



MEETING MINUTES

PARKS AND RECREATION COMMISSION

September 16, 2015

1. **Chair Palmer** called the meeting of the San Bruno Parks and Recreation Commission to order at 6:31 p.m.
2. **PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Davis, Gonzalez, Greenberg, Nigel, Zamattia. Youth Representative, Chin. Staff: Burns, Brewer, Aker, Clyma. EXCUSED: Commissioner Melendrez.
3. **ANNOUNCEMENTS:** Bike and Pedestrian Committee liaison Paula Bradley presented the Bicycle and Pedestrian Committee’s Walk ‘n Bike Plan. This plan seeks to make walking and biking in San Bruno safer and easier. The Committee is seeking community involvement and input through the website and requests the Parks and Recreation Commission provide input. Handouts were provided
4. **PRESENTATIONS:** Chair Palmer presented Youth Representative Chin with a plaque on behalf of the Commission and thanked her for service to the City of San Bruno from February 2014 to June 2015.
5. **REVIEW OF AGENDA:** None.
6. **APPROVAL OF MINUTES:** Commissioner Nigel asked the August 12, 2015 minutes be corrected to reflect Commissioner Lorry Greenberg had attended the Commissioner training. **MSC Gonzales/Greenberg to approve the minutes of the August 12, 2015 meeting with the correction.** Commissioner Davis, Commissioner Zamattia, and Youth Representative Chin abstained.
7. **PUBLIC COMMENT:** **Eric Rabichow, Fairmont Drive**, expressed his interest in seeing that the reconstructed Glenview Park be community oriented and said the neighborhood is interested in having a larger park not just a pocket park. **Brenden O’Connor, Claremont Dr.**, reiterated the comments made by Rabichow and wants the City to invest in the Glenview/Crestmoor Park for the benefit of the growing families moving into the neighborhood. **Mike Stickel, Claremont Dr.**, stated that he felt the park was overdue and that it had been 5 years without a neighborhood park. Chair Palmer responded that the Parks and Recreation Commission had appointed a sub-committee during the August meeting and would take their comments under consideration. Director Burns added that the City is working with a consultant on commencing a community engagement process where residents will have input on the project. No date is yet set for the first meeting but the neighborhood would be notified as soon as the schedule is

confirmed.

8. **CONDUCT OF BUSINESS:**

- a. **Continued from August Meeting – Update on the Evaluation of the City Park Pathway Connection Improvement Project:** Staff presented the conceptual design drawing provided by Engineering. Commissioner Nigel reiterated Commissioner Greenberg’s comments during the August meeting about the high cost of the plan. The Commission agreed that the number one priority should be the safety of the community and cost should come second and that more discussion was necessary before a recommendation could be brought to the City Council. Director Burns suggested a subcommittee for this be formed in order to work more directly with Engineering. Commissioners Davis and Zamattia will serve on the subcommittee.
 - b. **Request to Continue to the October 21, 2015 Meeting of the Parks and Recreation Commission Additional Alternatives for Limiting Vehicle Access to Commodore Park and Greenberg Field:** Superintendent Brewer noted Parks Field Supervisor Dan Barros was receiving quotes for the fence and information would be presented at the October meeting. Director Burns noted she requested quotes for segmented prices of the fence and bollards in order for the Commission to have greater flexibility in selecting project elements. The item will be continued to the October Commission Meeting.
 - c. **Presentation and Request for Input on Beckner Picnic Shelter Sound Management Plan:** Superintendent Brewer informed the Commission of the changes made to the application for renting the Beckner Picnic Shelter area. The City also placed signs at both the Beckner Picnic Shelter area and Area #12 in City Park to inform the public of the amplified sound ordinance and received City Council approval for a new \$150 refundable deposit for rental of the Beckner Shelter. Staff has also contacted all the existing rentals to inform them of the amplified sound ordinance. Chair Palmer and Vice–Chair Davis commented that the changes were a step in the right direction and clearly shows that the City is taking the complaints seriously and that staff had provided a solution to the problem.
 - d. **Presentation and Request for Input on the Draft Redesigned Community Services Activity Guide and Activity Guide Advertising Policy:** Director Burns said the objective of bringing this to the Commission before presenting it to the City Council during the October meeting was to seek the Commission’s input on both the new design of the Activity Guide and the advertising policy. The Commission made comments on the look of the new guide but overall had positive feedback and agreed with the proposed updated version for the Activity Guide. After discussion regarding revisions to the advertising policy, **M/S Gonzales/Davis motioned a recommendation to City Council to allow advertising in the Activity Guide for only San Bruno community and services organizations recognized as providing programs and services in San Bruno. Passed unanimously.**
9. **REPORT FROM COMMISSIONERS:** Commissioner Greenberg reported that the City Council is continuing to evaluate the master fee schedule and the San Bruno Park School District’s group designation. Commissioner Greenberg also brought up the need to replace Youth Representative Chin and asked the Commissioners to reach out to anyone they felt would be good in the position. Commissioner Nigel announced that he

was selected to be inducted to the Jewish Hall of Fame in Northern California for his basketball career in high school and City College, and also for coaching girls at McKinley for 22 years and Roseville for 4 years. Commissioner Davis announced that she attended the county wide Park and Recreation Workshop with Commissioner Greenberg and her biggest takeaway is the importance of parks on the lives of residents. She also stated she would like for the Commission to set goals to promote free exercise and healthy eating in the community and would like the Commission to hold a special meeting to brainstorm on how to be more effective in their positions and how to better communicate with the residents of San Bruno so that they are better informed about what the Commission is currently doing. She would also like to see the Commission represented at more community events such as Posy Parade and Community Day in the Park. Commissioner Greenberg also wanted to again say how much she enjoyed Concerts in the Park and Movies in the Park. Commissioner Nigel complimented Commissioner Greenberg on her efforts to reach out to the public. Commissioner Gonzales asked about the process of replacing Greg Pierce and Director Burns replied that applications can be turned in to the City Clerk's Office and that the vacancy would be promoted in the next FOCUS.

10. AGENDA BUILDING:

- Status on repairs to the backboard at tennis courts
- Continuation of discussions to limit vehicle access at Commodore Park
- Updated Scholarship Program
- Modifications to the annual park inspection program
- Discussion regarding San Bruno Community Foundation Community Listening Campaign Report
- Report from Subcommittees
 - Master Fee Schedule
 - Crestmoor Park
 - Adopt – A – Park
 - City Park Pathway Project
- St. Lucia Fence

11. ADJOURNMENT: With no other business to be conducted, **Chair Palmer** adjourned the meeting at 8:36 p.m.