



“The City With a Heart”

David Nigel (Chair)  
Henry Mar (Vice Chair)  
Randy Brase  
Cecile Riborozo  
Jeffrey Tong  
Matt Jones  
Gus Sinks  
Paula Bradley (City Staff)  
Joseph Cervantes (City Staff)  
William Li (City Staff)

**MINUTES**  
**Bicycle & Pedestrian Advisory Committee**

**May 13, 2015**

**6:00 p.m.**

**Meeting location: 567 El Camino Real, Conference Room 101, San Bruno**

Welcome members of the public. If you would like to speak on an item that is listed on the agenda, you may do so upon receiving recognition from the Committee Chair. If you would like to speak on an item that is not on the agenda, you may do so during item 3, Public Comment on Items not on the Agenda. As required by State Law, the Committee cannot take action on issues raised under item 3. Any such issues will be referred to staff or scheduled for a future meeting. Thank you for your interest.

**1. CALL to ORDER / ROLL CALL**

Present:

David Nigel (Chair)  
Matt Jones  
Cecile Riborozo  
Gus Sinks  
Jeffrey Tong  
Paula Bradley (City Staff)  
David Woltering (City Staff)  
William Li (City Staff)

Absent:

Henry Mar  
Randy Brase, excused

Guests:

Leslie Hatamiya, Executive Director, San Bruno Community Foundation  
Harry Burrowes, Glenview Project Manager, Public Services

**2. APPROVAL OF MARCH 11, 2015 MEETING MINUTES**

Motion to approve the minutes made by MJ, second by GS. Motion passed (4-0-1). (Jeffrey Tong was not present for voting.)

**3. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

#### 4. CONDUCT OF BUSINESS

a. Introduction: Walter Bird, Volunteer

DN stated former Committee member Walter Bird has volunteered to help the Committee with various activities, such as the Bicycle Safety events and the Walking School Bus as part of the Safe Routes to School program.

WB stated the stop sign on Bayhill Drive at San Bruno Avenue when turning right is missing. The crosswalk at Skyline Blvd. at Berkshire is being compromised by construction and is unsafe for pedestrians. There is also no crosswalk at College Drive at Skyline Blvd., making it unsafe for pedestrians. There should be at least 3 crosswalks at this location.

DN responded that staff will follow up on these items.

PB clarified that any street repair items can be sent to William Li via email to forward to Public Services staff for review. DW asked for William Li to keep a list of all outstanding requests.

b. San Bruno Community Foundation Update, Leslie Hatamiya, Executive Director

DW introduced Leslie Hatamiya, Executive Director for the San Bruno Community Foundation, who is working with the community to manage how the Crestmoor Reconstruction restoration funds will be managed and used.

LH stated they have been trying to establish a fully functioning non-profit to manage the funds. The foundation has launched the community listening campaign, which included recently sending postcards out to residents asking for feedback as to the recommendations for the best way to use the funds to benefit San Bruno. Fifty million dollars was received to re-build the Crestmoor neighborhood and \$70 million was received in restitution. Policies regarding spending the funds need to be developed and presented to the City Council for approval before action can be taken. Many requests for ways to use the funds have already come in, but the Committee wants to make thoughtful decisions that will benefit the entire community. The idea of a partnership with other funding entities is also an option to get additional investors in the community involved. After the data from residents is received, the framework for our grant making strategy will be developed, as well as our investment strategy and then present this to the Council for approval. The Committee had its first town hall meeting for resident feedback and there was a large turnout. There are two more planned town hall meetings scheduled at Belle Air School and the Senior Center. There are also online survey and paper survey options for residents. Target groups have also been addressed, such as residents that require information in Spanish and having interviewers at City sponsored events like Operation Clean Sweep.

WB asked if the findings from the data collection will be shared with the public for final decisions on what is feasible before any funds are allocated. LH responded that the final decision making process is not yet determined, but this option will be considered.

