



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, February 6, 2013 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Tim Ross	X	

Staff in Attendance:

Klara Fabry, Public Services Department
Tina Tseng, Public Services Department
Timothy Mahon, Police Department

Public in Attendance Total: 1

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Jessica Barnes-Lopez stated the last paragraph on page 4 lists her name under the motion for the meeting adjournment, but she was not present at the meeting. Correction noted. Approval of the January 9, 2013 meeting minutes made by Eric Wood, second by Tom Hamilton. (M/Wood, S/Hamilton: 4-0-0) Approved. (Mark Howard not present for motion.)

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Nick Lopez, 236 Mastick Avenue, stated his concern is the City required twice per month street sweeping schedule on Mastick that requires him to move his vehicle. He has been ticketed a number of times and he would like to request changing the street sweeping schedule to once per month.

Tim Mahon responded that this issue was recently voted on by the City Council, so Public Services just recently modified the frequency of street sweeping according to the City Council's decision. The street sweeping time schedule was changed to begin later in the day to make it easier on residents to get their cars off the street and avoid ticketing.

Klara Fabry added the City Council reviewed four alternatives and the final decision was to begin street sweeping times at 9am and end by 1 pm for the eastern part of the City. The change was just implemented. The “no parking for street sweeping” signs were modified to reflect the time changes and notices were sent to all residents.

Nick Lopez asked if the City Council meeting minutes are available for review on this matter. Klara Fabry responded that they are on the City’s website.

Nick Lopez stated parking on his street is currently a challenge with the businesses in the area and the volume of cars. He stated he is frustrated with the number of tickets he has received because of this issue.

Mark Howard recommended reviewing the City Council meeting minutes.

Klara Fabry responded that Public Works can also mail or email the staff reports and meeting minutes to the resident for review. The number of times a street is cleaned is also set in order to comply with the Regional Water Quality Control Board’s requirements. These requirements are to protect streets from flooding and reduce pollution from flowing into our water sources.

Nick Lopez stated he will review the reports on the City’s website. He thanked the Committee for their time.

5. REGULAR BUSINESS

A. Establishment of Guidelines for Crosswalk Installation

Tina Tseng stated this topic is a continuation of last month’s meeting, with the Committee’s recommendations and comments being incorporated into the guidelines. Tina Tseng reviewed the changes made to the guidelines.

- Added a column where each type of treatment might be feasible
- Changed the photo for the “T” intersection
- Added “stop” in red and “right turn on red”
- Incorporated the preferred “ladder” style of the high visibility crosswalk
- Added the in road pedestrian warning lights
- Added the two types of beacons that Caltrans is currently installing in the Peninsula cities

Jessica Barnes-Lopez confirmed that the ADA ramp is supposed to be listed twice in the guidelines. Tina Tseng confirmed that one listing is for stop-controlled locations and the other is for signalized locations.

Tina Tseng stated the flow chart shown in Attachment 2 is for mid-block and uncontrolled intersection crosswalks, which can require additional safety evaluations to ensure the viability of the requested location. The first chart is a generalized list for implementation, which includes on site inspection of the proposed location, as well as gathering accident data. The second section includes more detailed requirements, such as pedestrian frequency at a rate of 20 pedestrians per hour over a two hour period and if the location is near a school or transit line, or if there is another crosswalk within 300 feet. The speed limit at the location is also considered.

Tom Hamilton stated that 20 pedestrians per hour seems like a large number to use as a threshold for the necessity of a crosswalk. He asked how this number was established. Tina Tseng responded that she researched various traffic/pedestrian case studies and other cities’ crosswalk guidelines. This

number is also compiled with location data, such as a location adjacent to a school or business district. The number can be lowered.

Mark Howard stated the number is fine as long as it fits effectively into the overall City traffic flow. The only concern is it does not address the existing patterns that pedestrians currently use. Tina Tseng stated that the wording can be added under Chart 1 to observe existing pedestrian traffic patterns as part of the staff's field visit.

Jessica Barnes-Lopez asked the Committee if the pedestrian requirement of 15 was preferred to 20. The Committee concurred.

Mark Howard made a motion to accept the proposed Guidelines for Crosswalk Installation with the recommended modifications. Second by Tom Hamilton. (M/Howard, S/Hamilton): 5-0-0 - Approved

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

None

7. COMMENTS FROM COMMITTEE MEMBERS

Tom Hamilton stated that at the San Bruno Avenue and northbound Hwy. 35 (Skyline Blvd.) intersection there are overgrown trees that make visibility poor when making a right turn. Klara Fabry responded that City staff can contact Caltrans on this issue.

8. COMMENTS FROM STAFF

Klara Fabry stated the City's recent transition of street sweeping hours went very smoothly. City staff is able to clean the streets more effectively and residents have called to express their gratitude.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until it's next regular scheduled meeting on March 6, 2013 at 7 p.m.
(M/Barnes-Lopez, S/Howard): 5-0-0 - Approved. Meeting Adjourned, 7:30 pm.