



## SENIOR CITIZENS ADVISORY BOARD MINUTES

Tuesday January 21, 2014

Chair Goff called the meeting to order at 9:10 a.m.

ROLL CALL – Members of the Board present: Chair-Bill Goff, Vice-Chair-Barbara Luzaich, Dorothy Carmichael, Ellen Donnelly, Elisa Geraldi, and Ken Kreisel. Excused: Flori Green. Treasurer: Karen Hornung. Staff Present: John Alita, Mary Tessier and Kerry Burns. Transcriber: Jackie Mattias

**A. APPROVAL OF MINUTES: MSC Geraldi/Donnelly approved the Minutes of November and December 2013 Minutes.**

**B. TREASURER'S REPORT:** Written report was acknowledged as received and will be filed for audit. Checks written were for the New Year's Party.

**C. SUGGESTION BOX: None**

**D. UNFINISHED BUSINESS:**

- 1. Update and Discussion on Senior Endowment Fund Recognition Plaques:** Supervisor Tessier noted that there are two Endowment Fund Plaques now over the Fireplace in the front lobby, one for group/businesses and one for individual donations. Discussion is to move all Endowment Fund donations to one plaque and use one plaque for Senior Center Trust Fund Donations. After much discussion, a Sub-committee of Ken Kreisel and Elisa Geraldi was set to work with staff to establish criteria for Trust Fund plaque and to meet with the Endowment Board and request permission to combine the two existing plaques.

**E. COMMUNICATIONS: None**

**F. STAFF REPORTS:**

- 1. Mary E. Tessier** – December Recreation Report was reviewed and received.
- 2. Susan Mrsny** – December Outreach Report was reviewed and received.
- 3. Gloria Deeter** – December Nutrition Report was reviewed and received.
- 4. Mary E. Tessier** – December Class Participation Report was reviewed and received.
- 5. Assistant Director Report:**

One of the goals this year is to look at classes and see which ones are successful and which ones need review. Staff is developing criteria, establishing process for selecting classes, and creating standards for what constitutes a successful class. Staff will bring a draft to the Board once it is ready.

Staff is reviewing how parties are organized to make sure there is some accommodation for people who show up without tickets After discussion, **Assistant Director Alita** will sit down with staff to come up with ideas, then meet with lunch volunteers get feedback.

**Assistant Director Alita** introduced and welcomed Interim Director Kerry Burns. **Interim Director Burns** asked Board their consensus of having a Saturday Lunch or Friday afternoon cocktail party for the Volunteer Recognition Event. After discussion, **MSC Kreisel/Luzaich to approve scheduling a Rat Pack theme, Cocktail Party on March 7<sup>th</sup>, 4:00-6:00pm.**

#### G. COMMITTEE REPORTS

##### 1. Special Events Committee

- a. Minutes of the January 6, 2014 Meeting were reviewed and accepted.  
**MSC Geraldi/Luzaich to approve recommendation for meetings to be held on every odd month in 2014.**

#### H. NEW BUSINESS:

1. **Senior Advisory Board Election Process:** Nominations were opened with three openings: Elisa Geraldi, Flori Green and Ellen Donnelly. With no new nominations, nominations were closed. Board members Geraldi, Green and Donnelly will be sworn in at February's Meeting to serve another term.
2. **Supervisory Tessier** noted that we are coming into Tax Season and is working with instructors as to available space. Senior Advisory Board meetings may be switched to 8:45am for the next two months if space is needed.
3. **Board Member Kreisel** asked if a gate could be put up in the kitchen to secure items during outside rentals on the weekends. This would help securing items from usage and theft and kitchen staff having to move items out of kitchen into other areas in building on Friday afternoon and return on Monday mornings. Staff will look into the issue and develop multiple options.
4. **Board Member Kreisel** said that the Computer Club has their own membership and was wondering what support the Center gives them. Staff said that space was furnished and the Computer Club is very active, pays and maintains computers, and provides free trainings.

#### I. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

- J. **ADJOURNMENT:** Chair Goff adjourned the meeting at 10:09 a.m.

Respectfully Submitted,

Jackie Mattias  
Executive Assistant