



## MEETING AGENDA

### PARKS AND RECREATION COMMISSION

Wednesday, April 15, 2015 • 7:00 p.m. • San Bruno Senior Center, 1555 Crystal Springs Road

#### WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization.

In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

**Please note: Commission policy allows a maximum of three (3) minutes for individual comments.**

---

1. **CALL TO ORDER:**
2. **ROLL CALL/ PLEDGE OF ALLEGIANCE:**
3. **ANNOUNCEMENTS:**
  - a. Retirement of Community Services Department Executive Assistant Jackie Mattias After 27 Years of Service
  - b. Upcoming San Mateo County Park and Recreation Commissioners' Workshop on June 27, 2015 from 9 a.m.-1 p.m.
4. **PRESENTATIONS:**
  - a. Presentation by Leslie Hatamiya, San Bruno Community Foundation Executive Director
  - b. Presentation of Annual Community Service Recognition Award
5. **REVIEW OF AGENDA:**
6. **APPROVAL OF MINUTES: March 18, 2015**
7. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues rose by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
8. **CONDUCT OF BUSINESS:**
  - a. Proposed Modifications to the Adopt a Park Program
  - b. Oral Report on Water Conservation Measures in City Parks
9. **REPORT FROM COMMISSIONERS:**
10. **AGENDA BUILDING:**
11. **ADJOURNMENT:**

**\*\* POSTED PURSUANT TO LAW \*\***



**SAN BRUNO PARKS & RECREATION COMMISSION  
MINUTES**

March 18, 2015

1. **Chair Palmer** called the meeting of the San Bruno Parks and Recreation Commission to order at 5:00 p.m.
2. **PRESENT AT MEETING** – Commissioners: Chair Palmer, Vice-Chair Pierce, Nigel, Davis, Gonzales, Greenberg, Zamattia, and Chin. Staff: Burns, Brewer, and Bohlen. Excused: Commissioner Melendrez.
3. **ANNOUNCEMENTS:** **Director Burns** announced that San Bruno Community Foundation Executive Director Leslie Hatamiya will be making a presentation to many of the City's Commissions, Committees and Boards and will be making a presentation to the Parks and Recreation Commission at its April meeting.
4. **PRESENTATIONS:** None
5. **REVIEW OF AGENDA:** None
6. **APPROVAL OF MINUTES:** **MSC Gonzales/Davis to approve the Minutes of the February 18, 2015 meeting. Commissioner Nigel** abstained.
7. **PUBLIC COMMENT:** None
8. **CONDUCT OF BUSINESS:**
  - a. **Community Recognition Award Nominees:** **Superintendent Brewer** announced that there were three nominees. The Commission will be presented the 2015 award to Ray Scarabosio at next month's meeting. **Commissioner Davis** suggested that an e-mail be sent next January to user groups to publicize the award and the opening of the nomination process.
  - b. **Commissioners Handbook Sub-Committee:** **Chair Palmer** and **Superintendent Brewer** met and no changes were recommended.
  - c. **Fees and Charges Sub-Committee:** **Director Burns** will be meeting with the City's Finance Director as part of the Fiscal Years 2015-16 budget development process to review Master Fee Schedule. They will be discussing the impact on the existing fees for the After School Adventures Program as a result of the San Bruno Park School District room rental fees, room rental fees, and the proposed addition of new adult sports program and fees.
  - d. **Park Pathway Near Lara Field:** **Director Burns** presented a range of options for addressing the pathway concerns identified by the Commission. The Commission requested the issue be included for further discussion on at the June meeting.

- e. **Facilities Tour: Recreation Center, City Park, and Senior Center:** Issues to be addressed – replace blinds and clean out office in Community Room, clean up amphitheater between picnic areas #12 and #14 (maybe something that can be done during Clean Sweep), add numbers on park lights, repair diamond #3 water fountain, and address etched graffiti on memorial statue.

