



**SAN BRUNO PARKS & RECREATION COMMISSION  
MINUTES**

June 19, 2013

- A. Chair Palmer** called the regular scheduled meeting of the San Bruno Parks and Recreation Commission to order at 6:30 p.m.

**Commissioner Zamattia led the Pledge of Allegiance.**

- B. PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Nigel, Davis, Greenberg, and Zamattia and Youth Commissioner Calonje. Excused: Lara, Marshall and Pierce. Staff: Burns, Brewer and Mattias.

- C. MINUTES: MSC Nigel/Davis to approve the Minutes of the April and May 2013 meetings.**

**D. UNFINISHED BUSINESS:**

1. **Superintendent Brewer** met with Parks Staff to relay minor issues that the Commission seen during last month's Parks Tour. She reviewed the memo per the agenda that Parks personnel have corrected most items and have others on lists to do.

**Commissioner Greenberg** noted that a San Bruno resident approached her regarding the area around Bayshore Circle and his home. Concerns were that the area is in need of weed abatement and wanted the Commission to be aware of the situation. **Interim Director Burns** noted that the City Manager and Council are aware of the situation and she is preparing a report to Council on the situation.

- E. COMMUNICATIONS:** None

- F. PUBLIC COMMENT:** None

**G. NEW BUSINESS:**

1. **Cancelation of July Meeting - MSC Nigel/Davis to officially cancel July PRC Meeting.** The next regular scheduled meeting will be Wednesday, August 21, 2013.
2. **Gymnasium User Group Meeting - Superintendent Brewer** will be scheduling a meeting with the Gymnasium user groups in late July once official notice of the new representative from St. Robert's will be.
3. **Elections of Officers** – Nominations were open and taken.

**MSC Greenberg/Nigel to nominate Chair Palmer for Commission Chairperson.**  
**Approved unanimously.**

**MSC Greenberg/Palmer to nominate Commissioner Davis for Vice-Chairperson.**  
**Approved unanimously.**

## H. REPORTS:

### Staff Reports:

#### 1. **Superintendent Brewer** announced:

- We have hired a new Maintenance Technician for the Utility Truck. Daniel Venezia, he comes from the City of Redwood City and brings with him a lot of great qualifications! We are very excited to have him ~ Welcome Dan!
- Jerry Wilson, Parks Maintenance Worker II will be retiring in August. Jerry has worked for the City for 18 years and we wish him well.
- Invited everyone out to the Concerts in the Park – Friday nights in August. Y.A.C. will be selling snacks and the Chamber of Commerce will be selling wine at all five concerts!
- Beckner Shelter Dedication Ceremony was held last night, June 18<sup>th</sup>, a Bronze plaque was placed on the Shelter and a statue of a lion was unveiled. Thanking the Lions Club for a wonderful job done which will enhance our park and community. **Commissioner Davis** suggested to develop relationships with other groups, having them get involved with projects such as this one, which could be a “win/win” situation enhancing our parks. After much discussion, the “Adopt a Park” program would be a great avenue.

#### 2. **Interim Director Burns** noted:

- The City has opened the position for Community Services Director and will close on June 28<sup>th</sup>.
- Director Burns and Superintendent Brewer were invited to attend a meeting with the San Bruno School District on June 26<sup>th</sup> in regards to fees/charges of use of school facilities.

### Commissioners Reports:

#### 1. **Commissioner Nigel** and Walter Bird of the Bicycle & Pedestrian Advisory Board gave two presentations on Bicycle and Pedestrian Safety at John Muir Elementary School.

#### 2. **Commissioner Greenberg**:

- Attended lunch at the Senior Center and picked up a copy of their “Newly updated” Newsletter. She was very impressed and the newsletter is awesome. She gave Kudos to staff, especially Mary Tessier because she is always very busy!
- She received the summer 2013 Community Services Activity Guide in the mail and loved it! There are a lot of new activities and programs which was really nice to see, giving Kudos to the Recreation Staff! She would love to see the Sports page not adjacent to a tear out page in future issues.
- Updated Commissioners on Tom & Connie Lara, sending them well wishes!

## I. **ADJOURNMENT**: With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:11pm.

Respectfully Submitted,

Jackie Mattias  
Executive Assistant