



## TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, February 4, 2015 - 7:00 pm

San Bruno City Hall  
567 El Camino Real  
San Bruno, CA 94066

## MINUTES

### 1. ADMINISTRATIVE ACTIONS -

#### A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Mark Howard (Vice-Chair)	X	
Eric Wood		X
Tom Hamilton	X	
Tim Ross	X	

#### Staff in Attendance:

Joseph Cervantes, Public Services Department  
Jimmy Tan, Public Services Department  
Troy Fry, Police Department

Public in Attendance Total: 1

### 2. REVIEW OF AGENDA

Approved as submitted.

### 3. APPROVAL OF MINUTES

Jessica Barnes-Lopez stated under Item C “Tom Hamilton made a motion to delay the election of officers until the February 2015 meeting” to “Tom Hamilton made a motion to delay the meeting calendar until the February 2015 meeting”. Change noted. Approval of the December 3, 2014 meeting minutes made by Mark Howard, second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

### 4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

### 5. REGULAR BUSINESS

A. Traffic Speeding Analysis on Walnut Street between San Mateo and 7<sup>th</sup> Avenues

Joseph Cervantes stated that in July 2014 a resident expressed concern about excessive speeding along Walnut Street between San Mateo Avenue and Seventh Avenue. The resident requested the installation of stop signs to assist in the control of speeding. A traffic study was performed on Tuesday, December 9<sup>th</sup> between 12:15 pm and 2:15 pm to capture free-flowing speeds and a resident notification was sent for tonight's meeting. Walnut Street is a residential street that is approximately 1600 feet in length and runs very straight in an east-west direction. Existing four-way stop signs are located at San Mateo Avenue and Walnut and at Fourth Avenue and Walnut and there is a three-way stop at Seventh Avenue. The 85% speed is 27 mph and the 50% speed is 23 mph. 25 mph is deemed appropriate for the Walnut Street corridor per Caltrans guidelines. The speed limit is not posted on Walnut, but the implied speed for this street is 25 mph. The collision analysis showed 14 accidents from July 2008 to June 2013, with the vast majority involving parked vehicles due to the narrowness of the street; two of the collisions were due to unsafe speed and one involved a pedestrian on San Mateo Avenue at Walnut. Staff does not recommend significant traffic calming measures, but does recommend routine police enforcement as available. A speed limit sign could also be posted on Walnut.

Tom Hamilton recommended placing the speed trailer out for an entire 24 hour period at this location and then re-visit this item again next month.

Jessica Barnes-Lopez stated there should be a speed limit sign posted on Walnut.

Mark Howard asked if there are pavement markings on Walnut. Joseph Cervantes replied there are not.

Tim Ross stated driving down narrow streets is difficult.

Mark Howard stated side-swipe accidents are very common on the narrow streets in San Bruno.

Tim Ross asked what the highest speeds documented were during the speed study done on December 9<sup>th</sup>. Joseph Cervantes stated one vehicle was posted at 38 mph and another at 35 mph.

Mark Howard made a motion for installation of a speed limit sign at the entrance of Walnut, paint street markings as considered appropriate by staff, perform a 24 speed survey with the speed trailer on Walnut to collect data for review, and increase police enforcement. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

#### B. Review of Annual Committee Presentation to the City Council for 2014

Tom Hamilton stated he approved of the presentation.

Jessica Barnes-Lopez stated "27 residents attended meetings" should be changed to "27 residents provided input at the 2014 meetings". More residents were present at the meetings last year, but only 27 signed in.

Tom Hamilton made a motion to accept the Committee presentation with the one change noted above. Second by Mark Howard. (M/Hamilton, S/Howard: 4-0-0) Approved.

#### C. Election of Officers for 2015

Mark Howard nominated Jessica Barnes-Lopez for Chair. Second by Tom Hamilton. (M/Howard, S/Hamilton: 4-0-0) Approved.

Tom Hamilton nominated Tim Ross for Vice-Chair. Second by Mark Howard. (M/Hamilton, S/Howard: 4-0-0) Approved.

**6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES**

None

**7. COMMENTS FROM COMMITTEE MEMBERS**

Tom Hamilton stated the meeting calendar needs to be reviewed at the next meeting.

Mark Howard confirmed that the annual TSPC presentation will take place on February 24 and that the Committee members will be present for support.

**8. COMMENTS FROM STAFF**

Troy Fry stated the City's radar trailer is fixed. City staff can contact Colin at the Police Department to schedule its use.

Joseph Cervantes stated that at a previous meeting there was a Committee request to review the possibility of moving the radar signs on Crestmoor. Staff confirmed that these signs are permanently installed, so we obtained a quote of \$5,600 for purchase of a new portable solar powered radar sign. This could be considered for a future purchase.

Mark Howard asked if it is possible to remove the permanent radar sign from Crestmoor at Bryant and re-install it on an in-need street in San Bruno.

Joseph Cervantes stated Public Works staff could probably perform the work.

Mark Howard stated the item could be reviewed at a future meeting so residents could be notified of the proposed removal and re-location.

Jessica Barnes-Lopez stated she does not agree with contacting residents. The signs should be portable so they can be placed as needed. Susan Drive should be considered.

Due to assignment changes, Troy Fry stated this will be his last TSPC meeting. Tim Mahon will be attending the next meeting.

Joseph Cervantes stated he will be out of the office for six weeks of family leave to bond with his baby. A new Assistant Engineer will start next week, so he will be assisting with TSPC items in his absence, but the March meeting may be cancelled.

**9. ADJOURNMENT**

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on March 4, 2015 at 7 p.m. (M/Howard, S/Hamilton): 4-0-0 - Approved. Meeting adjourned, 7:38 pm.