



“The City With a Heart”

David Nigel (Chair)
Henry Mar (Vice Chair)
Randy Brase
Cecile Riborozo
Jeffrey Tong
Matt Jones
Gus Sinks
Paula Bradley (City Staff)
William Li (City Staff)

MINUTES

Bicycle & Pedestrian Advisory Committee

July 15, 2015

6:00 p.m.

Meeting location: 567 El Camino Real, Conference Room 101, San Bruno

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair. If you would like to speak on an item that is not on the agenda, you may do so during item 3, Public Comment on Items not on the Agenda. As required by State Law, the Committee cannot take action on issues raised under item 3. Any such issues will be referred to staff or scheduled for a future meeting. Thank you for your interest.

1. CALL to ORDER / ROLL CALL

Present:

David Nigel (Chair)
Henry Mar (Vice Chair)
Matt Jones
Cecile Riborozo
Jeffrey Tong
Paula Bradley (City Staff)
David Woltering (City Staff)
William Li (City Staff)
Ray Razavi (City Staff)

Excused:

Randy Brase
Gus Sinks

2. APPROVAL OF MAY 13, 2015 MEETING MINUTES

CR noted a correction on page 3 that “HM, CR and RB walked the trail”. Correction noted. Motion to approve the minutes made by MJ, second by JT. Motion passed (5-0-0).

3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None

4. ANNOUNCEMENTS

JT announced a meeting Thursday for the Millbrae Station Area Plan. WL stated there is a County-wide initiative to do a bicycle and pedestrian traffic count and they are looking for volunteers to perform counts in each jurisdiction. WL will forward the information to PB for distribution.

DN received an email from Robert Riechel of the San Bruno PATCH encouraging residents to attend the San Bruno Foundation meeting on July 29th.

5. CONDUCT OF BUSINESS

- a. Introduction of Niko Letunic, Principal, Eisen Letunic, the consultant selected to prepare the City of San Bruno Bicycle Pedestrian Master Plan.

Niko Letunic introduced himself and DN introduced the Committee members. NL stated traffic engineer David Parisi along with Eisen Letunic, will also be working on this project, as well as an ADA specialist and a public health specialist. A lot of support is given to projects that address public health concerns when applying for grant funding.

NL reviewed the Bicycle and Pedestrian Master Plan planning process and initial outreach, which includes a project kickoff meeting with City staff and creating content and a press release for the City's website, creating a project logo and an email contact list.

HM mentioned the website "NextDoor" as an outreach option. It is a site to share information with neighbors within geographic areas.

NL stated the second phase of the planning process will involve surveys and an existing conditions analysis to gather pertinent data in San Bruno. The third phase will be a needs assessment within the community, including workshops. The next phase involves bike travel development and reviewing the highest priority related projects. Possible grant funding sources for these projects will also be reviewed.

PB asked how BPAC members can communicate with the consultants. NL stated they will be attending future meetings and will give updates on the completed and upcoming project phases.

MJ clarified that the BPAC Committee members are performing bicycle assessments at this time and will share findings at the September meeting. NL stated their team was planning on performing bicycle assessments as well, so perhaps they could arrange a joint meeting.

MJ asked what the BPAC Committee's role will be with this process. NL replied at the very minimum the work completed and in progress will be submitted for feedback from the members. It is up to the members as to how much they want to be involved. Help is always welcome.

CR asked if there is a timeline for the project. NL responded this will be a 10 month process, beginning in July 2015 and finishing in April 2016.

HM asked if the plan will include the trails at Crestmoor Canyon. NL stated it can be reviewed, depending on if it is considered solely recreational or not.

DN would like to focus on dangerous pedestrian crossings. NL would like to have any information regarding this forwarded for consideration.

PB stated she will give NL the upcoming BPAC meeting dates and coordinate the outreach program for September and October.

NL stated that once the priority projects are defined, implementation tools including funding availability, cost estimates and a phasing strategy will be provided to support the City in completing the projects.

WL stated that Caltrans will be involved as needed with projects when the design phase begins.

PB clarified that the Committee members can email NL directly with any comments or questions. The title should include "San Bruno BPMP".

- b. Bicycle and Walking Route Audits: Discussion of scheduling additional rides or walks (Paula Bradley)

PB asked the Committee members if they are still interested in a bicycle ride along the Bay Trail to Sneath or Skyline. JT volunteered. DN recommended establishing a route from South San Francisco to Millbrae. RR stated San Antonio is about to be paved, so this could be a possible route. El Camino can be a rough ride and Caltrans should be contacted to repair it.

DN reminded the Committee to read the proposed Master Plan to incorporate their recommended ideas into the final plan.

DW recommended scheduling a ride, perhaps east to west through San Bruno, for feedback at the next meeting. DN asked for a Committee volunteer to organize a ride through PB and she will forward the information to the Committee.

