



**SAN BRUNO PARKS & RECREATION COMMISSION
MINUTES**

March 18, 2015

1. **Chair Palmer** called the meeting of the San Bruno Parks and Recreation Commission to order at 5:00 p.m.
2. **PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Pierce, Nigel, Davis, Gonzales, Greenberg, Zamattia, and Chin. Staff: Burns, Brewer, and Bohlen. Excused: Commissioner Melendrez.
3. **ANNOUNCEMENTS:** None
4. **PRESENTATIONS:** As per **Director Burns**, Leslie Hatamiya, executive director of the SBCF, will present at next month's meeting. Commission had a discussion about what she will be presenting.
5. **REVIEW OF AGENDA:** None
6. **APPROVAL OF MINUTES:** **MSC Gonzales/Davis** to approve the Minutes of the February 18, 2015 meeting. **Commissioner Nigel** abstained.
7. **PUBLIC COMMENT:** None
8. **CONDUCT OF BUSINESS:**
 - a. **Community Recognition Award Nominees:** **Superintendent Brewer** said there were 3 nominees. Award will be presented to Ray Scarabosio at next month's meeting. **Commissioner Davis** suggested that an e-mail be sent next January to user groups to publicize the award more.
 - b. **Commissioners Handbook Sub-Committee:** **Chair Palmer** and **Superintendent Brewer** met and few changes were recommended.
 - c. **Fees and Charges Sub-Committee:** **Director Burns** will be meeting with the finance director to review master fee schedule. They will be discussing school district fees as well as rental fees and adding adult sports fees. **Commissioner Pierce** asked about Senior Center kitchen use. **Commissioner Greenberg** wanted to know if fees would affect non-profits.
 - d. **Park Pathway Near Lara Field:** **Director Burns** spoke with Win Jew and explained to him that the city would be handling this project rather than a community group. Discussion about concerns and issues were addressed. This will be agendized to June meeting.

- e. **Facilities Tour: Recreation Center, City Park, and Senior Center:** Issues to be addressed – replace blinds and clean out office in Community Room, clean up amphitheater between picnic areas #12 and #14 (maybe something that can be done during Clean Sweep), add numbers on park lights, repair diamond #3 water fountain, and address etched graffiti on memorial statue. **MSC Davis/Pierce** to mount the centennial tiles to the left of the pool's front doors.

9. REPORT FROM COMMISSIONERS:

- a. **Commissioner Nigel** attended the CPRS Training in Sacramento last week. It was his 43rd year in attendance. He proudly promoted the City of San Bruno. Next year it will be held in Long Beach. **Chair Palmer** thanked **Commissioner Nigel** for his long and dedicated service. Round of applause followed.
- b. **Commissioner Pierce** reminded everyone of upcoming events. Narita arrives on March 24th. Easter egg hunt and pancake breakfast at City Park will be on March 28th.
- c. **Commissioner Davis** was appreciative that the ADA was moved from the pool to the gym in one day.

10. AGENDA BUILDING:

- Water Conservation Measures
- Community Recognition Award

11. ADJOURNMENT: Meeting ended with a moment of silence in memory of Theresa Cook, past commissioner, that recently passed away. With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:15pm.

Respectfully Submitted,

Amy Bohlen
Accounting and Customer Service Representative