**9. REPORT FROM COMMISSIONERS:**

- a. **Commissioner Nigel** attended the CPRS Training in Sacramento last week. It was his 43<sup>rd</sup> year in attendance. He proudly promoted the City of San Bruno. Next year it will be held in Long Beach. **Chair Palmer** thanked **Commissioner Nigel** for his long and dedicated service. Round of applause followed.
- b. **Commissioner Pierce** reminded everyone of upcoming events. Narita arrives on March 24. Easter egg hunt and Pancake Breakfast at City Park will be on March 28.
- c. **Commissioner Davis** was appreciative that the AED was moved from the pool to the gym in one day.

**10. AGENDA BUILDING:**

- Water Conservation Measures
- Community Recognition Award

**11. ADJOURNMENT:** Meeting ended with a moment of silence in memory of Theresa Cook, past commissioner, that recently passed away. With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:15 p.m.

Respectfully Submitted,

Amy Bohlen  
Accounting and Customer Service Representative



**DATE:** April 15, 2015  
**TO:** Park and Recreation Commission  
**FROM:** Kerry Burns, Community Services Director  
**SUBJECT:** Adopt-a-Park Program Recommendation

**BACKGROUND:**

Cities throughout California have created an adopt-a-park program to recruit and train residents and the business community in the general maintenance and care of city parks and open spaces. Through this program, cities are able to promote community-wide volunteerism, civic pride, and engage the community in caring for parks and open spaces. Services provided by volunteers through the program include picking up trash, removing graffiti, and performing minor landscaping activities such as trimming and weeding.

The Parks and Recreation Commission first became interested in developing a San Bruno adopt-a-park program during the economic downturn as a means to engage the community in caring for its parks and open spaces as well as to provide additional resources for the maintenance and care of these areas. After a comprehensive review and discussion of various alternatives for an adopt-a-park program, at its February 2015 meeting, the Parks and Recreation Commission approved a program for consideration and approval by the City Council. The program considered by the Commission included: Small Parks/Tot Lots, Medium Parks, Large Parks, Athletic Fields/Courts, and Indoor Facilities.

Before taking the program to the City Council with a recommendation from the Parks and Recreation Commission, staff wishes to clarify the Commission's interest in including Indoor Facilities in the adopt-a-park program.

**DISCUSSION:**

The comprehensive adopt-a-park program considered by the Commission provides all the elements necessary for a volunteer group to successfully participate in the program, while also ensuring the necessary structure and safeguards to insure the City's interests. Individuals, businesses, schools, church groups, service clubs, and youth groups are invited to participate in the program. Volunteers can paint and clean benches, buildings, fences and equipment, plant and maintain landscape areas, clean-up picnic areas and playgrounds, remove litter and graffiti, maintain vegetation in open spaces, and donate funds and equipment for parks and open space maintenance.

Parks eligible under the proposed program include:

**Parks and Recreation Commission**  
**April 15, 2015**  
**Page 2 of 3**

Small Parks and Tot Lots

Catalpa Tot Lot  
Lomita Park  
7<sup>th</sup> Avenue Park

Fleetwood Tot Lot  
Ponderosa Park  
7<sup>th</sup> and Walnut Park

Herman Tot Lot  
Posy Park

Medium Parks

Bayshore Circle Park

Lions Park

Large Parks

Buckeye Park  
Commodore Dog Park  
Pacific Heights Park

City Park  
Forest Lane Park

Commodore Park  
Grundy Park

Athletic Fields and Courts

Crestmoor Fields  
Pacific Heights Field

Greenberg Field  
San Bruno Park Diamond #2/#3

Monte Verde Field  
San Bruno Tennis Courts

Additionally, included in the program for the Commission's consideration were City Indoor Facilities. These facilities include:

Belle Air Fire House  
San Bruno Library

Portola Performing Arts Center  
Veterans Memorial Recreation Center

San Bruno Senior Center

Each volunteer group or individual adopting a park will be required to complete an application, follow the Park Use Regulations listed in Section 9.20 of the Municipal Code, and complete the Adopt-a-Park Volunteer Agreement (General Release and Waiver). This agreement, which has been approved by the City Attorney, states the terms and conditions of the volunteer's participation in the Program. Through this agreement, volunteers release the City from liability resulting from personal injury and/or damage to personal property. Volunteers would receive the benefits of the City's "no fault" Workers' Compensation Program coverage.

