

“The City With a Heart”



Tami Parker, Chair
Carolyn Livengood, Vice Chair
Pamela Gamble, Commissioner
Jeanne George, Commissioner
Bardi Rosman Koodrin, Commissioner
Pamela Madden, Commissioner
Melodie Tobin, Commissioner

MINUTES

SAN BRUNO CULTURE AND ARTS COMMISSION MEETING

August 20, 2015

6:30 p.m.

**Meeting Location: San Bruno City Hall, Conference Room 101
567 El Camino Real, San Bruno, CA 94066**

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: Please state your name and address; if you are representing an organization, please state the name of the organization. Individuals allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendized pursuant to State Law.

In compliance with Americans with Disabilities Act, individuals requiring accommodations for this meeting should notify Community Services Director Kerry Burns at 650-616-7181 **48 hours** prior to the meeting.

- 1. CALL TO ORDER:** THIS IS TO CERTIFY THAT The San Bruno Culture and Arts Commission was called to order by Chair Parker at 6:30 pm, Thursday, August 20, 2015.
- 2. PLEDGE OF ALLEGIANCE/ROLL CALL:** Present: Chair Parker, Commissioners Gamble, George, Madden, Livengood, Rosman Koodrin and Tobin. Staff: Community Services Director Burns.
- 3. ANNOUNCEMENTS:** Commissioner Tobin announced that Commissioner Livengood is the recipient of the first ever Mayors Award – Congratulations Carolyn!
- 4. PRESENTATIONS:** None.
- 5. REVIEW OF AGENDA:** The Agenda for August 20, 2015 was accepted as presented.

6. **APPROVAL OF MINUTES:** Commissioner Tobin motioned to approve the minutes of July 16, 2015, seconded by Commissioner Rosman Koodrin, approved unanimously.
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** Individuals are allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, ask staff to request that the Commission consider your comments earlier. It is the Commission's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. The Brown Act prohibits the Commission from discussing or acting on any matter not agendized pursuant to State Law.

None.

8. **CONDUCT OF BUSINESS:**

- a) **Update on Centennial Mosaic Mural Project and Approval of the Encroachment Permit from the CalTrain Joint Powers Board:**
Community Services Director Burns informed the Commission that the JPB agreed to separate the encroachment permit from the other pending issues with the City. The artist is still in possession of the artwork.
- b) **Discussion on the Commission's Interest to Have Refreshments at Movies in the Park:** The Commission discussed just having free popcorn. Commissioner Tobin will contact Council Woman O'Connell regarding youth volunteers, possibly through Boy Scouts or 4H, to hand out the popcorn.
- c) **Continued Discussion on Traffic Signal Boxes Art Project:** The Commission narrowed the list of potential signal boxes.
- Sneath & El Camino Real
 - Cherry & San Bruno Ave (near Pasta Pamodoro)
 - Bayhill & Cherry Ave (near YouTube)
 - Huntington & Tanforan
 - San Bruno & Third Ave
 - Sharp Park & Pacific Heights
 - El Camino Real & 380 (at Tanforan)
 - Crystal Springs Road & Cunningham (near Senior Center)
 - Elm & San Bruno Ave

The Commissioners will return to the September meeting with a plotted Google map and narrow the list to six final signal boxes. They will also each return to the next meeting with theme ideas and input.

- d) **Confirmation of October 25, 2015 for the 2015 Shakespeare on Tour Program:** The Commission agreed to October 25, 2015 Shakespeare on Tour Program featuring *Hamlet*.
- e) **Review the Draft Commission Annual Report Presentation to the City Council Scheduled for August 25, 2015:** Community Services Director Burns presented the Commission with the first draft of the Annual Report. Commissioner Tobin will attend the City Council meeting on August 25, 2015 to represent the Commission.

9. **CORRESPONDENCE:** None.

10. COMMENTS FROM COMMISSIONERS: None.

11. AGENDA BUILDING FOR FUTURE MEETINGS

- Update on Centennial Mural Project
- Signal Box Discussion
- Update on Movies in the Park

12. ADJOURNMENT: Chair Parker adjourned the meeting at 7:36 p.m.

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