



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, March 5, 2014 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton		X
Tim Ross	X	

Staff in Attendance:

Joseph Cervantes, Public Services Department
Klara Fabry, Public Services Department
Aaron Wong, Police Department

City Council Liaison:

Michael Salazar

Public in Attendance Total: 0

2. REVIEW OF AGENDA

Approved as submitted.

3. APPROVAL OF MINUTES

Approval of the February 5, 2014 meeting minutes made by Mark Howard, second by Tim Ross. (M/Howard, S/Ross: 4-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

5. REGULAR BUSINESS

- A. Installation of New Stops Signs and Red Curb Striping at the San Mateo Avenue / Walnut Street Intersection

Joseph Cervantes stated the Grade Separation Project is scheduled to be completed in May 2014. Part of the project completion includes the modification of traffic circulation adjacent to the train station, including new stop sign installations at San Mateo Avenue and Walnut Street. Prior to project construction, there was a two-way stop at the eastbound and westbound lanes on Walnut. Walnut was previously a one-way street traveling eastbound with street parking, but is now a two-way street that will be red curbed to remove street parking due to the limited width of the street. It will be converted to a four-way stop.

Mark Howard confirmed that currently the red curbing only exists on the north section of Walnut. Joseph Cervantes confirmed this.

Mark Howard made a motion to accept the staff recommendation of installation of new stop signs and the red-curb striping at the San Mateo Avenue/Walnut Avenue intersection. Second by Eric Wood. (M/Howard, S/Wood): 4-0-0 - Approved.

B. Installation of Red Curb Striping for the San Bruno Grade Separation Project

Joseph Cervantes stated this item is also part of the Grade Separation Project. After the JPB started train services on the new elevated grade separation on May 26, 2013, some of the City roadway configurations were modified to improve the roadway network and traffic circulation, including the San Mateo Avenue and Huntington Avenue intersection. The American Legion Hall is located at this intersection, and at one time they had on street parking in front of their location. Per the current Vehicle Code, and based on an independent traffic consultant analysis, City staff deemed red curbing is required at this intersection.

Jessica Barnes-Lopez asked how many parking spots are being lost. Joseph Cervantes responded that only one parking space is being lost.

Jessica Barnes-Lopez asked if there is handicap parking available at this location. Joseph Cervantes responded that there is off-street handicap parking available. The Legion Hall is requesting another handicap space be installed just north of the building.

Klara Fabry stated the American Legion Hall representatives requested two items: ADA parking just north of the building at a currently unrestricted parking space and the ability to make a left turn into their location while traveling north. Staff will come back to the TSPC with an update at the next meeting for this request.

Eric Wood asked if the American Legion representatives had any comments. Joseph Cervantes stated they did voice concern about loss of parking and requested additional ADA parking for their site.

Mark Howard made a motion to accept the staff recommendation to install new red-curb striping at the intersection of San Mateo Avenue at Huntington Avenue. Second by Tim Ross. (M/Howard, S/Ross): 4-0-0 - Approved.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

Klara Fabry stated Joseph Cervantes is currently working with JPB staff on the final phase of the Grade Separation Project parking restrictions, red curbing and sidewalk reconfigurations. The staff's goal is to present a package of all of the proposed changes to the TSPC at the next meeting.

Eric Wood asked if the tenants near the proposed change locations will be notified. Klara Fabry confirmed they will be noticed.

Jessica Barnes-Lopez stated she is very happy with the new four-way stop at the 7-Eleven intersection.

Tim Ross asked if the JPB review will include the island in front of the American Legion Hall, as they have been vocal about their dislike of it. Klara Fabry responded that is one of the issues City staff will be reviewing with their representatives. Based on City staff's preliminary assessment, a left turn at this location will probably not be possible.

Tim Ross asked if the parking issues on First Avenue were resolved. Klara Fabry confirmed this.

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

None

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on April 2, 2014 at 7 p.m. (M/Howard, S/Hamilton): 4-0-0 - Approved. Meeting Adjourned, 7:35 pm.