



TRAFFIC SAFETY AND PARKING COMMITTEE MINUTES

Wednesday, May 6, 2015 - 7:00 pm

San Bruno City Hall
567 El Camino Real
San Bruno, CA 94066

MINUTES

1. ADMINISTRATIVE ACTIONS -

A. ROLL CALL

<u>TSPC Members:</u>	<u>Present</u>	<u>Absent</u>
Jessica Barnes-Lopez (Chair)	X	
Tim Ross (Vice-Chair)	X	
Eric Wood		X
Tom Hamilton	X	
Mark Howard	X	

Staff in Attendance:

Joseph Cervantes, Public Services Department
Jimmy Tan, Public Services Department
David Wong, Public Services Department
Tim Mahon, Police Department

Public in Attendance Total: 1

2. REVIEW OF AGENDA

Jessica Barnes-Lopez made a motion to hear the presentation by Leslie Hatamiya, Executive Director of the San Bruno Community Foundation, first. Second by Mark Howard. (M/Barnes-Lopez, S/Howard: 3-0-0) Approved.

3. APPROVAL OF MINUTES

Tom Hamilton stated “public comment period opened” is listed twice. The reference to “botts dots” is misspelled. Changes noted. Approval of the April 1, 2015 meeting minutes made by Mark Howard, second by Tom Hamilton. (M/Howard, S/Hamilton: 3-0-0) Approved.

4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

5. REGULAR BUSINESS

- A. Discussion of the Traffic Circulation Concerns and Potential Mitigation at the San Bruno Post Office Parking Lot

Joseph Cervantes stated this item has been previously brought forward by the San Bruno Police Department and is being reviewed due to recent increased resident concern about traffic circulation at the San Bruno Post Office. Many residents state drivers are making an illegal U-turn from the Post Office parking lot that places drivers at risk coming out of the Lowe's parking lot. In 2010, the Post Office moved their drop off mail box from the northern end of the driveway to the southern end. City staff assessed the location and recommend the installation of plastic delineators to force cars to travel northbound. A more permanent solution can be reviewed in the future.

Tom Hamilton asked if installation of the delineators along the curb would be helpful. Joseph Cervantes stated staff could review this.

Mark Howard asked about the purpose of the delineator dots that are on the west side of the street. This seems to block drivers from accessing the left turn pocket and would cause traffic back up. Joseph Cervantes stated staff could move them and create a smaller left turn pocket.

Jessica Barnes-Lopez stated there was a previous proposal of creating a road to allow drivers to exit but there was no budget. Right now drivers have to go quite a distance to turn back into San Bruno.

Mark Howard stated two exits would be more beneficial. This area continues to be a problem with traffic back up.

Tom Hamilton asked if staff could switch the mail box drop off to the opposite side of the lot. Lt. Mahon stated that was the City's recommendation a few years ago but the Federal Government did not approve it.

Jessica Barnes-Lopez stated creating more barriers is not the answer. A turning lane could be beneficial.

Mark Howard discussed options on the attachments. Joseph Cervantes stated staff would have to look at traffic back up on Huntington.

PUBLIC COMMENT PERIOD OPENED

Maknan Manal, 100 Olympic Ct, is the Postmaster of the San Bruno Post Office and stated he could discuss with these options with his office. The traffic is currently backing up onto Huntington and if there are only two cars in the lot, it causes a backup.

PUBLIC COMMENT PERIOD CLOSED

Mark Howard made a motion to have City staff perform a site survey regarding the feasibility of installation of a designated U-turn pocket prior to the location shown in Attachment P-2. Second by Tom Hamilton. (M/Howard, S/Hamilton: 3-0-0) Approved.

B. Consideration of Commercial Vehicle Parking Restrictions near Artichoke Joe's Casino driveways

Joseph Cervantes stated the initial request for this item was in 2011 from Artichoke Joe's staff, who voiced concern about large vehicles parking next to their parking lot driveways from Huntington to San Mateo Avenue, thus reducing visibility for drivers exiting their lots. There are no reported accidents at this location involving this issue. Staff reviewed the location and noted there are large tour buses parked next to the Artichoke Joe's driveways. Staff does feel that there are site distance considerations that may constitute a restriction on vehicles that are taller than 7'. The arrows would be modified as well.

Jessica Barnes-Lopez asked if Artichoke Joe's has any designated tour bus parking. Joseph Cervantes responded they do not.

Jessica Barnes-Lopez stated they have plenty of parking and the vehicle height limit should not be adjusted for them from the standard 6' to 7'. They should make designated tour bus parking. They do not need more accommodations made for them.

Mark Howard stated the tour buses are also taking up a lot of public parking. They could change the routes of their parking lots to entrance and exit only driveways.

Tom Hamilton agrees with keeping the height limit at 6'.

Mark Howard made a motion to accept the staff recommendation of the installation of modified R28D (CA) signs on Huntington and San Mateo Avenue and to keep the vehicle height restriction at 6' instead of 7'. Second by Tom Hamilton. (M/Howard, S/Hamilton: 3-0-0) Approved.

C. Consideration of Parking Restrictions near the Lunardi's Market driveway on Glenview Drive

Tom Hamilton made a motion to accept the staff recommendation and waive the reading of Item 5C. Second by Mark Howard. (M/Hamilton S/Howard: 3-0-0) Approved.

6. REPORT OF COMMISSIONS, BOARDS AND COMMITTEES

Leslie Hatamiya stated she is the Executive Director of the San Bruno Community Foundation, which is the entity created by the City of San Bruno to oversee the management of the \$70 million payment in restitution funds from PG&E to benefit the community. These funds are separate from the \$50 million paid to the City to repair the Crestmoor neighborhood. She is a 12 year San Bruno resident. The Foundation has not yet received the bulk of the money from the City but is now in the beginning phase of researching investment and development strategies. The funds should transfer in full to the foundation by the end of the year. The first phase will be the community listening campaign for residents input on the needs of San Bruno. The meetings will be in small groups so all residents can contribute. Facilitators have been hired for these town hall meetings and they will be offered in different parts of town on different days of the week. There is also an online component for residents to give their input, both in discussion forums and surveys. There will be "man on the street" interviews at various City events performed as well. Focus groups will also cover certain areas of the City so there is a diverse representation of the residents. The message from the Foundation is to encourage residents to participate in this phase so that the entire community's feedback can be included in the next phase of the plan. One major question will be spending the money now versus investing it as an endowment for the City. This is an exciting opportunity for the City.

Jessica Barnes-Lopez asked about using some of the funds for the schools. Leslie Hatamiya responded that the funds cannot be used for operating expenses, but that does not mean it cannot be used for projects that would benefit San Bruno schools.

Tim Ross asked about the difference between this foundation and the Silicon Valley Community Foundation. Leslie Hatamiya stated the San Bruno Foundation is different because it is not a fund raising entity and does not involve other community funding. Our model is having a lump sum of money to manage.

7. COMMENTS FROM COMMITTEE MEMBERS

None

8. COMMENTS FROM STAFF

Lt. Tim Mahon stated new Traffic Sergeant Ryan Johansen will be attending the future TSPC meetings.

9. ADJOURNMENT

Motion: To adjourn the Traffic Safety and Parking Committee (TSPC) meeting until its next regular scheduled meeting on June 3, 2015 at 7 p.m. (M/Howard, S/Ross): 3-0-0 - Approved. Meeting adjourned, 7:52 pm.