



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, September 4, 2013 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)		X
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Tim Ross	X	

Staff in Attendance:

Klara Fabry, Public Services Department
Tina Tseng, Public Services Department
Timothy Mahon, Police Department

Public in Attendance Total: 5

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Approval of the August 7, 2013 meeting minutes made by Eric Wood, second by Tom Hamilton. (M/Wood, S/Hamilton: 3-0-0) Approved. (Mark Howard was not present for voting.)

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Nawid Amin, San Bruno resident, asked for additional Police Department enforcement at San Mateo Avenue and Walnut Avenue due to speeding near the construction site. There has been a lot of speeding on 1st Avenue and 2nd Avenue as well.

5. REGULAR BUSINESS

A. Add Shelter Creek Lane to the City's Signed Street Sweeping Program

Tina Tseng stated San Bruno's street sweeping program was enacted by the City Council in 1982 for streets that are prone to flooding. These streets are mostly in the areas east of El Camino Real. The current no parking signage during assigned street sweeping times allows the City street sweeper to

access the required curb locations to clear water and debris. The City Council recently modified the signed street sweeping time schedule to start after 9 am to allow residents more time to leave for work or move their vehicles, thus creating fewer parking violations and more City street sweeper access to curbs on the designated streets. The current no parking City designated times are from 9-10 am and 11am-1pm. The streets signed for street sweeping remain the same.

Tina Tseng stated that recently the property manager for the Shelter Creek Condominium complex contacted the City to request that Shelter Creek Lane be considered for inclusion in the City's signed street sweeping program. Prior to 1984, the east side of Shelter Creek Lane was a red no parking zone. In June of 1984, the City Council voted to allow parking on the east side. The current on street parking is primarily utilized by residents. Many cars are not moved on the current street sweeping schedule, which is the 2nd and 4th Thursday of the month. The City is aware of the plant and debris problem on Shelter Creek Lane, so there are currently two special additional street sweeping dates scheduled in May and September of each year.

Tina Tseng reviewed the proposed options. Option A recommends adding Shelter Creek Lane to the City's current signed street sweeping program. If the no parking signage is approved by the City Council, there will be a need for increased enforcement at this location. There may also be an impact on neighboring streets when vehicles are moved to accommodate the proposed parking restriction schedule. City staff will also recommend a greater frequency of maintenance of the trees and vegetation on the east side of Shelter Creek Lane. Option B would be to include street sweeping signage on the surrounding streets, but this would require additional analysis. Option C would be to keep the current street sweeping set up. City staff would still recommend a greater frequency of vegetation maintenance on the east side of Shelter Creek Lane.

Tina Tseng stated City staff would recommend additional outreach to the Shelter Creek community if this item goes forward to make sure residents are aware of the new parking restriction during street sweeping.

Tom Hamilton asked if it is possible to clean each side of Shelter Creek on different days. Tina Tseng responded that the west side would be scheduled for the 2nd Thursday of the month and the east side would be scheduled for the 4th Thursday of the month.

Tom Hamilton stated he liked the idea of approaching the residents first to ask if they could voluntarily participate on street sweeping days.

Mark Howard asked about splitting the street sweeping into sections to help alleviate the resident impact. Eric Wood stated this may complicate the issue.

PUBLIC COMMENT PERIOD OPENED

Val Morgan, 1316 Shelter Creek Lane, stated he is the vice president of the Shelter Creek Condominium Association Board. He prefers installation of permanent street sweeping signage. When the City does their twice yearly special street cleaning, the association tries to notify all the residents.

Tim Mahon stated on the last special street sweeping in May, there were 10 cars on the street on the first day and six cars on the street on the second day. The City towed one car on each day. It takes 2 officers about 1 ½ to 2 hours to locate the owners and get the cars moved.

Millicent Jacobs, 3217 Shelter Creek Lane, stated she would like to have permanent street sweeping signs.

Tom Hamilton asked if the vehicles are ticketed or towed by the Police Department when they are in violation of standard street sweeping signs. Tim Mahon responded that they are ticketed.

Tom Hamilton voiced concern for the surrounding streets being affected by overflow vehicles on street sweeping days.

Eric Wood asked if the Shelter Creek Board members have voted on this proposal. Val Morgan stated it was discussed and the board agreed that it is a good idea.

Millicent Jacobs stated the board has discussed this with many of the residents and they are in favor of permanent signage.

Tom Hamilton asked how many unassigned parking spaces there are in the complex. Millicent Jacobs responded there are about 120 unassigned parking spaces.

Tom Hamilton asked if the Shelter Creek Board members have presented this at a public meeting. Val Morgan stated it was presented at their regular meeting.

Millicent Jacobs stated the board members would be willing to hold a special public meeting for Shelter Creek residents if need be.

Anton Astrakhantser, 8223 Shelter Creek Lane, stated the parking at Shelter Creek is very difficult. He does not leave for work until after 10 am, so the signed street sweeping and restricted parking would not work for him. He does like the idea of splitting the street sweeping into sections.

Tina Tseng stated she received two resident phone calls on this item. One resident of Shelter Creek left a message that he is in favor of permanent street sweeping signage and another resident that lives on Rosewood stated she is concerned about the parking overflow from Shelter Creek Lane to her street.

Tom Hamilton asked if more than half the cars are gone by 10 am on the street. Millicent Jacobs responded that it is likely.

Tom Hamilton responded that overflow should not be a problem if there are that many parking spaces available for people to move to on street sweeping days.

PUBLIC COMMENT PERIOD CLOSED

Mark Howard stated any abandoned vehicles will be cleared off the street when regular enforcement of the street sweeping hours occur.

Mark Howard voiced concern that the street sweeping dates and times are going to coincide with the street sweeping on the adjacent streets, as residents on Shelter Creek will move their cars to non-enforced locations. Tom Hamilton stated it should not be a concern as long as opposite sides of Shelter Creek Lane are being swept on alternate days.

Klara Fabry stated the street sweeper follows a pre-determined route that includes adjacent streets for efficiency. The Committee can make a recommendation and then City staff can assess the route the street sweeper uses on the recommended dates. If there is a conflict, staff can come back to the Committee.

Mark Howard made a motion to accept Alternative A, which will add Shelter Creek Lane to the City's signed street sweeping program and will establish a no-parking restriction for street sweeping days on both sides of Shelter Creek Lane effective on the second and fourth Thursday of the month for the west and east side, respectively, between 10:00 a.m. and noon, with the agreement that Public Services Dept. staff will assess the feasibility of sweeping streets adjacent to Shelter Creek Lane on a different day. If this is not feasible, then the Committee requests that City staff comes back to the TSPC for other alternatives. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

None

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

Tim Mahon stated the City is preparing for street closures starting next week on San Mateo Avenue and San Bruno Avenue as part of the Grade Separation Project construction.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on November 6, 2013 at 7 p.m. (M/Ross, S/Wood): 3-0-0 - Approved. Meeting Adjourned, 7:37 pm.