

MINUTES
SENIOR CITIZENS ADVISORY BOARD
Tuesday, February 17, 2015 • 9:00 a.m.
San Bruno Recreation Center, 251 City Park Way

WELCOME TO OUR ADVISORY BOARD MEETING

If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us **48** hours prior to the meeting (616-7150).

1. **CALL TO ORDER:** Chair Goff called the meeting to order at 9:01 am
2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:** Present: Chair Bill Goff, Vice Chair Barbara Luzaich, Ellen Donnelly, Dorothy Carmichael, Flori Green Elisa Geraldini and Ken Kreisel. Absent: Karen Hornung. Staff Present: Danielle Brewer, Kerry Burns, and Mary Tessier. Transcriber: Mary Tessier. Guest: Bill Kaktis.

Assistant City Clerk, Vicky Hasha swore in Bill Goff and Dorothy Carmichael who were elected to two year terms on the Board.

3. **ANNOUNCEMENTS:** None
4. **PRESENTATIONS:** None
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES:** M/S Kreisel/Green approved the minutes of the January 20, 2015 meeting.
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.)

Bill Katkis had a list of comments/observations that he wanted to present to the Board or Staff. Director Burns suggested that he meet with staff to review this information.

8. **CONDUCT OF BUSINESS:**
 - A. Treasurer's Report – Filed for audit
 - B. Advisory Board Nominations and Vote – On February 2nd Bill Goff and Dorothy Carmichael were voted in as Board Members. Bill Goff was nominated to continue as the Chair. Flori Green was nominated and voted in as Vice Chair.
 - C. Monthly Information and Referral, Class Attendance and Nutrition Site Reports - Supervisor Tessier reported that the Information and Referral numbers will be low until that position is filled.
 - D. Review Volunteer, Special Events and Prog She reviewed information about the

different presentations that were recommended by the Program Committee. M/S Luzaich/Kreisel recommend that staff schedule sessions on “Sleep Like A Baby: The Latest Research on Sleep and Aging”; Foot Care for Seniors” and “Do’s & Don’t When Downsizing”. Approved unanimously.

- E. ram Committee Meeting Minutes – Supervisor Tessier reviewed information about the different presentations that were recommended by the Program Committee. M/S Luzaich/Kreisel recommend that staff schedule sessions on “Sleep Like A Baby: The Latest Research on Sleep and Aging”; Foot Care for Seniors” and “Do’s & Don’t When Downsizing”. Approved unanimously.
- F. Update on Meeting with Pedro Group – Director Burns, Superintendent Brewer, Dorothy Goff and Pedro organizers Fred Schoene and Jennie Pitsch met to discuss the weekly Thursday Pedro games. All of the proceeds from the game need to go out to the players. The city cannot accept any money from the pot. The Pedro tables will be limited to twelve, so that space is available for other patrons. The Senior Center will provide photocopies and paper for the games.
- G. Update on Senior Nutrition Site Program Refrigerator Replacement – The City Council approved the purchase of the new refrigerator. Supervisor Deeter ordered the new refrigerator. Recology and the City will assist in removing the old refrigerator.
- H. Update on Scheduling of SMC Adult Abuse Prevention Committee Presentation – The play is scheduled for Friday, June 5 at 10:30 am.
- I. Update on Senior Volunteer Party – The party will be held on February 28 at 11:30 am and the theme will be circus. All Senior Advisory Board members are encouraged to attend. City Council and City officials have been notified of the event.
- J. Update on Senior Center Recreation Services Coordinator Recruitment – Superintendent Brewer is completing reference checks for a candidate. The City Manager needs to sign an offer and hopefully we will have someone in place by the end of March.
- K. Discussion Regarding Updates to Senior Center By-Laws – Superintendent Brewer and Director Burns recommended four changes to the by-laws. Change the department name to the San Bruno Community Services Department. Removal of the San Bruno Senior Citizens Club from the document since it no longer exists. Removal of the San Bruno Senior Citizens Club appointed member to the Advisory Board. Proposal to add one additional elected Member-At-Large on the Advisory Board to replace the Senior Citizens Club appointed member. M/S Carmichael/Green to approve these changes to the by-laws. Approved unanimously. There was discussion about allowing non San Bruno residents to vote in the Senior Citizens Advisory Board elections. After discussion, the Board Members decided they would like to keep voting to San Bruno residents 50 years and older as it already exists in the by-laws.

9. CORRESPONDENCE: None

10. COMMENTS FROM BOARD MEMBERS:

Chair Goff would like to sell raffle tickets at the Senior Center to benefit the Senior

Endowment Fund. Staff will research this request and include it on the next agenda. Board Member Kreisel mentioned that the paper products are not sufficiently stocked on Friday evenings before Saturday rentals.

11. AGENDA BUILDING:

- A. Update on Disabled Parking in the Senior Center Parking Lot
- B. Update on Options for a Senior Center Reader Board Sign
- C. Senior Endowment Fund Raffle
- D. Capital and Operating Budget

12. ADJOURNMENT: Chair Goff adjourned the meeting at 10:04

**** POSTED PURSUANT TO LAW ****