



"The City With a Heart"

David Nigel (Chair)
Henry Mar (Vice Chair)
Randy Brase
Cecile Riborozo
Jeffrey Tong
Gus Sinks
Paula Bradley (City Staff)
William Li (City Staff)

MINUTES

Bicycle & Pedestrian Advisory Committee

January 13, 2016

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 101, San Bruno

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair. If you would like to speak on an item that is not on the agenda, you may do so during item 3, Public Comment on Items not on the Agenda. As required by State Law, the Committee cannot take action on issues raised under item 3. Any such issues will be referred to staff or scheduled for a future meeting. Thank you for your interest.

1. **CALL to ORDER / ROLL CALL**

Present:

David Nigel (Chair)
Henry Mar (Vice Chair)
Cecile Riborozo
Gus Sinks
Jeffrey Tong
Paula Bradley (City Staff)
Matt Jones (City Staff)
David Woltering (City Staff)
William Li (City Staff)

Guests: Ellen Barton, County of San Mateo, Active Transportation Coordinator, Office of Sustainability, Council member Ken Ibarra, Officer Colin Page (City Staff), Volunteer Walter Bird, and residents Robert Barnett, Walter Bird and Andrew Bevington

Mayor Jim Ruane introduced himself as the City Council liaison for 2016 and thanked the Committee for their hard work.

2. **APPROVAL OF NOVEMBER 19, 2015 MEETING MINUTES**

Motion to approve the minutes made by JT, second by GS. Motion passed (4-1-0).

3. **PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

4. **ANNOUNCEMENTS**

None

5. CONDUCT OF BUSINESS

- a. Presentation by Ellen Barton, Active Transportation Coordinator, San Mateo County Office of Sustainability regarding the Safe Routes to School Program – (Paula Bradley)

Following a brief introduction by staff member Paula Bradley, Ellen Barton reviewed the key components of what the Safe Routes to School program entails, as 20% of traffic in the County involves driving children to and from school. This involves behavior change through encouragement programs and education, as well as the benefit of more fit, healthier children. The five essential elements (five E's) of the program are:

1. Education of drivers, pedestrians, bicyclists, children and parents about the Safe Routes to School program – safe bicycle and walking route usage.
2. Enforcement by the police at the participating schools – this supports the perception of safer streets.
3. Encouragement programs that support walking to school – reward programs and events like Walk to School Day.
4. Engineering to oversee the construction requirements of the program – for example, a safety audit can be done around the school to recommend walking and biking routes.
5. Evaluation of results of the program over a length of time – data collection shows the effectiveness of the program.

The County participates with the help of volunteers in a national standardized data collection project once per year in September to collect a week's worth of bicycle and pedestrian data to track the number of people that pass strategic intersections. The County is looking into funding for new technology, including a grant award for a mobile pedestrian counting device.

Ellen Barton stated there is also a new Bicycle and Pedestrian Committee for unincorporated San Mateo County that is being created.

Ellen Barton stated physical activity is a benefit of encouraging community design for walking and biking. A promotional event coming up is Bike to Shop Day – a shopping trip is likely to allow for walking instead of driving and changing one trip in your daily activity. The Active Transportation goal is to get people to change their behavior such as ride or walk one trip that they would otherwise drive. Vision Zero is another program they support.

MJ asked what the County goals are for walking and biking. Ellen Barton responded the goal is to increase 20% of bicycle and walking statistics over a five-year period and decrease greenhouse gases. Caltrans has a goal of tripling bicycle use and walking by 2025. The County offers grant programs for these programs, so San Bruno should apply.

KI stated he would like to promote bicycle safety classes, which used to be held before the Posy Parade. The Police Department used to organize a bike rodeo and he would like to see that start up again.

- b. City of San Bruno Bicycle and Pedestrian Master Plan Update (Walk 'n Bike Plan) (Paula Bradley)

PB stated there are several reports for the plan that are now in draft form and will be finalized and posted on the web site for review by the end of the month. The Needs Assessment is also almost completed and the City received a total of 1,300 comments as a result of public engagement on this project to date. The Vision and Goals and the Existing Conditions will also be posted on the web site. Community Development Department staff will be going out into the community with Police and Public Services representatives to assess existing infrastructure locations to date at various locations. There will be an administrative draft in April.

