



**CITY OF SAN BRUNO  
COMMUNITY PREPAREDNESS COMMITTEE**

**MINUTES  
August 16, 2012**

**CALL TO ORDER**

Meeting Called to order at 6:30 P.M.

**1. ROLL CALL**

Committee Members

	<u>Present</u>	<u>Absent</u>
Dena Gunning, Chair	x	
George Peponis, Vice Chair		x
Steven Johnson, Member	x	
Ronald LaPedis, Member	x	
Mike Ward, Member	x	

Ex-officio Members

Brian Molver, OES District Coordinator		x
Walt Long, Am. Radio Volunteers Liaison.	x	

Staff Members

Dave Downing - Fire		x
Jim Allan - Fire	x	
Gary Carson - Fire	x	
Dennis Bosch - Public Works		x
Tim Mahon - Police	x	

**2. REVIEW OF AGENDA**

Agenda was reviewed.

**3. APPROVAL OF MINUTES**

Minutes for May were approved with corrections.

**4. UNFINISHED BUSINESS**

- Update on social media communication. Dena reported that she is going to meet with Community Services Director Randy Schwartz to have a discussion on how the Department uses Facebook & Twitter to publish their YouTube videos.
- Update on posting of committee minutes and agendas on the City's web-site. Up to date, with the exception of last couple months. Keep item on the agenda...
- Calendar of Events:
- Preparedness Day Events - Dena reported that she is trying to schedule one Preparedness Day Event at the Senior Center for Senior Citizens on Wednesday, September 26, 2012 between 10:00 a.m. and Noon. Dena stated that she has some really good booklets that American Red Cross has put out "Senior Preparedness for Seniors by Seniors", Dena is going try and get a good quantity of the booklets for the

event. Dena also proposed an additional Preparedness Day at the Resource and Recovery Center on Saturday, September 29, 2012 between 10:00 a.m. and 2:00 p.m. This event will be open to all citizens. The Committee plans to invite at least one representative from the Office of Emergency Services (OES), American Red Cross PG&E, Humane Society, HAM Radio Operators and Chamber of Commerce to participate. Dena inquired if the Police Department would be able to supply Child I.D. Kits for the event, Lieutenant Mahon will see if this would be possible.

- CERT Update: Next sessions scheduled weekly for Tuesday evenings at the Resource & Recovery Center from 6:30 p.m.-9:00 p.m. starting September 25 through October 30, 2012. The final Skills Development and Application Session will be held on Saturday, November 3, 2012 from 8:30 a.m.- 3:00 p.m. at the Central Fire Station #51.

## 5. STAFF REPORTS

Police: Lieutenant Mahon – Reported: on SMC Alert that Police Department is persuing using it and getting all their personnel signed on to it. Tim would like the Committee to come up with ideas to present to staff on how get the citizens of San Bruno signed up on SMC Alert and how to use it and what types of alerts the Committee would like to see posted and present the ideas to staff for consideration.

Fire: Battalion Chief Allan – Reported: He contacted Public Works about having a Liaison to attend the Committee's meetings and was told that Dennis Bosch would no longer be attending and Public Works will no longer be sending a liaison to the meetings. Jim also reported the Fire Department is looking hire two Firefighters to fill to position vacancies.

OES: Dena – Apologized she did not get an update for OES.

Public Works: No report, not present.

## 6. COMMITTEE REPORTS

Amateur HAM Radio Operators: Walt Long – Reported that they had another new face at their monthly meeting Eric who has an expired license and wants to become active again. Walt inquired on the status of the HAM Operators participating in the Burlingame Spirit Run exercise on September 3, 2012. He would like to have the monthly check-in during the event in lieu of the September monthly meeting. Dena, her husband Sean and Walt will probably participate. Dena said they would probably need only one other operator.for the event. Ron will check on whether or not OES is participating and if so he would probably be working with them. Mike said he might be available.

Walt reported on the Simplex Drill. Walt, Dena and Janet went mobile, Walt stated there was no problem communicating between the City Hall EOC, Recreation Center and Senior Center. Janet was up in the Portola Highlands and there were no problems with communication. However Walt could not hear Janet between the Senior Center and Skyline College. Otherwise the drill went well.

## 7. NEW BUSINESS

**CERT Backpack Project** – Dena reported that the remaining items for the backpacks should be in by the end of August or beginning of September. This item will remain on the

agenda until the backpacks have been assembled and it has been determined where they will be stored.

**8, AGENDA BUILDING FOR NEXT MEETING.**

- Update on social media communication.
- Update on Committee Minutes & Agenda postings on City's Web-Site.
- Update on CERT.
- Update on CERT Backpack Project
- Calendar of Events:  
Preparedness Day, at the Senior Center, Wednesday, September 26, 2012.  
Preparedness Day at the Resource & Recovery Center, Saturday, September 29, 2012.

**9. PUBLIC COMMENT ITEMS NOT ON THE AGENDA:**

None.

**10. ADJOURNMENT:**

The meeting was adjourned at 7:40 p.m.