BUSINESS**

- a. City of San Bruno Bicycle Pedestrian Master Plan Update (Walk 'n Bike Plan) (Niko Letunic, Eisen | Letunic)

NL reviewed the Walk 'n Bike Plan updates with the Committee. Concerning bicycle infrastructure on El Camino Real, there are currently 19 other cities considering improvements along El Camino Real based on communication with the representatives from the Grand Boulevard Initiative (GBI). It is unlikely that there will be general agreement reached on appropriate bicycle infrastructure along El Camino Real among GBI members over the next few years, so the plan identifies these improvements as a "Long-term Improvement to keep it on the table for future consideration.

JT the Crestmoor Canyon area has errors on the map; there is no existing bike lane on San Bruno Avenue West. There is a bike lane between El Camino Real and BART, but the bike lane ends.

JT stated there are no sidewalks on Magnolia Avenue on the west side and on Cedarwood on the south side of San Bruno Avenue West, south of San Bruno Avenue, and on Walnut Street. There needs to be a route between Cherry Avenue and El Camino Real. A Commodore Park location could connect to the Bay Ridge Trail through Crestmoor Canyon along I-380. JT proposed a bike trail along I-380.

DW responded that this would involve other jurisdictions; therefore, it would be included as a Long-term Improvement in the plan.

NL stated the Walk 'n Bike Plan will include a recommendation for a Walk 'n Bike Plan update in 10 years.

Comment about Elm and Linden couplet could be useful as an alternative to bicycling on El Camino Real.

GS stated a route along El Camino Real and I-380 can be complicated. Sneath Lane may be a better short-term option.

WB suggested developing a rapport with Caltrans; to facilitate implementing bicycle and pedestrian improvements on El Camino Real and other Caltrans roadways.

NL a goal of the plan is to identify projects improvements we realistically can do in the next ten years.

DW we need to change the psychology of the community to be more bicycle and pedestrian oriented in the near term. We need successful projects in these areas in the next ten years.

NL in San Francisco, there were baby steps in the first years, after ten years there were bigger projects. They built a constituency to support bicycle and pedestrian improvements over time. This is possible in San Bruno as well.

HM asked about the Crestmoor Canyon Trail as a long-term improvement.

DW as part of the Crestmoor rebuild, the Park (Earl/Glenview Park) will be rebuilt. No funds are available for a recreational trail. The 10-year work plan includes what is anticipated to be achievable in the next ten years.

HM in the talks of the Crestmoor rebuild, a lot of money was spent and we are not seeing an improvement. On Nextdoor questions are proposed and we need a response from the City. There was \$50 million for the rebuild.

DW reiterated that there are plans for a park but no funds are available at this time for a recreational trail from the Crestmoor Rebuild Fund. All of the streets, street lights, curbs and gutters in the Crestmoor neighborhood will be replaced in the next year to finish the rebuild project in addition to the park.

WB asked if there is a proposed cost for a trail in Crestmoor Canyon.

NL stated the plan will include rough cost estimates for the trail.

JT asked DW if a wildlife survey was to be performed. DW replied there will be a need for funding to perform a wildlife survey in the Canyon area – it's unknown if there are any protected species or not at this time.

JT stated there could be a nature discovery center with a nursery for native plants in the Canyon. He asked if the City has any agreement with the owner of the Golf Center and who owns it. He asked if there is any funding for Crestmoor Canyon.

GS asked who owns Crestmoor Canyon.

DW indicated that he believes portions are publically as well as privately owned. David indicated he would report back to the Committee on the questions being asked about the Crestmoor Canyon.

JT asked if the project updates are listed on the City website. DW stated they are listed on the Rebuild Crestmoor website.

WB stated there needs to be a feasibility study first before plans could be developed for a Crestwood Canyon trail system.

JT asked if any of the Crestmoor Reconstruction funding could be allocated for the trail development. DW stated there are no funds for a Crestmoor Trail project.

NL stated a narrative could be included in the Administrative Walk 'n Bike Plan draft regarding Crestmoor Canyon. The draft will be ready in about two weeks.

HM asked if the Crestmoor Canyon subcommittee could discuss this.

DW There is a meeting March 21, 2016 to discuss the details of the future Earl/Glenview Park rebuild.

