



**CITY OF SAN BRUNO
CITIZEN'S CRIME PREVENTION COMMITTEE**

Minutes

**October 9th 2014 - 7:00 p.m.
San Bruno City Hall - 567 El Camino Real
Capuchino Conference Room #113**

1. **Call to Order:** Meeting called to order by Chair Riechel at 7:00 p.m.
2. **Roll Call:** (quorum = 4) Roll Call Showed: Present Peter Carey, Frank Deering, Roberto Donlucas, Mary Mahon, Marie Kayal & Robert Riechel; excused Brandon Lau. Also present San Bruno Police Department Corporal Howard Hoyer and David Woltering, Community Development Director. A quorum was present.
3. **Approval of Minutes:**
ACTION: Peter moved and Roberto seconded the motion to approve the minutes of the September 11th, 2014 meeting as SBPD approved and as circulated. Vote was 5 yes, 0 no, and Mary abstained.
4. **Communications & Announcements:** San Bruno Community Development Director David Woltering presented the background and overview of measure N on this November's ballot. What it is and why it is being placed on the ballot. He did not ask for a vote for or against it. He just explained the measure. David advised that there would be a League of Women Voter's debate and Town Hall meeting hosted at the Senior Center Tuesday October 21st at 7:30 PM. There will be a speaker against the measure and the Mayor is speaking in favor of the measure. Questions would be accepted from the audience.

Chair Riechel reported that some of the San Bruno Police Department Officers and personnel would be participating in the Red Robin Restaurant sponsored fundraiser "Tip a Cop" event planned for October 18th, 2014. The fundraiser is to raise money for Special Olympics.

5. **Staff Reports:** Nothing was reported under this item
6. **Public Comment on items not on the agenda**
Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.
7. **Business:**

- a. **Neighborhood Watch –**
ACTION: Update and discussion on New Block(s) in forming stages. Corporal Hoyer reported that there are 4-5 interested blocks in various stages of trying to setup a new block. There is one new request for information that was just received and information was sent. Riechel followed up with Marty Medina's request but he has not received a reply.

Corporal Hoyer advised that he will be attending the Quail Point Neighborhood Watch group yearly get together on October 11, 2014 in their neighborhood. Corporal Hoyer will give an update presentation on what is happening in their neighborhood and general information.

ACTION: Update on Brochure re-filling. Additional brochures were distributed for re-filling.

- b. **Crime Tips – Bilingual – Still need additional subjects.**
ACTION: Peter moved and Marie seconded the motion to approve the revised Halloween Safety Tips for the October 2014 Cable TV English & Spanish Crime Tips. Motion passed unanimously. Corporal Hoyer will have the English version translated into Spanish and will submit it to Miriam at San Bruno Cable TV



CITY OF SAN BRUNO CITIZENS CRIME PREVENTION COMMITTEE

for posting. Frank moved and Marie seconded the motion to approve the revised Littering Safety Tips for late October or early November posting in English & Spanish. Motion passed unanimously. Corporal Hoyer will have the English version translated into Spanish and will submit it to Miriam at San Bruno Cable TV for posting.

c. **San Bruno Police Department's Emergency Contact List Distribution**

ACTION: Distribution in the Towne Center Shopping Center is done.

Updated and discussion on distribution segments along El Camino Real. One section still needs to be completed. Corporal Hoyer advised the committee that over 30 emergency contact forms have been returned by business owners with updated information. This information is very helpful to the Police Department. Good job to the committee members for doing this.

d. **New Activities:**

ACTION: NO action was taken on the discussion of new committee activities including Neighborhood Watch blocks contacted.

e. **Membership:**

ACTION: Update on Mary & Marie's shirts and ID Badges showed that this has been fulfilled.

ACTION: Initiate discussion on how our committee might work with the Disaster Preparedness Committee. Chair Riechel advised that he had E=Mailed a short request to the Chair of the Community Preparedness Committee to see if they desired to consider our two committees working together. Chair Riechel sent a second request to the committee that was not acknowledged or replied to. The E=Mail address used was correct.

Member Frank Deering advised the committee that he would not be submitting his name for possible re-appointment. Frank thanked the committee and said he enjoyed the service he was able to provide during his term.

f. **Assemblyman Kevin Mullin's Health & Safety Fair, at the Shops of Tanforan, October 25, 2014 –** Continuing discussion on our involvement. Roberto, Peter, Mary and Riechel committed to setup, man, and dismantle our info table. Peter and Corporal Hoyer will continue to pursue our crayon order. Riechel will pick up donated coloring books and will bring all needed handouts. Roberto asked if we should consider a poster board with crime stats and it was decided that this question needs more discussion and there is not enough time to do it for this year's event. Information on Neighborhood Watch, suspicious activity, How to collect DNA and other brochures will be given out.

g. **National Night Out:**

ACTION: NNO August 4th 2015 – Beginning discussion on our involvement will be scheduled for our January 2015 meeting.

h. **By-Laws:**

ACTION: Continue review of By-Laws changes suggested/needed. Corporal Hoyer reported on the answer to our one open question. Corporal Hoyer asked for a copy showing our proposed changes indicated and a CLEAN copy with our proposed changes included, but not highlighted. Riechel will provide.

i. **Crayon Supply Options:**

ACTION: Corporal Hoyer to follow-up on our order.

j. **New Brochures:**

ACTION: A draft copy of an Identity Theft brochure was circulated and a few improvements were



CITY OF SAN BRUNO CITIZENS CRIME PREVENTION COMMITTEE

suggested. An updated version will be discussed at the November meeting.

k. **Embracing Technology:**

ACTION: Initiated discussion on options to increase use of the City's web site for our committee. More details were requested and will be provided. Facebook and Instagram were mentioned.

l. **Follow-up on items from residents from last meeting: (if any)**

ACTION: Graffiti – Corporal Hoyer reported that there appears to be a problem with the contractor hired by the City for graffiti abatement and a new contractor is being searched for. Code enforcement will be following up with graffiti issues. Please still leave voicemail messages on the graffiti hotline, 650-616-7141 to have graffiti issues abated.

8. **Adjournment: Adjourned at 8:25 p.m.**

Minutes taken and transcribed by: Chair Riechel