



## TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, February 3, 2016 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

## MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Tim Ross		X

#### Staff in Attendance:

David Wong, Public Services Department  
Jimmy Tan, Public Services Department  
Ryan Johansen, Police Department  
Bill Forrester, Fire Department

Public in Attendance Total: 8

### 2. REVIEW OF AGENDA

Approved as submitted.

### 3. APPROVAL OF MINUTES

Approval of the January 6, 2016 meeting minutes made by Mark Howard, second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Angelo Bertolli, 1141 San Mateo Avenue, stated there has been an increase in red curb installation all around his neighborhood. The City needs more parking for the residents. A parking garage should be built.

Isabella Torres, Buena Vista Avenue, asked if the Caltrain neighborhood parking surveys that were given to residents can still be turned in. David Wong responded they are due today and will be accepted the remainder of the week.

Steven Seufert, 856 Third Avenue, stated there are three people in their home and would like to know about administrative fees for a parking permit. Jessica Barnes-Lopez responded that there have been no decisions made yet on fees, so residents will be noticed when the item is placed on the agenda.

## **5. REGULAR BUSINESS**

### **A. Installation of Red Curb Striping at Various Locations in the Area Bound by Tanforan Avenue, Herman Street, Huntington Avenue and I-380 to Provide Access for Emergency Services**

David Wong stated the San Bruno Fire Department has expressed concern about their ability to maneuver emergency vehicles on the streets listed due to their narrowness combined with the increased volume of parked cars. Pictures, traffic parking studies and street conditions were reviewed with the Committee. Site visits were performed by staff to verify the amount of red curbing required at the curb returns for fire emergency vehicle access. This will result in the removal of 20 parking spaces but it is recommended by staff for the benefit of public safety.

### **PUBLIC COMMENT PERIOD OPENED**

Resident, no name given, stated there are parked cars on her street that are never moved. Can the proposed red curbing be re-evaluated when these vehicles are removed? David Wong responded that the critical locations are the corners of these streets, so removing these vehicles will not effect this decision.

Bill Forrester, Fire Captain for the City of San Bruno, stated each street being proposed for red curbing was reviewed by fire personnel and the traffic engineer for access from both directions, as multiple emergency vehicles are sometimes required to respond. A majority of the emergency calls the Fire Department responds to are medical emergencies and these are very time sensitive. The red curbing recommended has nothing to do with vehicles that were parked on these streets at the time of the assessment.

Resident, Diamond Street, asked about existing red curbing at these locations. Bill Forrester responded that existing red curbing may be extended. Each location to be red curbed will be about 20 feet in length, which is about one car length.

Jenica Kumar, 4<sup>th</sup> Avenue, stated she comes home each night and there is no parking. She has contacted the police regarding vehicles that are left on the street and are not San Bruno residents. Mark Howard responded that vehicles parked over 72 hours can be reported to the police, but the vehicle does not have to be registered in San Bruno to park legally on any street.

Ryan Johansen responded that there is a protocol that must be followed when a vehicle is called in, which includes marking the vehicle, issuing a ticket and then waiting another 48 hours before towing if it is not moved.

Jenica Kumar, 4<sup>th</sup> Avenue, confirmed that parking spots will be lost with the red curbing. David Wong responded that about 20 spots will be lost. This is why the City is looking at permit parking in this neighborhood.

Ryan Johansen stated the neighborhood need for emergency services makes this red curbing essential. The parking issue is another important topic that can be addressed by the Committee through resident support and feedback.

Ms. Verdes, 1079 San Mateo Avenue, stated she agrees with the proposal of the red curbing. We can find parking but emergency vehicles need access.

### **PUBLIC COMMENT PERIOD CLOSED**

Mark Howard stated a minimum width compliance needs to be established on streets that are narrow in San Bruno. There may need to be an ordinance established to allow residents on certain streets to park partially on the sidewalk to improve emergency vehicle access. Width restriction on vehicles also should be addressed.

Mark Howard stated there is space on Bayshore Circle that could possibly be converted into parking spaces. Jimmy Tan responded that the land is currently owned by Caltrans and the City did approach them with possible development of the space. The City has completed an environmental assessment of the location and then it will be presented to the City Council for recommendation.

Mark Howard made a motion to approve the staff recommendation of red curbing at the listed locations and review additional parking mitigation recommendations, such as on curb parking and vehicle size restrictions. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

#### **B. Approval of TSPC Bylaws**

David Wong reviewed the existing bylaws with the Committee, which from time to time are reviewed by the City Attorney, City staff and the Committee. The latest review by the City Council was July 28, 2015. Staff recommends review of the bylaws by the Committee and approval.

Jessica Barnes-Lopez noted stating the pledge of allegiance is listed on the bylaws and can be added to the beginning of the TSPC meetings.

Mark Howard made a motion to accept the bylaws as published. Second by Eric Wood. (M/Howard, S/Wood: 4-0-0) Approved.

### **6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

### **7. COMMENTS FROM COMMITTEE MEMBERS**

Jessica Barnes-Lopez stated Vice-Mayor Marty Medina contacted her regarding performing a City-wide parking survey. He also contact Councilmember Ken Ibarra, who is the TSPC liaison.

Jessica Barnes-Lopez asked if City staff can provide as much data, pictures and diagrams as available on an agenda item at least one week before the meeting to assist them in making an informed decision on the topic. David Wong stated that City staff usually tries to provide as much information as possible and will work with the Committee to get the agenda packet to them 7-10 days in advance of the meeting.

Ryan Johansen stated this can give him time to pull any supporting data required to include in the agenda packet.

Mark Howard stated this allows the Committee time to give feedback about the agenda items, in case staff needs to prepare more information for the meeting.

### **8. COMMENTS FROM STAFF**

Jimmy Tan clarified any requests to the Committee from Council members need to go through the City Manager's office and then they are forwarded to staff.

Jimmy Tan stated the annual presentation to the City Council is February 9<sup>th</sup>. Jessica Barnes-Lopez stated she cannot attend on that date. Jimmy Tan replied that March 8 or March 22 will be reviewed for availability.

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on March 2, 2016 at 7 p.m. (M/Howard, S/Hamilton): 4-0-0 - Approved. Meeting adjourned, 8:05 pm.