



**CITY OF SAN BRUNO
COMMUNITY PREPAREDNESS COMMITTEE**

**MINUTES
April 19, 2012**

CALL TO ORDER

Meeting Called to order at 6:35 P.M.

1. ROLL CALL

Committee Members

	<u>Present</u>	<u>Absent</u>
Dena Gunning, Chair	x	
George Peponis, Vice Chair	x	
Steven Johnson, Member	x	
Ronald LaPedis, Member	x	
Mike Ward, Member	x	

Ex-officio Members

Brian Molver, OES District Coordinator	x	
Walt Long, Am. Radio Volunteers Liaison.	x	

Staff Members

Dennis Haag - Fire		x
Jim Allan - Fire	x	
Gary Carson - Fire	x	
Dennis Bosch - Public Works		x
Tim Mahon - Police		x

2. REVIEW OF AGENDA

Agenda was reviewed.

3. APPROVAL OF MINUTES

Minutes for March were approved with corrections.

4. UNFINISHED BUSINESS

- Update on social media communication conduits for potential community preparedness use. SMC Alert 25,000 Residents countywide have signed up to receive alerts of these 2,530 are San Bruno residents. This committee has been discussing making a recommendation to the City Council regarding posting information and alerts out to the community using SMC Alert. The committee would like to see the City posting test alerts and information on road closures, the Caltrain Grade Separation project or other alerts where the public is affected posted on SMC Alert. The Committee will present examples of what the types of alerts it is recommending through staff to the City Council on what they would like to see posted.

- Update on posting of committee minutes and agendas on the the City’s web-site, these are now up to date. Item will remain on agenda just to be sure these continue to be updated.
- Update on Amateur HAM Radio Operators Flyer: The flyer has been updated with corrections to the meeting location and time. Flyer will be mailed out to local HAM operators as time allows.
- Reviewed and made edits to the Committees 2011 Annual Report to the City Council. Which was to presented on April 24, 2012 and was pushed back to May 8, 2012 due to the cancellation of the April 10 Council Meeting. This has now been moved to the to May 22, 2012 City Council meeting.
- 2012 Goals.
Goals to be established for 2012: Besides the CERT classes the committee is looking at and plans to participate in the following community outreach events:
May 12, 2012 “Police Day” at the Shops at Tanforan along with the Citizens Crime prevention Committee.
June 3, 2012 may participate at the Posey Parade.
June 9, 2012, San Mateo County Preparedness Day at the Expo Center in San Mateo. The Committee may also participate at the San Bruno Farmer’s Market which has been moved to the Shops at Tanforan “Sears” parking lot, Members will have to pick which of these dates will work.

5. **STAFF REPORTS**

Fire: Battalion Chief Allan – Reported: Nothing new to report it has been a relatively quiet month, There have been no fires that required his investigation. Still moving forward with the consolidation with the other cities; which has been going smoothly so far. Department was briefed on the PG&E settlement. The use of the funds will be managed by what is deemed to be structured as a non-profit agency to benefit the citizens of San Bruno. The settlement will not impact salaries or the current deficit.

Police: Lieutenant Mahon - No Report.

Public Works: No report, not present.

6. **COMMITTEE REPORTS**

Brian Molver – Reported: That Bill O’ Callahan was leaving OES and moving on to a new position with PG&E and Lieutenant Mark Robins from the County Jail will be replacing him at OES.

7. **NEW BUSINESS**

8. **AGENDA BUILDING FOR NEXT MEETING.**

- Update on social media communication conduits for potential community preparedness use.
- Update on Committee Minutes & Agenda postings on City’s Web-Site.
- Update on Radio Club Flyer
- Review of 2011 Annual Report to City Council (April 24, 2012)
- Update/Changes to Events Committee plans to attend.

9. **PUBLIC COMMENT ITEMS NOT ON THE AGENDA:** None
10. **ADJOURNMENT:**
The meeting was adjourned at 7:30 p.m.