Once an application is received by the Community Services Department, staff will meet with the group or individual to evaluate the proposed project. After approval of the project by the Department Head, a work plan will be developed by the volunteer group. Staff will provide any necessary training on tool and equipment use as well as work with the group on purchasing supplies needed for the pre-approved project. Staff will monitor the progress of the project. When a park is adopted as an ongoing project, staff will monitor the progress regularly to ensure the terms of the agreement are being satisfied. The City's Parks Field Supervisor will serve as the Adopt-a-Park Coordinator.

Groups or individuals who participate in the adopt-a-park program will be acknowledged in the following ways:

- Acknowledgement in the Community Services Activity Guide;
- Acknowledgement in the City's FOCUS Newsletter; and,
- For adoptions of a year or longer or of a significant dollar value, inclusion of the name of the individual or group on the adopt-a-park plaque to be placed in City Hall.

Staff and the volunteers will discuss the acknowledgement options prior to a final determination of the recognition. Volunteers will be prohibited from branding a park or facility with their name.

With regard to the inclusion of Indoor City Facilities, the Commission may wish to consider a two phased approach to the program's implementation. In the first phase, the program would include City outdoor facilities including: small parks/tot lots, medium parks, large parks, and athletic fields/courts. Once the program is up and running, the program could be later expanded to include indoor facilities. This phased approach would provide staff with the opportunity to implement and establish the program, and in its initial phase, place a focused priority on the City's recreational spaces.

**FISCAL IMPACT:**

This program is designed for the community group or volunteer to provide the human and financial resources necessary to successfully complete the tasks associated with the scope of the park adoption. Should the individual or group request financial assistance for supplies, each proposal will be evaluated and approved based on the City's determination of the project's priority and existing budget resources.

**RECOMMENDATION:**

Staff recommends the Parks and Recreation Commission approve the adopt-a-park program which focuses on parks, athletic fields, and courts. At a later date, after the program is well established, the Commission may wish to consider the inclusion of indoor facilities into the program.



**CITY OF SAN BRUNO  
COMMUNITY SERVICES  
DEPARTMENT**

# **ADOPT-A-PARK PROGRAM**



**Community Services Department**

251 City Park Way

San Bruno, CA 94066

Phone: (650) 616-7180

[adoptapark@sanbruno.ca.gov](mailto:adoptapark@sanbruno.ca.gov)



## What is Adopt-a-Park?

Adopt a Park is a City of San Bruno program that allows community volunteers to assist in the care and maintenance of City parks, playgrounds and open space areas. Adopt a Park maximizes our community's resources with a focus on protecting our outdoor facilities.

### Who can Adopt a Park?

- Individuals
- Local businesses
- Schools
- Church groups
- Service clubs
- Youth groups
- Scouts

### What facilities can be adopted?

Most of the City's parks, picnic areas, athletic fields, and playgrounds can be adopted. In this packet, you will find a list and descriptions of San Bruno Parks eligible for adoption.

### What can volunteers do?

- Painting and cleaning – benches, buildings, and fences
- Planting and maintenance of landscape areas
- Clean-up of City picnic areas and playgrounds
- Litter or graffiti removal
- Vegetation control
- Donate funds or equipment for purchase of supplies and maintenance of the above areas as approved by City staff

***(Tasks requiring power tools or equipment will not be allowed without specific written permission of the City's Community Services Director)***

### How do we get started?

- To adopt a City facility, please contact the San Bruno Community Services Department at (650) 616-7180 or [adoptapark@sanbruno.ca.gov](mailto:adoptapark@sanbruno.ca.gov)
- City staff will work with the group or individual to locate appropriate volunteer assignments or donation opportunities.
- Each individual working on City property will be required to register as a City volunteer.
- City staff will provide training and some supply materials necessary for the type of work to be performed, as well as removing any gathered trash or materials to be recycled.

