



**CITY OF SAN BRUNO
CITIZENS' CRIME PREVENTION COMMITTEE**

Approved at the September 10, 2015 Meeting

**August 13th 2015 - 7:00 p.m.
San Bruno City Hall - 567 El Camino Real
Capuchino Conference Room #113**

1. **Call to Order:** Meeting called to order at 7:00 p.m. by Chair Robert Riechel
2. **Roll Call:** (quorum = 4) Peter Carey (present), Anne Dellinger (present), Roberto Donlucas (present), Marie Kayal (present), Brandon Lau (absent), Mary Mahon (present), Robert Riechel (present). Also present were Robert Barnett (guest), and 4 other guests from the community. San Bruno Police Officer Sherry Noakes, SBPD Chief of Police Ed Barberini, and SBPD Corporal Howard Hoyer. A quorum was present.
3. **Approval of Minutes:**

ACTION: Peter moved and Anne seconded the motion to approve the corrected minutes of the July 9th 2015 meeting. Motion passed unanimously.
4. **Communications & Announcements:** Guest Robert Barnett presented Cpl. Howard Hoyer with an engraved plaque in recognition of his upcoming year end retirement.

Cpl. Hoyer presented Riechel with a press release concerning two upcoming DUI enforcement weekends.

A citizen came to the meeting to praise the Police Department for their fast response and recovery of the victim's stolen vehicle.
5. **Staff Reports:** Cpl. Hoyer updated the committee on a recent search warrant served on Crestmoor.

Chief Barberini gave a brief update on recent crimes and statistics of crimes that have occurred in San Bruno.

Chief Barberini gave an update on the County Gang Task Force and the benefit and their involvement in San Bruno. A major graffiti case has been resolved and proactive police work has abated many issues.
6. **Public Comment on items not on the agenda**

Note: The State's Brown Act prohibits discussing or acting upon any matter not on the agenda pursuant to State Law. It is the Committee's policy to refer matters raised in this forum to committee member(s) for review and/or action where appropriate or to place the item on an agenda for a future meeting.

Guest Barnett asked about the effectiveness of the County Gang Task Force and what was San Bruno Police Department's involvement. Chief Barberini addressed this issue under Staff Reports.
7. **Business:**
 - a. **Neighborhood Watch –**

ACTION: Mary provided an update and led a discussion on New Block(s) in forming stages. She advised that as the result of our National Night Out involvement, she has 17 new interested citizens or old Neighborhood Watch groups that would like to get started or revitalize there original group. Mary is going to draft a letter asking these people to select a date to meet at the Police Department to go over the basics for Neighborhood Watch and to see if these people are willing to take further steps in organizing their neighborhoods.

ACTION: Held a discussion on a guide line document on "How to set up a Neighborhood Watch". It was agreed at the meeting that new inquires need to have a personal contact from a Committee member to help them with the process.



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ACTION: Received an update on Brochure Distribution re-filling. City Hall needs refilling. Riechel to refill. Other locations will be checked by the other Committee members.

- b. **Crime Tips – Bilingual –** Still need additional subjects.

ACTION: Discussed and voted to approve two August 2015 Cable English & Spanish Crime Tip(s). The first slide is “Back to School Safety” and the second slide is “Jaywalking” After some minor modifications both slides were approved and motion passed unanimously to post them. Cpl. Hoyer will coordinate with Miriam at San Bruno Cable for posting.

- c. **New Activities:**

ACTION: No action was taken and no update given on new committee activities.

- d. **National Night Out:**

ACTION: Marie reported on the City Council meeting on July 28, 2015 when she received the proclamation for National Night Out.

ACTION: Marie updated the committee on our Committee’s and City’s participation in NNO on August 4th 2015. Marie and dignitaries from the City, Police Department, and Fire Department visited the Neighborhood Watch groups in San Bruno that were holding an event in their neighborhoods. Only positive comments were made from everyone that was involved.

Mary stayed at Grundy Park and continued to participate and run the event at the park. Mary obtained several inquiries and interest in the Neighborhood Watch Program.

Chief Barberini complimented the Committee for all their efforts in putting together an informative and enjoyable evening for everyone that was involved.

- e. **By-Laws:**

ACTION: Update by Chief Barberini – City Attorney advised the City was working to present for adoption a uniform set of By-Laws for all committees at one time (with slight modifications to the Planning Commission). Committee has requested a WORD version of the proposed By-Laws.

- f. **New Brochures:**

ACTION: Received an update and held a discussion on brochure(s) in the works (Credit Card Fraud by Mary) and use of brochures acquired by Peter. Peter will bring a few additional samples for consideration.

- g. **Embracing Technology:**

ACTION: Received an update and held a discussion on Roberto’s written handout. Roberto will E=Mail the committee his latest version so hopefully after the September 2015 meeting, we will have something to present to the Chief of Police and to the City. A discussion was started on whether we should ask the other City Committees and Commissions whether they are working on or have any desire to have an interactive presence on the City’s newly designed web page? We might then consider seeing if there can be a uniform request to the City.

- h. **Follow-up on items from residents from last meeting: (if any) –**

ACTION: No items from residents existed from the previous meeting.

8. Closed Session:

ALL of the above listed Crime Prevention Committee members, Cpl. Hoyer, and SB Police Officer Noakes remained for the closed session. Everyone else left the room.



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ACTION: Held a discussion of possible vacated position on the committee due to absences greater than 6 in a twelve month period as specified in our By-Laws by one of our members. It was agreed that Chair Riechel would send a letter to City Clerk Carol Bonner advising her of the vacated position on our committee.

9. **Adjournment:** - Meeting adjourned at 8:15 p.m.

Next Meeting – September 10th 2015 – 7:00 PM
San Bruno City Hall, Capuchino Conference Room #113

◀ Posted Pursuant To Law ▶