



**SAN BRUNO PARKS & RECREATION COMMISSION
MINUTES**

December 4, 2013

- A. Chair Palmer** called the regular scheduled meeting of the San Bruno Parks and Recreation Commission to order at 6:30 p.m.

Commissioner Pierce led the Pledge of Allegiance.

Chair Palmer asked for a moment of silence in remembrance of Commissioners Lara's wife, Connie Lara who just passed away on November 15th.

- B. PRESENT AT MEETING** – Commissioners: Chair Palmer, Greenberg, Lara, Nigel, Pierce and Zamattia. Excused: Davis and Marshall. Staff: Burns, Brewer and Mattias.

- C. MINUTES:** **Commissioner Zamattia** asked for the minutes to have more explanation of discussion of her neighbor's tree in the October minutes. Would also like to see more explanation of discussions in future Minutes. **MSC Nigel/Zamattia to postpone October Minutes and return with revised copy at January meeting. Chair Palmer opposed.**

D. UNFINISHED BUSINESS: None

E. COMMUNICATIONS: None

F. PUBLIC COMMENT: None

G. NEW BUSINESS:

- 2014 Meeting Schedule was reviewed. **Commissioner Pierce** asked to include locations & time of Special Park Tour to May 21st meeting.
- Superintendent Brewer** reviewed 2013-14 Work Plan where Chair Palmer gave a Power Point presentation which included a review of the Commissions 2013-14 work plan to City Council on November 12th. **Commissioner Greenberg** would like to be reminded of date for Commissions Report to City Council in the future.
- Superintendent Brewer** reviewed 2013-14 Capital Improvement Projects. Some of the projects that the City Council would like to look into depth and hope to have accomplished next year are:
 - City Tree Management Program
 - Commodore Play Structure and Surface Replacement Project
 - Roof repair for Performing Arts Center
 - Swimming Pool Plumbing Replacement Project
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Commissioner Pierce asked if the Cultural Arts Commission had given a response regarding beautifying the front of the Swimming Pool. **Superintendent Brewer** said that this project would be part of next year's Beautification Clean Sweep Day.

Commissioner Nigel asked if we have to qualify every year to be a Tree City. **The City qualifies every year because we.....**

H. REPORTS:

1. Staff Reports:

Superintendent Brewer

- Invited everyone to the Annual Tree Lighting Event – December 5th @ 5:30pm. St. Robert’s Choir will be caroling and we will have special events kicking off San Bruno’s Centennial.

Interim Director Burns gave an update on the Joint Use Agreement with the San Bruno School District. **Staff is moving forward on**

2. Commissioner’s Report:

- **Commissioner Pierce** noted that he attended the Lions Club Meeting where there was discussion on working with the City in renovating.....
- **Commissioner Pierce** said the AYSO Turkey Tournament was very successful with fifty nine teams of 14, 12, & 10 and under. Support from the city was tremendous, especially thanking Kevin Mahar and the Parks Staff for all their help in making it a great weekend.
- **Commissioner Pierce** asked what the status was of the Youth Commissioner position. **Interim Director Burns** noted that the City Clerk is compiling a list for several Commissions and will be giving those to City Council.
- **Commissioner Greenberg** attended the “Taste of San Bruno” event in the San Bruno Gymnasium on October 1st. This was an amazing event with lots of great food and gave Kudos to the San Bruno Chamber for putting this together.
- **Commissioner Greenberg** also noted that the Senior Centers Monthly Newsletter and the Community Services Activity Guide look great! Really loves the front cover of the Activity Guide and thanked staff for doing a great job with on both.

I. AGENDA BUILDING:

- Adopt a Park Program

J. ADJOURNMENT: With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:29pm.

Respectfully Submitted,

Jackie Mattias
Executive Assistant