



## TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, January 8, 2014 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

# MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Eric Wood	X	
Tom Hamilton	X	
Tim Ross	X	

#### Staff in Attendance:

Joseph Cervantes, Public Services Department  
Tim Mahon, Police Department

Public in Attendance Total: 0

### 2. REVIEW OF AGENDA

Approved as submitted.

### 3. APPROVAL OF MINUTES

Approval of the December 4, 2013 meeting minutes made by Tom Hamilton, second by Mark Howard. (M/Hamilton, S/Howard: 4-0-0) Approved. (Eric Wood was not present for motion.)

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

### 5. REGULAR BUSINESS

#### A. Review of Annual Committee Presentation to the City Council for 2013

Joseph Cervantes stated he incorporated the Committee's comments from the previous meeting into the annual TSPC Council presentation, as well as recommendations from Tim Mahon and some additional photos.

Tom Hamilton stated that on page 2 there is a "traffic speeding report" listed that should be re-named to "traffic calming analysis".

Tim Ross stated the “Niles Avenue Improvements” on page 4 should have the bullet moved to the next page if it was an item acted on by Council.

Tom Hamilton stated the “2013 Items Acted on by Council” item should be on its own page.

Mark Howard stated the “City Park Improvements” item should have a larger font with the bullets listed beneath it.

Mark Howard stated the “Shelter Creek Lane” item should have its own header with bullets of action items listed.

Tim Ross recommended streamlining the Shelter Creek Lane item with the Niles Avenue item on the same slide.

Mark Howard stated the Shelter Creek Lane bullets should list “full neighborhood analysis” and “red zones and signage”.

Jessica Barnes-Lopez stated she will attempt to be at the presentation with Tom Hamilton.

Mark Howard asked if there is a link on the City website to get to the TSPC page and asked if this could be added to the end of the presentation. Joseph Cervantes confirmed this could be done.

**B. Update on the Traffic Calming Community Meetings at John Muir, El Crystal, and Parkside Schools**

Joseph Cervantes stated that a few months ago City staff attended community meetings sponsored by the School District with Tim Mahon and our traffic consultant to review traffic calming John Muir, El Crystal and Parkside Schools. He distributed recommended drawings from the School District’s architect to review with the Committee.

Eric Wood stated the pictures speak for themselves.

Tim Mahon asked Joseph Cervantes about the outcome of the meeting with the School Board. Joseph Cervantes stated there was not a specific recommendation of any of the presented options. They wanted to have a more intensive outreach with the community at each school site.

Tom Hamilton stated John Muir does not really need a lot of changes made. Tim Mahon stated the School District only has a certain amount of funding, so it is likely that the recommendation will be to consider Parkside and El Crystal’s needs as the priority.

Tim Mahon stated he and Tina Tseng also had a preliminary meeting with the School District architects in September 2013. Most of the people attending the meeting for El Crystal were residents concerned with speeding and congestion versus parents of students. There is a lot of community demand for this.

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

**7. COMMENTS FROM COMMITTEE MEMBERS**

Tom Hamilton asked if the all meeting documents can be sent in pdf format. Joseph Cervantes agreed.

**8. COMMENTS FROM STAFF**

None

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on February 5, 2014 at 7 p.m. (M/Hamilton, S/Ross): 5-0-0 - Approved. Meeting Adjourned, 7:35 pm.