### Recognition of Volunteers and Donors

Below are a few examples of recognition of volunteers and donors.

- Acknowledgement in the Community Services Department's Recreation Activity Guide
- Acknowledgement in the City's FOCUS Newsletter
- Plaque of current Adopt-a-Park volunteers to be placed in City Hall

# Parks Use Regulations

*The following are excerpts of the regulations governing use of the City of San Bruno's Parks. The full text of these Use Regulations can be found in Chapter 9 of the City's Municipal Code.*

## 9.20.030 Fires and barbecues.

No person shall light a fire or barbecue within any park or recreation area except on city installed or provided barbecue grills. No person responsible for a barbecue shall leave the fire unattended. When the user has finished with the fire, it shall be completely extinguished.

## 9.20.040 Prohibited acts.

- A. No person shall pick flowers, foliage or fruit, or in any way mutilate or injure any tree, shrub, plant, fern, grass turf, railing, seat, fence, structure or any other thing.
- B. No person shall climb any tree, stone, fence, wall, building in any recreation area.
- C. No person shall place rubbish in any park except in a receptacle designed for that purpose.
- D. No person shall transport, dump, disturb or remove any rock, rubble, dirt, sand, fill or other similar material into or in any park or recreation area.
- E. No person shall remove, damage or destroy any object of interest or value in any park.

## 9.20.045 General noise regulation.

It shall be unlawful for any person to willfully make any loud noise which disturbs the peace or quiet of any park, open space or recreation area or which causes discomfort or annoyance to any reasonable person of normal sensitiveness residing in the area, or using the park facilities.

## 9.20.050 Concessions.

No person shall engage in the business of soliciting, selling or peddling of any liquids or edibles for human consumption, distribute circulars, or hawk, peddle or vend any goods, wares or merchandise of any kind in any recreation area, except by specific permit.

## 9.20.060 Cameras.

Still and motion picture cameras may be freely used for general purposes in any recreation area. Filming of motion pictures requiring the use of artificial or special settings or special equipment, or involving the performance of a professional cast, first requires a permit.

## 9.20.070 Hours.

The City parks shall be closed every evening from 10:00pm to 5:00am.

## 9.20.080 No drinking alcoholic beverages in designated locations.

Unless authorized by permit from the Community Services Department or where the consumption of alcohol is specifically authorized by the City, no person shall drink any alcoholic beverage in any City park or recreation area.

# Adopt-a-Park Safety Guidelines

***Volunteer work in City Parks should be done in a manner following these safety guidelines:***

- Follow all of the City of San Bruno's Parks Use Rules and Regulations
- Lift all objects with your legs, not with your back.
- **W**ear light or bright colored clothing, hard-soled shoes and if possible sturdy work gloves.
- **U**se sun block or wear a hat.
- **C**all Parks and Recreation Department staff at (650) 616-7180 immediately if you notice a safety hazard, such as broken equipment. If staff cannot be reached, call the San Bruno Police Department at (650) 616-7100.
- **T**ie bags after disposing of in containers.
- **W**ork only during park hours and always with at least two people in the group.
- **M**ake sure all the volunteers are following these safety precautions.
- **T**ake breaks, drink liquids, and dress appropriately for the weather. Be careful to not overexert yourself.
- **D**o not bring small children on projects unless they can be closely supervised.
- **N**ever pick up material that you suspect might be hazardous. Immediately contact the Police Department if you find drug paraphernalia such as needles. Immediately contact the Fire Department if you find bio-waste such as bloody objects.
- **O**nly pick up litter close to the edge of any roadways if oncoming traffic is clearly visible. Remember to stay on the right-of-way facing traffic.

## **Individual Volunteers**

- Individuals interested in volunteering for the Adopt a Park program need to register with the Community Services Department at (650) 616-7180.
- Adopt-a-Park workdays will be established during the year with all volunteers working together with City staff.
- City staff will supply all necessary training and equipment.