JT asked if there are any limitations to recommendations. LH replied the only limitation stipulated by PG&E is that the funds could not be used for the City's on-going daily operations.

GS clarified that there is an entire board of members that are working to oversee the decision-making process.

c. Crestmoor Canyon Trail Update, Harry Burrowes, Glenview Project Manager

HB reviewed the Crestmoor Reconstruction site location and stated the reconstruction budget showed a surplus of roughly \$10 to \$12 million that was presented to the City Council with a menu of potential improvements that the funds could be used for. The Council held a couple of workshops to review these items with the public in attendance. The final items on the list were the replacement of Fire Station 52, slope stability improvements within Crestmoor Canyon that could impact existing homes or infrastructure and Crestmoor Canyon fire safety improvements, including the installation of a fire access road that could be used as a multi-purpose trail. The Council also wanted to consider removal of the eucalyptus trees along the Sneath Lane corridor for fire safety. Planning and engineering work is now taking place to present the cost estimates to the Council. The General Plan calls for a regional trail within Crestmoor Canyon but the details are still being defined. A wish list from the Bicycle and Pedestrian Committee is needed to include in the plan parameters.

MJ asked about wildlife considerations in the area, including the study of any endangered species, and if the PUC has been contacted regarding a potential development along Skyline for increased public access. HB responded that part of the planning process does include performing biological studies in the beginning as part of the constraints analysis. The City has not been in contact with the PUC.

GS clarified that the fire lane shown on the drawing is just a potential location. HB confirmed that the drawings are just proposed locations to show topographic constraints and detail which sections may be open to public use at certain times.

DN asked for consideration of a bike and pedestrian lane to connect BART to Skyline Blvd. that travels into Portola as part of the project and a bike and pedestrian trail along the San Andreas trail that connects from Skyline Blvd.

JT asked if there has been any discussion with San Bruno and Caltrans regarding the 380 interchange overpass that goes into the park but there is no access allowed. HB stated this has not been discussed.

DW stated the Committee will be working with HB on the recreational trail development.

DN asked if the children's playground is going to be replaced. HB responded there are three lots at the top of Glenview that are envisioned to be part of the replacement park. There are two other areas that are also proposed for public park development.

HB stated he will come back to the Committee with any updates.

d. Bicycle and Walking Routes Audits Update (Activity Leaders)

1. Crestmoor Canyon Trail – CR, stated HM, RB and Harry Burrowes walked the trail with her and it is a downhill grade initially and levels out. It is slippery due to nuts on the trail. The walk went towards the golf driving range. It has potential.  
WB stated he will be taking a video of the Sweeney Ridge Trail and welcomes the Committee members to join him.
2. Walking Audit – MJ walked with GS's walking group and CR attended also. This walk took place on March 24, 2015. MJ also took pictures of the route locations. It was about 4.5 miles and sidewalks were assessed for the entire route. Signal timing was also assessed when crossing at crosswalks, with about three feet per second allowed for a standard walker and 2.5 feet per second for disabled and children; this timing cuts it close for crossing major intersections like El Camino Real. There are ADA accessibility issues at certain locations,

such as Niles at Oak, Cherry at Kains and the proposed YouTube pedestrian walkway.

DW asked if MJ can add the locations to the photos in the presentation. MJ stated this could be done by next week.

MJ stated some other issues involved visibility issues, such as the crosswalk near the Crossings development, which does not have reflective yellow paint to assist with visibility at night; underpasses that have poor lighting at night and can cause safety concerns, such as the new Caltrain station development.

MJ stated they also noted signage examples relating to traffic calming issues. There are solar powered flashing in pavement crosswalk signals that are controlled by the pedestrian that seem especially effective in higher pedestrian traffic locations.

DN stated the report was very thorough and the pictures make a big difference.

JT stated the crosswalk lines should be doubled on Skyline Blvd. heading north at San Bruno Avenue because drivers are traveling downhill and there is a poor visibility issue. DW stated he will share this issue with Public Services staff for follow up.

