



SENIOR CITIZENS ADVISORY BOARD

Minutes

Tuesday, October 20, 2015 • 9:00 a.m.

San Bruno Senior Center, 1555 Crystal Springs Road

1. **CALL TO ORDER:** Chair Goff called the meeting to order at 9:03 a.m.
2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:** Present: Chair Bill Goff, Vice Chair Barbara Luzaich, Dorothy Carmichael, Ellen Donnelly, Elisa Gerald, Karen Hornung, and Ken Kreisel. Absent: Flori Green. Staff Present: Kerry Burns, Ludmer Aker, Leah Madonich, and Mary Tessier. Absent: Danielle Brewer.
3. **ANNOUNCEMENTS:** None
4. **PRESENTATIONS:** Bicycle and Pedestrian Advisory Committee Project Manager, Paula Bradley, announced the current goals and plans the advisory committee has for the City. They are in the process of creating a Master Plan (Walk 'n Bike Plan) to make walking and biking in San Bruno safer and easier. They are seeking community involvement and input through the website and are requesting input from the Senior Citizens Advisory Board. Board Member Carmichael commented on the walkway between Senior Center and San Bruno City Park needing to be fixed. Board Member Donnelly asked if bikers were supposed to obey traffic laws. Bradley responded that bikers should be obeying traffic laws and if that point was brought up to the Bike and Pedestrian advisory committee they could possibly seek funding to provide education on biking for both children and adults.
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES:** M/S Luzaich/Kreisel approved the minutes of the September 15, 2015 meeting. Approved unanimously.
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.)
8. **CONDUCT OF BUSINESS:**
 - a. **Treasurer's Report** – September 2015 filed for audit. Treasurer Hornung distributed a handout to the Board with categories for the Senior Center City account.
 - b. **Review Monthly Information and Referral, Class Attendance and Nutrition Site Reports:** Monthly Information and Referral Report and Nutrition Site Report were

distributed and all reports were reviewed. Recreation Coordinator Madonich commented that the majority of her phone calls were questions on home repair and the only referral they give is for Rebuilding Together Peninsula. Supervisor Tessier reported that class numbers in September bounced back from the normal decline they experience in August.

- c. **Review Meeting Minutes of the Volunteer, Special Events, and Program Committees:** Supervisor Tessier informed the Board of an Adult Coloring Class the program committee wanted to bring to the Senior Center. Board Member Carmichael asked how much the cost would be. Supervisor Tessier replied that the initial class would be at no cost but if they were to make it a regular class, there would be a fee added. M/S Carmichael/Luzaich, approved unanimously staff's recommendation of an introductory Adult Coloring class. Supervisor Tessier also recommended the Board to approve a program called, "Stepping On." This would be a seven week session that would cover topics such as how to prevent falls, physical therapists would do physical evaluations on those interested, and other health and wellness topics. M/S Carmichael/Luzaich to approve the "Stepping On" program. Passed unanimously. Supervisor Tessier also commented that the Peace Corps presentations had been going well and that the next presentation would be in November.
- d. **Update of Discussion with Thursday Pedro Group:** Staff met with Pedro group representative, Jenny Pitsch, on October 1. Discussed were taking care of their own clean up, set up, and to start collecting donations from the Pedro players. Board Member Kreisel commented that he still felt Pedro group needs to pay for their space on Thursday afternoons.
- e. **Request Funding for Pickleball Nets:** Board Member Carmichael asked if there is a fee for players and if so where the fee is deposited. Supervisor Tessier responded that there is a fee charged to each player and it is deposited into the Senior Center sports fund. M/S Kreisel/Geraldi and approved unanimously to purchase the pickleball nets up to the amount of \$528.
- f. **Senior Center Deck Replacement Update and Site Visit:** Recreation Coordinator Madonich set up two locations where the composite material being looked at for the deck replacement could be visited by the Board. The Board provided staff with three possible dates for the visit in November to get more information on the composite material before making a recommendation on the deck replacement.

9. CORRESPONDENCE: None

10. COMMENTS FROM BOARD MEMBERS: Board Member Luzaich expressed her thanks on behalf of the Board to Recreation Supervisor Madonich for her hard work and commented that she is a great asset to the Senior Center. Board Member Kreisel asked Director Burns when the custodian position would be filled. Director Burns told the Board that they were doing their best to fill the position and they were hoping to have someone in there by mid-November. Board Member Kreisel also requested that the janitor, Rigoberto Guerra, be given a key and code so that a facility attendant does not need to be present while they are working. Director Burns said she would look into it and follow up with the Board.

11. AGENDA BUILDING:

- Cost of Pickleball nets
- Kitchen gate

12. ADJOURNMENT: Chair Goff adjourned the meeting at 9:59 a.m.

**** POSTED PURSUANT TO LAW ****

Respectfully Submitted,
Ludmer Aker
Executive Assistant – Community Services Department