## **Non-Profit Organizations**

- Non-profit organizations interested in adopting a park, picnic area, athletic field, or other City facility need to contact the Community Services Department at (650) 616-7180.
- After receiving training on specific tasks from City staff, organizations with insurance coverage and adult supervision will be allowed to establish their own schedules on approved projects.





# Adopt-a-Park Application

Name of Individual or Organization: \_\_\_\_\_ Date: \_\_\_\_\_

Name of Organization's Contact: \_\_\_\_\_ Day Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ Other Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax #: \_\_\_\_\_

-----  
Adopt-A-Park Location Requested: \_\_\_\_\_

Type of Adoption:

- Litter Removal
- Graffiti Removal
- Vegetation Control
- Painting or Cleaning
- Flower or Tree Planting
- Other \_\_\_\_\_
- Reporting Park Hazards

Scope of Project \_\_\_\_\_

Proposed Work Schedule \_\_\_\_\_

## TERM AND CONDITIONS

**TERM:** Subject to the City of San Bruno's right to terminate, this agreement shall be in full effect for one year beginning \_\_\_\_\_.

### CONDITIONS:

- A) The above named individual(s) or organization shall develop and follow a regular schedule of maintenance of the Adopt a Park Location as agreed upon by the City of San Bruno's Community Services Department and report any hazards to the City staff.
- B) The contact person shall report all hours volunteered to the Adopt a Park Coordinator.
- C) Each individual volunteer working in a City Park must sign the City of San Bruno's Adopt a Park Volunteer Agreement.
- D) The above named individual(s) or organization is allowed access to the City property location shown above for the purpose of carrying out the terms of this agreement.
- E) The City of San Bruno reserves the right to terminate this agreement at any time.
- F) The City of San Bruno reserves the right to refuse or deny projects that may not meet the needs of the Community Services Department.

I have read the above information and hereby agree to accept the above Term and Conditions

\_\_\_\_\_  
Adopt-A-Park Participant Signature

\_\_\_\_\_  
Community Services Director

\_\_\_\_\_  
Adopt-A-Park Participant – Printed Name

\_\_\_\_\_  
Date



## Adopt-a-Park Volunteer Agreement General Release and Waiver for Volunteers

Before you can volunteer to work on City property, you are required to read the following information and then sign the Release and Waiver. The Release and Waiver imposes obligations on you and limits your legal rights, so you must understand it fully before you sign. If you have any questions, please ask us before you sign.

**Please Return to:**

Community Services Department  
567 El Camino Real  
San Bruno, CA 94066

**Safety** -- In order to clean up our City, we may be using equipment, such as litter-grabbers, plastic bags, latex gloves and other equipment. Mishandling or misusing these items could cause you injury, and it is possible that you may have an allergy to latex that could cause a severe reaction. You may also be working in streets where cars are moving, cleaning gutters, stepping on and off curbs, etc. You will be given common-sense instructions before heading out, but ultimately responsibility for safety is yours.

**Personal Injury** -- if you are injured while volunteering for the City, Workers Compensation will cover you as authorized by California Labor Code Sec. 3363.5 and San Bruno Municipal Code Sec. 5.16.140. Workers Compensation is 'no fault'. This means you will receive benefits no matter who was at fault for the accident. These benefits include medical care, temporary disability benefits, and permanent disability benefits, if necessary. The City pays for this coverage; there is no cost to you as a volunteer, however, because you are covered by Workers Compensation, should you be injured, State law does not allow you to sue the City for your injury. You also agree to release the City of San Bruno and all its employees and officers, and you waive all claims against them for personal injury (including death) incurred as a result of the negligence of any employee, agent or servant of the City of San Bruno during your involvement with the Adopt-a-Park program.

**Personal Property Damage** --The environment in which we will work may damage your personal property, especially your clothing. If your property is damaged, you agree to hold the City harmless. This means you will not file any claims against the City for any personal property damage related to your volunteer work for Adopt-a Park, even if the damage is caused by the negligence of a City employee. We strongly urge you to use common sense and care.

