



**MINUTES**  
**SENIOR CITIZENS ADVISORY BOARD**  
Tuesday, September 16, 2014 • 9:00 a.m.  
San Bruno Senior Center, 1555 Crystal Springs Road

**WELCOME TO OUR ADVISORY BOARD MEETING**

If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us **48** hours prior to the meeting (616-7150).

1. **CALL TO ORDER:** Vice Chair Luzaich called the meeting to order at 9:00 am
2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:** Present: Vice Chair Barbara Luzaich, Ken Kreisel, Dorothy Carmichael, Ellen Donnelly, Flori Green, Elisa Gerald and Karen Hornung. Absent: Bill Goff. Staff Present: John Alita, Kerry Burns and Mary Tessier. Transcriber: Mary Tessier
3. **ANNOUNCEMENTS:**
4. **PRESENTATIONS:**
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES:** **M/S Kreisel/Green** approved the minutes of the August 19, 2014 meeting.
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
8. **CONDUCT OF BUSINESS:**
  - a. Treasurer's Report - The Treasurer's report was accepted as presented. Motion to approve made by Board Member Kreisel, seconded by Board Member Green, approved unanimously by all Board Members present.
  - b. Statistics for August 2014 – August 2014 statistics were reviewed by the Board. The Board would like quarterly statistics for visitors to the center, class participation, lunches and transportation. **M/S Green/Donnelly moved to approve that staff provide a quarterly report of these statistics and an annual graph. Passed unanimously.** Board member Green commented that not everyone signs in at the reception desk. Staff will make announcements and put a reminder in the newsletter.

- c. Review Minutes of the Special Events Committee – There were no recommendations from the committee. Members planned events for the rest of 2014. The Variety Show on September 12<sup>th</sup> was very successful. There were almost 240 people in attendance.
- d. Review Draft of Annual Report to City Council – The Senior Advisory Board presentation was moved from September to October 14<sup>th</sup>. Board Member Carmichael, who was scheduled to make the presentation may not be available to present on this date. Staff will check with Chair Goff when he returns. Board Member Green volunteered as a backup. Staff reviewed the draft report and reviewed goals for 2014/2015 to include. Board Member Green suggested that we include a slide about Bingo. Staff will talk to Wendy Mines about contributing a slide for the presentation.
- e. Update on Senior Center Bus – Staff gave an update on the status of the Senior Center Bus. The California Highway Patrol has not yet released their report, but they are in the process of completing the final revision.
- f. Board Request for Additional Information on Installing a Lighted Crosswalk at the Intersection of Cunningham Way and Crystal Springs Road - Staff presented a report on existing pedestrian lighting at the crosswalk and options and costs for additional measures. After discussion, Board members recommended having the San Bruno Police do a lunch presentation on pedestrian safety. **M/S Green/Donnelly moved that we schedule a Pedestrian Safety Training during a Wednesday lunch.** Approved unanimously by Board members present.
- g. Board Request for Information on a Marquee at the Senior Center – Board members discussed the possibility of adding an exterior scrolling marquee sign to the Senior Center that would advertise upcoming events. Staff suggested that the marquee be included as one of the Board's annual goals. **M/S Gerald/Kreisel recommend that staff look into the types and cost of scrolling marquees.**

9. **CORRESPONDENCE:** None

10. **COMMENTS FROM BOARD MEMBERS:**

Board Member Carmichael commented on the clutter on the side of the stage. Staff will arrange clean-up of the area.

11. **AGENDA BUILDING:**

Update on Coordinating Pedestrian Safety Presentation by San Bruno Police Department  
Information on Types and Costs of Scrolling Marquees  
Update on Pedro Game  
First Quarter Statistics for Fiscal Year 2014-2015  
Update on Senior Center Bus

12. **ADJOURNMENT:** The meeting was adjourned by Vice Chair Luzaich at 10:05 am

**\*\* POSTED PURSUANT TO LAW \*\***