



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, December 2, 2015 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Tim Ross (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Mark Howard	X	

Staff in Attendance:

David Wong, Public Services Department
Jimmy Tan, Public Services Department
Ryan Johansen, Police Department

Public in Attendance Total: 5

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Approval of the November 4, 2015 meeting minutes made by Tom Hamilton, second by Eric Wood. (M/Hamilton, S/Wood: 4-0-0) Approved. (Mark Howard was not present for voting.)

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Fred Schmidt, 702 Third Avenue, stated there are limo and uber drivers using all the public parking in his neighborhood on Fourth, Pine and Third. They also throw all their trash from their vehicles into the street. He would like this concern placed on a future agenda for review.

Steve Mahoney, 216 Santa Clara, stated parking in San Bruno is a big problem. The only way to resolve this is to issue parking permits. He has called the police to get cars moved.

Robert Barnett, Williams Avenue, stated in September the proposal of a light signal at the intersection of El Camino Real at Angus was brought up and it went through the agenda of the Bicycle and

Pedestrian Committee meeting in November. There was an issue with a grant for this project. Why is it being handled by the Bicycle and Pedestrian Committee instead of the TSPC?

Jessica Barnes-Lopez replied that the two committees do overlap with certain issues. All concerns can be given to City traffic engineer David Wong and he can address them or forward them to the proper staff.

Robert Barnett, Williams Avenue, asked who he can contact regarding certain streets that are not City maintained for clarification of their HOA maintenance agreement in reference to code enforcement issues.

Jessica Barnes-Lopez replied that all requests can be forwarded to David Wong. The TSPC cannot respond to requests or concerns that are not on the agenda.

5. REGULAR BUSINESS

A. Installation of Red Curb for the 1250 Grundy Lane Development Project

David Wong stated this item is part of a proposed development within the Bayhill Office Park at the former TGIFriday's restaurant for a three story office space that will serve as the administrative offices for the SF Police Credit Union. This development includes an underground parking lot and the creation of 48 parking spaces adjacent to the building. There currently is on street parking on both sides of the street on Grundy adjacent to the project site. 335 feet of red curb installation is requested along the north side of Grundy Lane and adjacent to the two driveways at the site, removing about 15 parking spaces. A 25 mph speed limit sign is also proposed for installation before a downhill grade near the site. The observed speed is 20 to 30 mph. There would be no cost to the City for the installation of the speed limit sign or red curbing. Staff recommends installation of the speed limit sign and review of the red curb proposal by the City Council.

Jessica Barnes-Lopez asked if a speed study was performed.

David Wong responded that the 2015 Speed Survey is being performed at this time and this location is part of the study. City staff also viewed the location for speed assessment.

Ryan Johansen also stated a speed trailer has previously been installed at this location to support the findings.

PUBLIC COMMENT PERIOD OPENED

Janet Goodman and Dean Wilcoxon with New Ground stated they are here as part of the development team to answer questions.

PUBLIC COMMENT PERIOD CLOSED

Eric Wood made a motion to accept the staff's recommendation for review of the proposed red curbing by the City Council. The 25 mph sign installation will be delayed until the speed survey is available for review. Second by Tom Hamilton. (M/Wood, S/Hamilton: 5-0-0) Approved.

Dean Wilcoxon stated this installation is part of the development approval process, so this will delay the approval.

Jessica Barnes-Lopez clarified that a letter to the Engineering Division explaining the issues can be forwarded for the City Council's review and decision to possibly assist with expediting the process.

Mark Howard clarified that the City Council must vote on the proposed speed limits in the 2015 Speed Survey before they are enforceable.

B. Review of Annual Committee Presentation to the City Council for 2015

David Wong reviewed the presentation with the Committee and changes were noted.

Jimmy Tan stated this can be presented to the City Council at the second meeting in January.

Jessica Barnes-Lopez stated she will present the report to the Council.

Jimmy Tan discussed the presentation of the proposed parking permit program; this has not been approved yet, so the wording will need to clarify this is the initial phase of the process.

Mark Howard asked for the Committee to be informed of any upcoming public meetings regarding the proposed permit program.

Eric Wood asked if there is speed trailer survey data available to include in the presentation.

Ryan Johansen stated the Police Department is currently testing two portable speed survey trailers that will actually collect data as well as display speeds. If the findings are positive, the City may be able to purchase a few next year. This would assist with speed data collection.

Ryan Johansen asked if the online form to report traffic issues is listed as part of the presentation. This method has improved response and tracking of requests.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

Tom Hamilton asked for a copy of the meeting minutes for the Bicycle and Pedestrian Committee to be included in future TSPC packets.

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

None

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on January 6, 2016 at 7 p.m. (M/Howard, S/Ross): 5-0-0 - Approved. Meeting adjourned, 8:15 pm.