**Injury to Third Persons and Their Property** -- In addition to your own safety and that of other volunteers, we want you to take every step possible to protect the safety of other residents and visitors to our City. You must take every reasonable precaution to prevent injury to others and to prevent damage to their property. If such injury or damage does occur, you agree to indemnify the City. This means that, if the injured party sues the City, you will reimburse the City for any money paid out to the injured party.

**The attached form must be signed prior to beginning any volunteer work on City property. If the volunteer is under 18 years old, that child's parent or guardian must fill out the form. Volunteers under the age of 18, must be supervised by a parent, guardian or responsible adult.**



## Adopt-a-Park Volunteer Agreement General Release and Waiver

I have read the information sheet and the above background to the Volunteer's Release and Waiver and each paragraph contained therein. I understand all the provisions in the Release and Waiver. I understand that I am eligible for Worker's Compensation benefits, but I will not under any circumstances receive any other type of compensation.

I further understand that accidents and injuries can arise out of the event. Knowing the risks, nevertheless, I hereby agree to assume those risks and to release and to hold harmless all of the persons or agencies mentioned below who, through negligence or carelessness, might otherwise be liable to me or my heirs or assigns for damages.

I hereby release the City of San Bruno and all its employees and officers and waive all claims against them for personal injury (including death) and/or property damage, including such injury and/or damage incurred as a result of the negligence of any employee, agent, servant, or volunteer of the City of San Bruno. It is further understood and agreed that this waiver, release and assumption of risk is to be binding on my heirs and assigns.

I also hereby agree to indemnify the City of San Bruno against any claims made by third parties against the City due to my intentional or negligent acts.

\_\_\_\_\_  
Signature of Volunteer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Daytime phone number

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Signature of Parent or Guardian (If volunteer is less than 18 years old)

\_\_\_\_\_  
Date

# San Bruno Park & Facility Descriptions

## Small Parks/Tot Lots

### **Catalpa Tot Lot**

**Catalpa near Rollingwood Drive - .5 Acre**

This neighborhood tot lot offers a play area as well as a basketball court.

### **Fleetwood Tot Lot**

**Fleetwood near Rollingwood Drive - .5 Acre**

Fleetwood Tot Lot offers benches, a play area, and a basketball court.

### **Herman Tot Lot**

**Diamond and Herman Streets - .25 Acres**

This small neighborhood park is home to a play area.

### **Lomita Park**

**500 San Anselmo Avenue - .25 Acres**

This small neighborhood park is home to a picnic and play area, perfect for a family outing.

### **Ponderosa Park**

**Pacific Heights @ Seacliff Way - .25 Acres**

Hidden in the hills above Pacifica, this park features benches, a water faucet, grass area and a play area.

### **Posy Park**

**San Mateo Avenue & Huntington Avenue - .5 Acres**

Located adjacent to the new train station, this park features trees, benches and a water fountain. This is the perfect relaxation spot after shopping and before hopping on the train.

### **7<sup>th</sup> Avenue Park**

**7<sup>th</sup> Avenue at Angus Avenue - .5 Acres**

This small neighborhood park features benches and a play area.

### **7<sup>th</sup> & Walnut Park**

**7<sup>th</sup> Avenue at Walnut Avenue - 1 Acre**

This small neighborhood park features benches, a basketball court and a play area.

## Medium Parks

### **Bayshore Circle Park**

**North Bayshore Circle – 1.0 Acre**

This neighborhood park features a basketball court and play area.

### **Lions Park**

**End of 1<sup>st</sup> Avenue – 3 Acres**

Located next to Lions Field, this park features a play structure, grass area and the adjacent ball field. This park is a perfect place for children to play and eat while baseball games are played.

## Large Parks

### **Buckeye Park**

**Rosewood near Madison Avenue – 7.0 Acres**

Nestled in the hillside of San Bruno, Buckeye Park offers a beautiful setting for a picnic or just a lazy day in the park.

### **City Park**

**Crystal Springs at Oak Avenue – 31 Acres**

The largest of the San Bruno Parks, City Park is home to a seasonal swimming pool, 3 athletic fields, 13 picnic areas available for reservation, 4 tennis courts, 3 play areas, and the Veterans Memorial Recreation Center.