HM stated he and GS previously took a north-south ride through San Bruno and took notes.

DN asked MJ and HM to take the north-south route. JT volunteered to take the east-west route. DW asked the Committee members to coordinate the details through PB and then send the written findings to PB before the next meeting.

- c. Subcommittee Updates:

1. Outreach – Nothing to report. MJ stated the Public Service Announcements subcommittee was merged with the Outreach subcommittee and this includes the Posy Parade, Bike to Work Day and the outreach programs to the schools. DN stated there has not been a PSA for over a year so if the Committee has ideas, forward them to PB. PB confirmed that the Outreach members are MJ, GS, and RB.
2. Bicycle Safety – DN stated El Crystal School is the next school he and Walter Bird will be working with him.

JT asked if bicycle repair workshops could be included. DN stated it is a great idea. There is a former San Bruno bike repair shop owner who voiced interest in helping with this and also Joshua Hart with the San Francisco Bicycle Coalition

gave a successful workshop in the past.

DW stated that any contact information should be sent to PB for follow up. JT asked if DW can assist any potential bicycle shop owners with information to facilitate the opening of a new repair shop. DW stated the City does have contact information for available properties and the Planning Department is available to assist with the process.

3. Crestmoor Canyon Trail – DW stated Crestmoor Reconstruction Project Manager Harry Burrowes, gave a presentation at the Committee at the last meeting and is now in the process of reviewing recreational trails in the Crestmoor Canyon neighborhood to include in the Bicycle and Pedestrian Master Plan. Harry's work is also guided by the San Bruno General Plan, so it will be addressed according to those guidelines as well. The Committee's feedback will be reviewed by Harry and included in the Master Plan development.

JT recommended reviewing the Crestmoor Canyon Trail as a possible commuter route. The National Wildlife Federation could be contacted to replace any native plants effected by the trail development.

HM stated the Crestmoor Canyon Trail development should be looked at from an economic standpoint as well as recreational. The City may want to designate certain trails for certain community groups. DN asked if HM could give a report at the next meeting of the current development status.

DN and JT discussed options for connecting the Bay Trail to Crestmoor Canyon. DN asked JT to email the information discussed to HM.

PB stated a representative from the Silicon Valley Bike Coalition would also like to give a presentation to the Committee regarding the trail development. PB stated they may be able to give their presentation at the next meeting.

- d. Discussion of Subcommittee Goals and Objectives (Paula Bradley)

PB stated she had previously requested that the subcommittee members meet outside the BPAC meetings to come up with goals and objectives for their assigned subcommittee topic to share with the BPAC group. DN responded that he can meet with the members after the meeting to get this scheduled.

PB reviewed the recommended subcommittee meeting guidelines presented at the March 2015 BPAC meeting. The subcommittee grouping members are:

Outreach – RB, GS, MJ (Chair)
Crestmoor Canyon Trail – HM (Chair), CR, JT
Bike Safety – DN, JT (Chair), Walter Bird, volunteer

- e. Follow-up: street conditions from 5/13 meeting (Paula Bradley and William Li)

PB reviewed the consultant data from Public Services Traffic Engineer Joseph Cervantes regarding crosswalk upgrades at the Bayhill Shopping Center crosswalk, which could include flashing beacons, pedestrian signage, or in-road warning lights. The BPAC's concerns were shared with the TSPC, who felt the location had generally improved with the installation of a crosswalk in 2008. Bayhill Management has voiced

interest in making improvements to the crosswalk but no schedule has been set for the work.

CR stated another employee was hit last week crossing the street at this location. Walmart has again informed employees to be aware when crossing the street. There was a lot of employee feedback requesting flashing lights in the street, installation of a better stop sign.

HM stated when cars exit Bayhill Shopping Center they are looking for other cars, not pedestrians, and this intersection has a number of inputs. Pedestrians also have this problem.

DN recommended making the exit out of Bayhill a right turn only and have drivers exit at the signal near CVS if they need to go left. The pedestrian warning sign for drivers inside the Bayhill Shopping Center near Pasta Pomodoro should be moved to a more visible location.

JT stated DW had mentioned reviewing the existing permits for Bayhill businesses to see if the City can require pedestrian improvements with future development.

WL stated he will relay the information discussed to Joseph Cervantes for review.

f. Future Agenda Items

DN stated the Committee may want to meet earlier regarding the BPMP.

CR asked if the crosswalk review at Bayhill can be included in the next agenda.

PB stated there can be a review of the action log at the next meeting and an update on Angus Avenue and subcommittee updates.

g. Calendar Check & Announcements – next meeting will be Wednesday, September 9, 2015 at 6 pm.

h. “Good and Welfare” (David Nigel) – DN stated he is impressed with the Committee members.

6. **ADJOURNMENT – 8:15 pm**