PB and MJ will be attending the South San Francisco BPAC meeting to give a presentation of the Walk 'n Bike Plan and discuss route connection goals with the Plan. DW and PB also met with a Planner at SFO, where they have a goal to increase bicycle use mode share over the next five years as part of their draft Ground Transportation Plan. A large number of SFO's 30,000 employees live in San Mateo and San Francisco Counties.

KI stated South San Francisco has a strong BPAC, so it is encouraging that we can meet with them to connect the trail between the cities.

DW stated the coordination with other jurisdictions is essential.

JT stated a main concern is getting residents to public transportation; that is why a bicycle school would be beneficial.

- c. San Mateo County Transportation Measure A, applications for three San Mateo County Transportation Measure A grants (William Li)

WL stated at the November meeting there was a plan for staff to submit three grant applications. He reviewed the previous grant applications and shared that one was switched to a feasibility study for preliminary planning of connection improvements from the Crossing to The Shops at Tanforan (including studying a bridge) from a grant application instead of for City Park Way improvements. The other two grants were 1) improvements to Huntington Avenue; and 3) Crystal Springs and El Camino Real infrastructure improvements. The grants were submitted on December 18th and will be presented to the City Council. They will be sent to the County and we will hear back in March 2016.

- d. Update: San Mateo County Transportation Measure A, Pedestrian and Bicycle Program Grant for the El Camino Real/Angus Avenue Intersection Improvements (William Li)

WL stated this is similar to the previous BPAC meeting update on the Measure A funding. This will be brought to the BPAC for review when there is an update about the Angus - El Camino Real project, which they have some preliminary design concepts.

- e. Update: City Council January 12, 2016 agenda item regarding Application for Funding to Establish a Downtown and Transit Stations Shuttle Service, and possible request for letter of support (David Woltering and Paula Bradley)

DW stated the application for participation is due February 12th and the City Council did not feel there was enough time to review the program, so it was determined to review this at a future cycle. There was interest from the Council for future

consideration.

JT reviewed the proposed transit shuttle routes.

DW clarified that the Walk 'n Bike Plan includes a 10-year work program, and the Plan is intended to be long term (20 years). Committee members' ideas and agenda items should be presented to staff first. Staff will schedule these matters for the BPAC after review with the City Manager.

KI stated there was not enough data to support the shuttle program by the Council, so having the statistics to support this shuttle program is essential. Walmart and Google have free shuttles that are open to the public that run to BART and Caltrain.

Robert Barnett stated these shuttles are limited in their time schedule. Also, there is a possible funding issue with the City receiving grants and receiving funding from the sponsorship of Walmart or Google.

DW stated in terms of a more developed shuttle program, this could be discussed as part of the Walk 'n Bike Plan and be a project to be pursued in the future.

- f. Follow-up: Street Conditions (William Li)
 - 1. WL stated there is a new reporting system on the City's website to report street problems. He reviewed this website. Those who report a problem will receive a confirmation email and ticket reference number.
 - 2. Cherry at Bayhill and Cherry at Grundy update is that Walmart is in the design phase of proposed intersection improvements at the Cherry intersections. Google/You Tube is proposing to install pedestrian safety improvements at the Cherry/Grundy crossing and this was reviewed by the TSPC. They hope to have preliminary designs by the end of January.
 - 3. Chestnut Avenue street work: the project completion was delayed due to rain. WL will provide an email to BPAC members on the status.
 - 4. Caltrain/San Bruno Avenue undercrossing: there is an issue with the pumps – it is the Joint Powers Board responsibility, still some flooding during storm events until this is corrected.
- g. Officer Election:
 - 1. Motion to nominate DN as Chairperson by GS, second by HM, motion passed (5-0-0).
 - 2. Motion to nominate JT as Vice-Chair, by GS, second CR, passed (5-0-0).
- h. Subcommittee Updates:
 - 1. Outreach – (no report) DN stated there is a plan by the San Francisco Water District to open land for a public access.
 - 2. Bicycle Safety – No report
 - 3. Crestmoor Canyon Trail – No report
- i. Future Agenda Items
 - 1. Suggested speakers for future meetings: Sam Herzberg, San Mateo County Parks, May 11, 2016.
- j. Calendar Check & Announcements

k. “Good and Welfare” (David Nigel)

DN thanked the staff for their work on this meeting.

6. **ADJOURNMENT** – 8:40 pm