### **Commodore Park & Commodore Dog Park**

**Commodore Avenue and Cherry Avenue - 4.0 Acres**

As one of the City's larger parks, Commodore features play areas, a baseball diamond (Greenberg Field), picnic tables, BBQ pits, restroom facilities and a fully enclosed dog exercise area located at the eastern end of the park.

### **Forest Lane Park**

**Forest Lane at Green Avenue – 4 Acres**

This park features a grassy area, basketball court, play area and picnic tables.

### **Grundy Park**

**Cherry Avenue & Oak Avenue - 4.0 Acres**

Named after San Bruno's first Mayor, Grundy Park features a large open lawn area, two play areas, one picnic site available for reservation and a restroom.

### **Pacific Heights Park**

**Longview Drive and Goodwin Drive – 5 Acres**

Pacifica Heights features benches, play area, a baseball diamond, a basketball court and a walking trail.

## **Athletic Fields & Courts**

### **Crestmoor Fields**

#### **End of Courtland Drive**

This non lighted field is used by the local soccer organizations for practice and games as well as for a practice location for the Pony Baseball league.

### **Greenberg Field**

#### **Commodore Avenue and Cherry Avenue**

This non lighted field, named after a long time Park and Recreation Commissioner and baseball league volunteer, hosts baseball and softball games for the youth Farm Leagues, Junior Giants and Girls softball. When not reserved for scheduled activities, the public can rent the field for birthday parties or family pickup games.

### **Monte Verde Field**

#### **Oakmont at Evergreen Drs. – 5 Acres**

This large open grass area perfect for soccer. It is used by the local youth soccer organizations for practices and games.

### **Pacific Heights Field**

#### **Longview Drive and Goodwin Drive**

This non lighted field is home to the youth baseball and softball organizations. The field is sized to allow for play for sports leagues with players up to the age of 14 years old.

### **San Bruno Park Diamond #2**

#### **Crystal Springs at Oak Avenue**

This is one of three lighted fields at San Bruno City Park. It is home to San Bruno Youth Baseball League and the San Bruno Girls Softball League. The City of San Bruno also holds many events on the field including the adult softball games, youth flag football games and the youth triathlon.

### **San Bruno Park Diamond #3**

#### **Crystal Springs at Oak Avenue**

This is one of three lighted fields at San Bruno City Park. It is home to San Bruno Youth Baseball League and the San Bruno Girls Softball League. The City of San Bruno also holds events on the field including Concerts in the Park and Operation Clean Sweep.

### **San Bruno Tennis Courts**

#### **Crystal Springs at Oak Avenue**

These unlighted tennis courts hosts the recreational tennis classes. The courts are open and free to the community on a first come first served basis. The courts can be reserved by individuals or leagues for a fee.

# Frequently Asked Questions

## **Who administers the Adopt-a-Park Program?**

The City of San Bruno Community Services Department administers the Adopt-a-Park Program. All projects will be subject to approval by the Department. In some cases, approval by the Park and Recreation Commission or City Council may be necessary.

## **What if the park or facility I want to adopt is already adopted?**

Parks and Facilities are offered on a first come, first served basis. If the site you want is already adopted, you can be placed on the site waiting list. When the existing adopted gives up the site, it is offered to the first group or individual on the waiting list.

## **How much does it cost to adopt a park?**

Cost to adopt a park varies on the size of the park and the scope of work the individual or group plans. Most supplies needed for adoptions must be purchased by the adopter. Some equipment may be available such as litter removal pickers and trash bags. City staff will approve purchase of supplies such as paint color and landscape material.

## **Who provides Adopt-a-Park quality assurance?**

All work performed by the adopting group will be subject to Community Services Department staff inspection. Staff will assure work is done to the City standards and sign off prior to the completion of the project.

## **How long does the adoption period last?**

Length of the adoption is at the digression of the City and the adopting individual or group. The City can cancel the agreement at any time. There is no penalty for the adopter to cancel the agreement. However, if the adopter chooses to terminate the agreement, the location will be made available to others interested in adoption.