



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, August 7, 2013 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)		X
Mark Howard (Vice-Chair)		X
Eric Wood	X	
Tom Hamilton	X	
Tim Ross	X	

Staff in Attendance:

Klara Fabry, Public Services Department
Tina Tseng, Public Services Department
Timothy Mahon, Police Department

Public in Attendance Total: 0

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Approval of the May 1, 2013 meeting minutes made by Eric Wood, second by Tom Hamilton. (M/Wood, S/Hamilton: 3-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

5. REGULAR BUSINESS

A. Receive Report on the Local Street Traffic Monitoring Results

Tina Tseng stated at a TSPC meeting earlier this year the committee reviewed a list of outstanding traffic calming requests submitted by the public. The committee suggested utilizing the Police Department's portable speed radar trailer to collect traffic data instead of obtaining the data through a specified traffic data company. Based on this recommendation, the Police Department placed the trailer at 7 street sections.

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The following is the list of streets studied:

- 7th Avenue from Walnut Street to Shaw Road
- College Drive EB to Longview Drive
- College Drive WB from Susan Drive to Sheryl Drive
- Commodore Drive at Cherry Avenue
- Cypress Avenue from Jenevein Avenue to Clark Avenue
- Oak Avenue from Jenevein Avenue to Park Avenue
- Colby Way from Pacific Heights to Madera Avenue

Tina Tseng stated most of the measured critical speeds are in line with the posted speed limits. But, the collected data validated there are speeding issues on eastbound and westbound College Drive between Susan Drive and Sheryl Drive. Staff visited the site at College Drive to review possible mitigation measures that could be implemented. As result of the site investigation, the City installed additional speed limit signs and painted speed limit, "30", on the eastbound and westbound travel lanes in July. Staff will go back to College Drive to collect the speed counts again in about a month to re-assess and see if there is improvement.

Tom Hamilton asked if there is a time of day when the data on College Drive was gathered. Tina Tseng responded that the data collection was for a duration of 24 hours. The percentage of drivers speeding was quite high and occurred all throughout the day. The times of violations most likely coincided with class let out times at the college.

Tom Hamilton asked if the Police Department is currently aware of the speeding problem on College Drive. Tim Mahon responded that this location has been an ongoing problem that the Police Department is aware of.

Eric Wood asked if there is additional enforcement at this location. Tim Mahon confirmed that there is enforcement at this location on a regular basis. The road is wide and long here, which can make speeding a problem.

Tom Hamilton asked if there are edge lines on College Drive. Tina Tseng responded there are right edge lines on the side of the street.

Klara Fabry stated striping on College Drive was installed three years ago to mitigate the perception of the wider road. The goal was to visually narrow the roadway and to reduce speeding.

No motion made or vote taken – informational report only.

B. Traffic Circulation Analysis – El Crystal Elementary School

Tina Tseng stated El Crystal School was designated as a magnet school for science, math and technology beginning in 2013. For the 2013-14 school year, more students are expected to attend the school, bringing the total attendance to 279 students. The principal of El Crystal School, Mr. Johnson, approached Public Services and the Police Department to explore the option of restricting on street parking at two of the school access points. City staff deemed that a more detailed circulation study was

required to assess the impact to the nearby neighborhood. This analysis is provided as one of the attachments.

The school currently has nine classrooms and they project the building of one additional classroom each year through 2016 for a total of 12 classrooms and 360 students. Tina Tseng reviewed the three traffic circulation alternatives recommended by the traffic consultant with the Committee. (Attachment 5B) City staff feels Solution 3 is the most effective alternative, with one route into the school and one route out. These options were shared with the San Bruno Park School District. But, since they are expecting less students for the 2013-14 school year, they would like to use the first semester to observe traffic flow and identify any areas that need improvement. The School District is also developing a traffic plan that does not involve the three alternatives recommended, including the option of staggered class start times with a morning and after school program to support families with children in different classes. The school is also exploring the designation of an additional pick up and drop off area near City Park with volunteers walking the children to meet the parents as well as the possibility of designating specific drop off and pick up locations for specific classrooms or grades.

Klara Fabry clarified that the School District does not plan on implementing the staggered class schedule this year.

Tina Tseng stated that the traffic flow plan will not change for this school year. The School District is drafting a plan for the 2014-15 school year.

Tom Hamilton stated Solution 1 and Solution 3 both show traffic coming and going on Balboa, with the only difference being children are picked up and dropped off on the school grounds on Solution 3. Tina confirmed the difference would be less impact to Anza with Solution 3.

Tom Hamilton asked how the school is currently managing traffic on Anza and Balboa. Tina Tseng responded that currently school staff monitors and facilitates drop off and pick up traffic. It is difficult and they anticipate it will become more challenging. The school did send a survey out to parents to gather information about the current drop off and pick up data, but they are still getting the surveys back from parents. There also needs to be actual physical observation of the location.

Tim Ross asked if the proposed City park drop off location is near the playground in the park at the back of the school. Tina Tseng confirmed this would be the location. Tim Ross stated that lot only has 8 or 9 parking spots, so that would be a tight spot as well.

Tim Ross asked if the access road widening in Solution 3 would affect local residents. Tina Tseng responded that the access road is on school property and there is a retaining wall that separates it from the residences. Any construction would temporarily affect the residents.

Eric Wood asked where the proposed new classrooms will be added. Tim Mahon responded that there are some existing storage facilities on the east side of the school property that will be converted.

Klara Fabry stated the School District must address this issue.

No motion made or vote taken – informational report only.

C. Oral Report of Centerline Pavement Striping On Residential Streets

Tina Tseng stated in the past San Bruno has not had a standardized protocol for centerline striping on City streets. Some of the streets are too narrow for a centerline to serve a purpose. Some streets have existing double solid yellow lines, but the double solid lines are generally for streets with higher volume and speed. For typical low volume residential streets, single broken yellow centerline striping is generally more feasible.

Recently Valleywood Drive was slurry sealed and it previously had a double yellow centerline. The new striping was a broken yellow centerline and a few residents asked why it had been changed, as they felt the broken centerline allowed for the passing of vehicles. The Police Department has confirmed that a driver cannot pass another moving vehicle if it is not safe to do so regardless of the type of centerline, but staff understands the residents' concerns and will be re-striping the centerline back to the double yellow line. Moving forward, if there is an existing double yellow centerline on a City street, it will be re-painted as the same centerline.

No motion made or vote taken – informational report only.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

None

7. COMMENTS FROM COMMITTEE MEMBERS

Tom Hamilton stated there are very bad potholes from the Water Department construction trucks on Crystal Springs that need to be addressed. Klara Fabry said she would follow up on the repair of these.

8. COMMENTS FROM STAFF

Klara Fabry gave an update on the Grade Separation Project construction and street closures.

Tina Tseng stated staff is working with San Bruno Cable on a public announcement for Parkside School parents regarding drop off and pick up of their children. Any ideas or comments can be emailed to Tina.

Klara Fabry stated the Street Rehabilitation and Reconstruction Project will begin the first week of September. It will involve overlay of various streets.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on September 4, 2013 at 7 p.m. (M/Ross, S/Wood): 3-0-0 - Approved. Meeting Adjourned, 7:37 pm.