- b. San Mateo County Transportation Measure A, applications for three San Mateo County Transportation Measure A grants (William Li)

WL stated the applications are 1) for the El Camino Real at Crystal Springs intersection; 2) an alternate analysis for pedestrians at the Crossing and The Shops at

Tanforan; and 3) bicycle and pedestrian improvements on Huntington Avenue. The Huntington Avenue application is on a contingency list. Some shovel ready projects were funded. Funded projects scored high on project readiness and ability to match funding higher than the minimum. Staff has identified resources to strengthen the applications.

- c. Update: San Mateo County Transportation Measure A, Pedestrian and Bicycle Program Grant for the El Camino Real/Angus Intersection Improvements (William Li)

WL stated design engineering firm BKF has completed the 30% design revisions. There is an issue with the drainage at the curb on El Camino Real and some logistical points to clarify with PG&E. This will be discussed at the next BPAC meeting. Staff is also looking at what other cities have done and discussing details with Caltrans.

- d. Follow-up: street conditions and reporting process (William Li)

WL stated the intersection at Bayhill and Grundy was discussed with the Committee at the last Traffic Safety and Parking (TSPC) meeting. The previous work on Chestnut Drive has been completed; the 500 block of Chestnut is scheduled next. City staff will also be reviewing the Caltrain Station flooding issues under the grade separation.

WB stated there are road conditions on Sneath Lane traveling eastbound approaching 280 that need to be addressed:

1. Traffic signal wires and a pothole to avoid at the end of the bike lane.
2. Graffiti on the back of the barrier on Cambridge Lane at Skyline Blvd.
3. Blue reflectors are missing, half are missing on San Bruno Avenue.

- e. By-Laws review (Paula Bradley)

Consider a youth volunteer member on the BPAC: would need to revise the By-laws.

WB stated the youth volunteer should have a vote to have a voice and take the role seriously.

GS asked if the age can be changed from 16 to “high school student”, with no age criteria.

JT stated they should be a voting member of the Committee.

WB stated it should be a one-year commitment and they could re-apply or renew annually.

The Committee discussed the Parks and Recreation Commission By-laws in reference to youth membership.

Absences should stay as written in the By-laws, two absences are allowed and the third one would be removed. Absences could be excused if staff is notified, no more than two unexcused. There should be a limit of two absences per year.

Consensus: 1) the youth member should be a voting member; 2) no age criteria - specify only “high school student”; 3) no changes to current criteria for absences, but allow excused absences if a member notifies the secretary and not counted as an

absence.

It was recommended to merge sections 5e and 5f.

PB stated she will review the By-laws with DW.

f. BPAC member recruitment update (Paula Bradley)

(Continued discussion from 5e) PB stated the Committee could be expanded to 9 members.

GS confirmed this would include the youth member.

GS proposed a motion to increase the BPAC Committee membership to 9. JT seconded the motion.

Discussed expanding BPAC membership to nine members. Consensus was not to change the number of BPAC members.

DW clarified that the City Council must initiate any recruitment or changes to the Committees. Staff can provide contacts for members at Capuchino High School.

g. Reviewed the PowerPoint BPAC Annual Report for the 5/26/16 City Council meeting. Think about goals for 2016.

PB stated she will revise the Walk 'n Bike PowerPoint presentation slides to improve format.

h. Subcommittee Updates:

1. Outreach (DN, GS, 1 vacancy)

Nothing to report.

2. Bicycle Safety (DN, JT, 1 vacancy)

Nothing to report.

3. Crestmoor Canyon Trail (HM, CR, JT)

Discussed previously. Nothing additional to report.

i. Future Agenda Items

1. Suggested speakers for future meetings

HM recommended contacting the Peninsula Open Space Trust.

JT recommended contacting the Caltrans Bicycle and Pedestrian Director; a federal government representative for the Leo J. Ryan Building on Commodore Drive; Tim Ramirez with the San Francisco Public Utilities Commission; and Andy at "Open the Watershed".

- j. Calendar Check & Announcements (Paula Bradley)  
Volunteers/participation for the following events:

5/7 Clean Sweep Day (Saturday, early morning) (optional) – GS and WB may be able to work at an information table at the event.

5/12 Bike to work day (Thursday) – GS, JT, HM and maybe CR to work at information table.

6/5 Posy Parade and Community Day in the Park (Sunday) – GS, HM, JT to work at information table at the event.

- k. “Good and Welfare” (David Nigel)

6. **ADJOURNMENT** – 8:45 pm