

Volunteer Opportunity Description Form

Position Title: Coffee Bar Attendant

Supervisor: Nutrition Site Council

How you can contribute: Greet patrons as they enter the center, provide excellent customer service, maintain a clean work environment according to standards, take note of general inventory, and cash handling.

Volunteer Tasks: Greet customers, take orders and make beverages including teas, coffees, lattes, and sodas. Take payment and provide correct change. Total daily revenue and submit deposit. Wash mugs, cups, and plates. Prepare sandwiches and hot dogs using the Panini grill. Clean espresso machine, wipe down counters, and wipe down tables and dispose of any trash in the café area.

Helpful prior experience: Previous food and beverage experience is helpful.

Training: Bar attendant will learn how to safely and properly use the Panini grill, espresso machine, Keurig, and refrigerator/freezer standards.

Benefits for San Bruno Senior Center: Provide a calm and comfortable environment, provide patrons with food and beverages, generate revenue for Nutrition Site Council.