



**MEETING MINUTES**

**Culture and Arts Commission**

**March 17, 2016**

1. **CALL TO ORDER/ROLL CALL:** Chair Parker called the meeting of the Culture and Arts Commission to order at 6:34 p.m. Commissioners present: Chair Parker, Gamble, George, Livengood, and Madden. Commissioner Absent: Rosman Koodrin and Tobin. Staff: Burns and Aker.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Gamble led the Pledge of Allegiance.
3. **APPROVAL OF THE AGENDA:** MSC Madden/Gamble for approval of the agenda. Approved unanimously.
4. **APPROVAL OF MINUTES:** MSC Madden/Gamble to approve the minutes of the February 18, 2016 Culture and Arts Commission meeting. Approved unanimously.
5. **PUBLIC COMMENT:** None.
6. **CONSENT CALENDAR:** None.
7. **CONDUCT OF BUSINESS:**
  - a. Request from the Society of Western Artists for the Culture and Arts Commission to Host an Art Exhibit at Their Gallery for Capuchino High School Students from May 6-14, 2016 and for the City's Art Fund to Provide \$450 for Prizes and Refreshments – Director Burns told the Commission that she reviewed both the City's Municipal Code and the request from the Society of Western Artists. She found that if the Commission chooses to accept the request from the Society of Western Artists and host the event, they are to do so. Chair Parker commented that she felt it was a worthwhile cause for the Commission to host and fund this event. **MSC Gamble/Madden** for the Culture and Arts Commission to host the exhibit and provide the \$450 in funding from the City Art Fund. Approved unanimously.
8. **UNFINISHED BUSINESS:**
  - a. Review and Accept Culture and Arts Commission Bylaws – **MSC George/Livengood** to accept the Bylaws as presented.
  - b. Oral Report Update on Centennial Mosaic Mural Art Project Installation – Director

Burns told the Commission that all five panels of the mural were done being installed, staff was in the process of power washing the areas around the mural, and they would be putting an anti-graffiti coating on it soon after. The dedication ceremony for the mural would be held sometime in April and she would follow up with the Commission once a date was confirmed with the City Council.

9. **EXCLUDED CONSENT:** None.

10. **ITEMS FROM STAFF:** Director Burns let the Commission know that she would be bringing more information regarding the signal boxes project, Narita Art Project, and Movies in the Park at a subsequent meeting. The May meeting would bring continued discussion of future art projects for the Commission.

11. **PUBLIC COMMENT:** None.

12. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:**

13. **ADJOURNMENT:** With no other business to be conducted, **Chair Parker** adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Ludmer Aker  
Executive Assistant  
City of San Bruno