MJ also went on a bicycle ride on a Saturday morning with PB, HM, GS and DW to perform a bicycle audit. The route began at the Centennial trail towards Orange Park and then traveled back on Huntington adjacent to Caltrain tracks towards Millbrae, with a short distance traveled on El Camino Real.

DW stated one of the identified the poor pavement conditions on Huntington and this was discussed with the Public Services Director, Ray Razavi. Public Services is looking at pursuing a grant to look at improving the paving conditions and the signage for the route.

JT stated the roads traveling towards Millbrae can be confusing for bicyclists adjacent to San Antonio. Also a directory of San Bruno would be helpful at the Caltrain station.

e. Bike Fix it Stations Update (Jeffrey Tong)

San Bruno does not have a bicycle repair shop, but BART maintains staff at the station and offered to maintain a bike fix it station for free if the City buys it. They have a maintenance contract with "Park-A-Bike" so they will maintain it if the City buys it from the same company. It would be under \$3,000.

DW asked if there is a recommended location for the bike fix-it station. JT stated it could be placed near the Target parking lot at the southwest corner as a secure location.

f. Bicycle Pedestrian Master Plan Update (Paula Bradley and William Li)

PB stated City staff reviewed the six proposals received and invited four firms to interview for the project. A preferred candidate was selected and will be presented to the City Council for approval. The goal for the project kick off date is mid-July.

g. San Mateo County Transportation Measure A, Pedestrian and Bicycle Program Grant for the El Camino Real/Angus Intersection Improvements (William Li)

WL stated City staff received nine consultant proposals for this project, so the next step is to review the proposals, select a candidate and proceed with the design process. This will have

to coordinate this with Caltrans. The goal is to improve crosswalk visibility, possible bulb outs and pedestrians refuge sites. These are safety measures for pedestrians.

h. Subcommittee Updates:

1. Outreach – DN stated CR will be leading the “bike to work” day tomorrow and the Posy Parade will be on June 7<sup>th</sup>, which will include public outreach. DN will be doing a safety presentation with WB at Rollingwood School tomorrow.
2. Bicycle Safety – WB stated another public service announcement aimed at drivers and bicycle safety would be beneficial. DW suggested that PB coordinate a meeting with WB and Miriam at Cable to arrange this. PB stated Miriam told there are three public service announcements running and they do not have time for new ones now. A meeting could be scheduled for future PSA ideas.
3. Crestmoor Canyon Trail -none
4. PB requested a confirmation of the volunteer Committee members for the subcommittees. For Outreach, the members are GS, RB, and MJ. For Bicycle Safety, the members are DN, GS, and JT and volunteer WB. Other members are going to attend the events for cross training, with JT starting this year. For Crestmoor Canyon, the confirmed members are HM, CR, and JT.

i. Future Agenda Items

MJ asked if BPAC is going to participate at the Posy Parade. DN stated there will be a booth at the parade with a number of items to give away. DN stated the beginning time is 12:30 on June 7<sup>th</sup>. GS, DN, and MJ will be attending. DW stated a copy of the previous survey could be reviewed and updated with PB included in the updates. PB stated there is a link to an online survey that she can send to MJ for review.

JT stated there is an event called “Streets Alive” that could be considered for next year. DW stated it creates a day of celebrating via a street fair for bicyclists, skateboarders, pedestrians, where enthusiasm is created for promoting these types of transportation. It could be discussed at a future time and maybe start small in coordination with the Bicycle and Pedestrian Master Plan. This could be coordinated with our Parks and Public Services Departments.

JT asked how to proceed with a fix-it station. DN stated it needs to start with BART. DW stated this should proceed through City staff, so PB can discuss this further with City staff and find a funding source. Staff will report back to the Committee at the next meeting.

j. Calendar Check & Announcements - none

- k. “Good and Welfare” (David Nigel) – DN stated the meeting was productive and the guest speakers were effective.

5. **ADJOURNMENT**